

Approval of Bills

Motion by Holwerda, seconded by Walenta to approve prepaid vouchers #45878-45928 in the amount of \$31,344.72. Payroll vouchers #28650-28737 in the amount of \$51,110.82

RC: Yeas: All

Nays: None
Motion CARRIED

Motion by Johnson, seconded by Walenta approving monthly voucher #45929 in the amount of \$150,000.00 to Luedtke Engineering for the Emergency Dredge Project as presented.

RC: Yeas: All
Abstain: Luedtke

Nays: None
Motion CARRIED

Motion by Johnson, seconded by Walenta approving monthly vouchers #45930-45966 in the amount of \$70,088.76 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Committee Reports

a) Personnel/Public Safety

The Chief of Police had his review and it is on the agenda this evening.

b) Finance

The next finance committee meeting will be January 13, 2015 at 10:00 a.m. Budget amendments are on the agenda for this evening.

c) Water/Sewer & Solid Waste

The committee held a meeting to look over sewer rates to determine what would be needed to keep the sewer fund running without deficit. There will be an agenda item to increase sewer rates at this meeting.

Recreation Board

Worked on the 5 year Master Plan and that is on the agenda.

e) Fire Advisory

No meeting

f) Planning Commission

Passed the site plan review for the Condos at Harbor Lights.

g) Airport Authority

No meeting in December.

h) Grants

Submitted FEMA grant for turnout gear for the fire department. Submitting a grant to the Grand Traverse Band of Ottawa and Chippewa Indians. Also looking at a grant from the Coastal Zone Management for tree canopies over the streets.

i) BLUA

Everything is going fine.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

Mills will be scheduling a meeting for after the holiday season. Walter Poynor plans on returning to the marina.

l) Tree Board

Looking at focusing on the original mission of the Tree Board.

m) Downtown Development Authority

Met today. Working on developing a TIF (Tax Increment Financing) plan. Will hold a workshop on February 5th.

n) Commissioner's Report

Commissioner Griner updated council on what is happening at the county level. The county is looking for input on their strategic plan for the next five years. Suggestions were for broadband services county-wide, EDC opportunities and opportunities for the airport.

Departmental Reports

Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.

Clerk/Treasurer – Holwerda thanked Kidder for changing the medical insurance to spread out to all departments weekly instead of once a month so the department charges are accurate.

Superintendent – Luedtke asked about the sand at the end of Main Street. Mills said that there is more this year than in past years. Mills stated that there was a pierced gas line at Harbor Lights and fire and police were called to help.

Chief of Police – Lozowski wanted to let council know that the incident in Elberta over the weekend that had a lot of police and public safety personnel at the scene did have the personnel requested by the incident command from the City of Frankfort. Lozowski stated he was available if he would have been requested. Lozowski stated that it looks like the city may be getting in-car computers through a grant from Homeland Security.

Old Business

A) Recreation Master Plan Resolution - Mills

PUBLIC HEARING

Motion by Holwerda, seconded by Luedtke to open the Public Hearing on the Recreation Master Plan 2015-2019 at 7:50 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED

Mills opened up the public hearing for comments from the audience:

There has been a draft of the master plan since October when there was a public hearing on it and after that it was gone over again and revised. The Park & Rec Committee and the Planning Commission went over the plan and made some adjustments. In a meeting on December 9th regarding park improvements the Parks & Recreation committee unanimously approved the adoption of the plan. There has been a copy put on the website. Lower priority projects will probably be funded first.

Walenta wanted to let the public know that back in the seventies they tried four times in 14 years to put ice around this town but nothing would ever work. Our weather is too unpredictable.

Currently the city is looking at upgrades to Market Square Park where the second basketball court with possible uses for ice skating or box lacrosse. There is also plans from some people to look into designs for a skate park near the restrooms. They are looking into fundraising and grants to raise the funding.

Mills stated that one of the biggest things people wanted to see done is upgrades to the restroom facilities.

Motion by Condon, seconded by Walenta to close the Public Hearing at 8:00 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED

Motion by Condon, seconded by Luedtke to approve the resolution to adopt the 2015 -2019 City of Frankfort Parks and Recreation Master Plan.

RC: Yeas: All

Nays: None
Motion CARRIED

New Business

A) Sheriff Snowmobile Patrol Contribution

Motion by Holwerda, seconded by Walenta to approve pledge of \$300 to help support the snowmobile safety program.

RC: Yeas: All

Nays: None
Motion CARRIED

B) Budget Amendments - Kidder

Motion by Holwerda, seconded by Walenta to authorize budget amendments as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

C) 6 Month Review for Chief of Police

Motion by Condon, seconded by Walenta to approve the increase in salary for Chief Lozowski from \$56,500 to \$58,000 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Mayor Johnson asked to have Employee Holiday Paid Time Off be first of the two new agenda items.

D) Employee Holiday Paid Time Off

Motion by Johnson, seconded by Walenta to amend paid holiday dates from the 24th and 25th of December to the 25th and 26th of December and move the following week days off from the 31st of December and the 1st of January to the 1st and 2nd of January as agreed to by employees.

RC: Yeas: All

Nays: None
Motion CARRIED

E) Sewer Rates

The ready-to-serve fee has not been increased since 2010 and the consumption fee has not increased since 2011. The budget for the sewer fund has been extremely tight with no room for improvements. With the run water directive issued last winter and spring, the city has had an additional expense of \$42,000 which was not budgeted for. The city should look at reviewing their rates on annual basis.

Motion by Holwerda, seconded by Condon to approve the sewer rate increase from the current ready-to-serve rate of \$19.50 per month to \$22.50 per month and consumption rate from \$4.45 per 1000 gallons to \$5.00 per 1000 gallons effective January 1st, 2015.

RC: Yeas: All

Nays: None
Motion CARRIED

PUBLIC INPUT –

Govt. Student – Asked about how you go about getting grants. Mills responded that the city has been very successful in getting grants for the City. Many grants have matching funds and others are fully funded. Expressing your need for the funds and how you plan to implement them is much of what you need to express to those that grant the money.

Adjournment

Motion by Condon, seconded by Walenta to adjourn the meeting at 8:20 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer