

Regular Council Meeting
Tuesday, December 20, 2011
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Condon, Haan, Holwerda, Jackson, Johnson Absent: None

Request to Appear Before Council

None

Public Input

None

Correspondence

Charter – New local channels

Benzie Co. Sheriff's Office – Funding for snowmobile patrol

Approval of Minutes

Motion by Johnson, seconded by Haan to approve the regular minutes of 11/15/2011 and special meetings of 12/01 and 12/15/2011 as presented.

RC: Yeas: All

Nays: None

Motion CARRIED

Approval of Bills

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #41783-41846 in the amount of \$107,157.25 of which \$13,819.37 was tax distribution and \$22,738.81 was annual dump truck payment and \$21,275.00 for the Marina Bond payment principal & interest. Payroll vouchers #25358 - 25451 in the amount of \$57,440.43.

RC: Yeas: All

Nays: None

Motion CARRIED

Motion by Johnson, seconded by Condon approving monthly Vouchers #41847-41934 in the amount of \$76,320.30 as presented.

RC: Yeas: All

Nays: None

Motion CARRIED

Committee Reports

a) Personnel/Public Safety

Will be meeting in January to go over Marina Manager and Launch Ramp Operator contracts.

b) Finance

Met and made recommendations for budget amendments. After meeting with auditor the committee agreed to transfer funds out of the general fund cash to the operating cash reserve as unassigned funds.

c) Water/Sewer & Solid Waste

No Meeting

d) Recreation Board

Did not meet.

e) Fire Advisory

Need to set up for quarterly meetings and make sure all members get quarterly reports.

f) Planning Commission

The commission is looking to extend the moratorium for renewable energy which is on the agenda for council approval tonight.

g) Airport Authority

The was no meeting for December.

h) Grant

Josh will address in his report. Authorization to apply for a tribal grant is on the agenda for tonight.

i) BLUA

Will be meeting this week.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

The marina rates were approved and on tonight's agenda for council approval. They also discussed marina manager and launch ramp attendant contracts.

l) Tree Board

The Tree Board met today and they discussed the Stewardship Plan for Tank Hill and the nursery program. They have invited the Village of Elberta to join their meetings and assist with the nursery.

m) Commissioner's Report

Stobie attended the commissioner's meeting today and the hot topic was the wind resolution. The commissioners tweaked the resolution and sent it back to the townships. There was also discussion on smaller residential types of energy such as solar panels. Rose Coleman from the Maples addressed the board to squelch any rumors about the Maples. Stobie stated that there will be some openings on county boards and commissions like the DHS board, Planning Commission and the Transportation board. Tim London from Region 7 of Homeland Security came before the board and the county will now be the fiduciary of homeland security money for seventeen counties in northern Michigan.

Departmental Reports

Clerk/Treasurer – Kidder’s laptop computer was not working and in for warranty repairs. The parts came in and was brought back to the office today.

Kidder mentioned that since the City decided not to allow the accumulation of leave time (sick) hours the City’s liability went from over \$117,000 in 2007 to \$9740 now. This was due in part to the insight of former Mayor Dick Bayer and JoAnn Holwerda. The Marina rates are on the agenda for tonight and once approved the contracts will be sent to the seasonal boaters to secure their slips for the 2012-2013 season.

Renee Gokey will be on vacation for the next three weeks after this week and will be returning on January 16, 2012. Chris Ward has been working with Marvin Blackford going through the town to check out the businesses in town against those who file personal property taxes.

The Board of Review met this month to go over corrections to the tax roll. Winter taxes have been mailed. There will be a state primary election in February.

Superintendent – Mills made up a list of 27 goals for 2012. There are in no particular order of importance however they are all things Mills would like to see happen in 2012.

Mills received word from the Dow foundation that the City will receive \$17,000 towards the Mineral Springs playground. This donation and with other donations and fund raising efforts there has been \$54,000 plus raised for the Mineral Springs Park playground equipment. This was the original goal for the equipment on a small scale, but Mills has since decided to go bigger by asking Carter’s Kids to help out. Carter’s Kids is an organization of community build projects by TV icon Carter Oosterhouse. Oosterhouse, a Traverse City native has programs on the DIY channel and also HGTV and has help communities by providing the expertise associated with the design and building of these play structures for other communities. The City will need to look for corporate sponsors to assist in raising more funds. Mills would like to see the project completed before the 4th of July.

Mills has received word from the Secretary of the Interior that the Frankfort North Breakwater Light now belongs to the City of Frankfort. The General Services Administration will now forward the necessary paperwork to formally convey the structure to the City of Frankfort.

Chief of Police –.

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Old Business

A) Recreation Center Lease - Mills

Nothing new to report.

B) Sewer Rate Increase

Motion by Holwerda, seconded by Johnson to increase sewer consumption rate from \$4.45 per 1000 gallons to \$5.00 per 1000 gallons effective December 1, 2011 and to place a notice in the Benzie County Record Patriot.

RC: Yeas: All

Nays: None

New Business

Motion CARRIED

A) Moratorium Extension – Renewable Energy

Motion by Johnson, seconded by Holwerda to renew Resolution 3-2, a resolution establishing a moratorium on the issuance of permits, licenses and site plan approvals for all forms of energy creation, collection and conservation under Section 8207: Renewable and Alternative Energy within the City of Frankfort.

RC: Yeas: All

Nays: None
Motion CARRIED

B) Budget Amendments – Finance Committee

Motion by Condon, seconded by Haan to approve the budget amendments as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

C) General Fund Transfer – Finance Committee

Motion by Holwerda, seconded by Johnson to transfer \$39,890 from the general fund cash to the operating reserve line #101.000.000.008.350 as recommended by the finance committee.

RC: Yeas: All

Nays: None
Motion CARRIED

D) MERS 457 Plan Resolution - Kidder

Motion by Holwerda, seconded by Condon to adopt the MERS Uniform 457 Supplemental Retirement Program Resolution as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

E) Tank Hill Forest Stewardship Plan – Mills

Motion by Johnson, seconded by Haan to approve the Tank Hill Forest Stewardship Plan and Bid Prospectus. Authorization is granted to Joshua Mills, City Superintendent to award the tree harvesting bid to the highest competent contractor.

Nays: None
Motion CARRIED

F) Marina Rates – Mills

Motion by Holwerda, seconded by Johnson to adopt rate area 3 for transient and seasonal fees associated with mooring at the Frankfort Municipal Marina for the 2012 season as presented and approved by the Michigan State Waterways Commission. Marina Authority approved the rates on December 14, 2011.

RC: Yeas: All

Nays: None
Motion CARRIED

G) Tribal Grants – Mills

Motion by Johnson, seconded by Condon to submit grants to the Grand Traverse Bay of Ottawa & Chippewa Indians for a gas detection device for the fire department and playground equipment for Mineral Springs Park. The Police Department will be submitting a grant to acquire video equipment for the police vehicles and tazers.

RC: Yeas: All

Nays: None
Motion CARRIED

PUBLIC INPUT –

Bonnie Warren – 590 Corning Ave. – Thanked the council for adopting the Stewardship Plan for Tank Hill.

Pim Dodge – 649 Crystal Ave. – Wondered if the outdoor grill/smoker at the Bayview Grill was legal and was concerned for a child’s safety if they should get too close to it. Mills stated that there are no rules set forth for business outdoor grilling.

Adjournment

Motion by Condon, seconded by Holwerda to adjourn the meeting at 8:13 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer