



City of Frankfort • 412 Main Street • P.O. Box 351 • Frankfort, Michigan 49635-0351  
Phone: (231) 352-7117 • Fax: (231) 352-7100

## Special Use Application

(Complete the Site Plan Application and other applicable Attachment page(s))

APPLICANT: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

OWNER: Name: \_\_\_\_\_

(if different Address: \_\_\_\_\_

from applicant) Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

DESCRIBE YOUR REQUEST (attach additional pages): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PARCEL TAX ID NUMBER: \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY (attach additional pages): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRESENT ZONING OF PROPERTY: \_\_\_\_\_

PRESENT USE OF PROPERTY: \_\_\_\_\_

### APPLICANT REQUIREMENTS: (Please check all that apply)

1... Paid fee (as established by the City Council) to the City for consideration of this application. \$ \_\_\_\_\_

**General Description:** (Provide a brief description below or on an attached sheet(s), for all that apply)

1... The use is harmonious, and in accordance with objectives, intent, and purposes of the City Ordinance: \_\_\_\_\_

2... The use is compatible with the natural environment and existing and future land uses in the vicinity: \_\_\_\_\_

3... The use is compatible with the City Comprehensive Plan: \_\_\_\_\_

4... The use is or will be served adequately by essential public facilities and services (ie. highways, streets, police and fire protection, drainage ways and structures, refuse disposal) or persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services: \_\_\_\_\_

5... The use is not and will not be detrimental, hazardous, or disturbing to existing and future neighboring uses, persons, property, or the public welfare: \_\_\_\_\_

6... The use does not and will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community: \_\_\_\_\_

7... The use conforms with all applicable criteria listed in the Zoning Ordinance (see attached page(s) for detailed section requirements and restrictions for specific special uses) \_\_\_\_\_

### Specific Description:

1... Submitted a sealed and accurate survey drawing, correlated with the legal description, and showing all existing buildings, drives, and other improvements.

2... Submitted a detailed description of the proposed use.

3... Submitted a site plan, according to Section 16.05 of the Ordinance and accompanying pages.

4... Submitted a Site Plan Application (see "Form10SitePlanApp").

5... Submitted an Attachment per the specified requirements (see "Attachment...").



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## **Special Use Application**

**(Excerpt from the City of Frankfort Zoning Ordinance)**

### **SIGNATURES:**

*I (we), the undersigned, certify that the information contained on this application and the required documents attached hereto are to the best of my (our) knowledge true and accurate. I (we) also agree to reimburse the City of Frankfort for all costs, including consultant costs, to review this request in a timely manner. I (we) understand that these costs may also include administrative review which may occur after the City has taken action on my (our) request.*

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner's Signature**

\_\_\_\_\_  
**Date**

### **LIST OF SPECIAL USES:**

- A. Accessory Buildings
- B. Keeping of Animals
- C. Essential Services
- D. Home Occupation
- E. Institutional Uses
- F. Site Preparation – Excavation, Fill and Extraction
- G. Temporary Special Uses (Mobile Homes, Signs and Supplies, Seasonal Uses, Parking Areas)
- H. Unclassified Uses
- I. Wireless Communication Facilities
- J. Churches and Schools - Churches and public, parochial, or other private elementary, intermediate or high schools
- K. Parks, playgrounds, community centers, swimming pool clubs, and other recreational facilities (excluding campgrounds or sportsmen clubs)
- L. Bed and breakfast operations
- M. Child care centers and nursery schools and adult day care facilities
- N. Nursing homes, convalescent homes, rest homes, orphanages, and adult foster care homes with 7 or more residents
- O. Non-profit public service facilities
- P. Institutions for the care of the sick, injured, or infirm, such as hospitals, nursing homes, medical clinics, and extended care facilities
- Q. Outdoor café's or eating areas where patrons are served while seated in the open air
- R. Second story residential dwelling units in buildings in existence at the time of adoption of the 1999 Zoning Ordinance
- S. Other uses in the CBD District which are not enumerated as uses permitted by right
- T. Other uses in the WB District which are not enumerated as uses permitted by right
- U. Service station and filling station, including convenience store
- V. New and used automobile, truck and tractor, boat, mobile home, recreation vehicle and trailer sales
- W. Automobile or car wash establishments
- X. Drive-in or drive-through restaurants
- Y. Open-air businesses such as sales of plant materials not grown on the site, nurseries, outdoor display areas, playground equipment, and home garden supplies
- Z. Veterinary clinics, provided all treatment and housing of animals are within a wholly enclosed building



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## Special Use Application

**AA. Sexually Oriented Business**

**BB. I-1 Industrial District – Special Uses**

- (1) Auction houses if operation ceases before midnight and is wholly enclosed within a building
  - (2) Gasoline service stations
  - (3) Free standing office buildings located on substandard parcels or lots in existence prior to the effective date of this Ordinance
  - (4) Vehicle repair shops
  - (5) Junkyards and salvage yards
  - (6) Other industrial uses which are not enumerated as uses permitted by right under Section 11.02
  - (7) Recycling centers
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