

Committee Reports

a) Personnel/Public Safety

The TPOAM Contracts were settled. The committee will meet with POAM on Tuesday, November 23, 2010 at 9:00 a.m. for contract negotiations.

b) Finance

The auditor will be here in December to go over the audit. In January the finance committee will start making projections for fiscal year end.

c) Water/Sewer & Solid Waste

The water/sewer project is complete except the closeout and punch list. Committee is still working on the payment to the engineer.

d) Recreation Board

The meeting was cancelled twice due to lack of quorum. They need to meet to finalize the playground structure.

e) Fire Advisory

There was no meeting. Need to set one up soon with all entities.

f) Planning Commission

There was a special use and site plan review approved for the hardware store. They will be adding on to the basement, store area and living quarters above the store. They were also granted a variance for parking. There will be a Public Hearing on the draft zoning ordinance on Wednesday, November 18th at 7:00 p.m. at City Hall.

g) Airport Authority

The meeting was held at the airport terminal. The meeting ran smooth and the next meeting will be January 6th at 9:30 a.m. at City Hall. The airport is still waiting to hear from the MDOT about the snow removal equipment the airport is in need of.

h) Grant

No meeting. Tribal grants will be coming up soon. Mills also reported on the CZM grant, the finalization of the HUD grant and MDNRE Grant. Mills will be looking for additional grant money for the launch ramp since the ramp is not able to be properly utilized.

i) BLUA

Mills attended the meeting. They discussed refinancing the note, however the \$150,000 that was applied to the loan was not reflected when they were looking at the refinancing. Mills will speak with Walenta after the numbers are revised.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

No report.

Departmental Reports

Clerk/Treasurer – Kidder reported on the launch ramp and the marina. Kidder stated that Ken Talsma would be down this way the week of December 13th to go over the audit. Council agreed that Tuesday afternoon would be a good time.

Kidder sent in the papers to Cadillac Insurance to make the change to the PPO 15. The effective date of the change will be December 1st. Cadillac Insurance will meet with the employees once again to go over how the seamless feed for reimbursement will be handled. The employees will still have to turn in forms for their prescription reimbursement.

Kidder informed the council of the printer that died during the wind storm when the City Hall was experiencing a brown out. Kidder purchased a new one with funding from general, water/sewer and marina and stayed within budget. Kidder updated the council on the election results.

Kidder has had discussions with Kerry Irons about the bicycle route that will pass through Frankfort. Once the route is established the Council will be asked to pass a resolution of support for the project. The City received another donation from Helen Enginkara for \$45.00 for park playground equipment. So far young Helen, who attends elementary school at FEAS, has donated \$98.00.

The City has received 88% of the taxes so far. Winter taxes will go out on December 1st. Kidder reminded those in attendance that the City Hall would be closed on the 25th and 26th for Thanksgiving.

Marv Blackford will need new software for his assessing program but the City will have to upgrade the computers in order to support the new programming. Kidder has contacted Wyant Computer Systems to check on new computers, laptops, monitors and printers for City Hall.

Superintendent – The DPW is preparing for the winter season. All the summer equipment has been winterized and stored. The City lost very few branches in the big wind storm however a lot of sand was displaced at the turnaround area. DPW has been jetting sewer mains, working to create the punch list for the water/sewer closeout. DPW employees are scheduling their time off to use up some of their vacation time. Next year they will be going by anniversary date and they know they have to use their time by the next year. The collapsed sewer main ended up costing around \$16,850.

The Planning Commission is working on finishing up the changes to the zoning Ordinance and council should be approving at their next meeting. Mills reported on the Fire and 1st Responder runs.

The launch ramp project is near close out, however they need to seek a resolution on the poor soils at the launch sites. Mills stated that the trees on Main Street will not be lit this year which should help with utility costs and the Christmas tree will be lit with LED lighting. It was mentioned that maybe the merchants could decorate the light poles for the holidays.

Stransky would like to see a policy for local contractors under new business next month. Also the possibility of combining the lighthouse committee and the pier safety committee. The canoe and kayak launch on 10th Street is something that still needs to be address. Mills was asked if there has been any resolution to the junk issue. Mills stated that there has been correspondence with the homeowners. Mills mentioned that the dangerous building conditions may be better handled as a building code violation than through the municipal code. This could be handled with the condemnation process.

The Commissioner's Report and the Sheriff's Report will be put back on the agenda so they can update the public when they are able to attend the meetings.

Chief of Police – Redder reported that the life rings and stands are now off the piers and will need some minor repairs. Halloween went very well. Redder, Mills and patrolman monitored the traffic and felt that cars were moving slowly and there were no problems noted. The police department passed out 400 light sticks in 20 minutes.

Redder received the PBT machine from the State that was made available through a grant. The officers will be trained on how to use it and they will start using it once they have been certified.

Redder reminded the public that the snow removal ordinance is effective as of December 1st and there will be no parking on the streets after 2:00 a.m. to 6:00 a.m. for snow removal. This ordinance remains in effect until April 1st.

Old Business

A) Marina Manager - Mills

No action taken

B) POAM/TPOAM Negotiations

Will not be discussing.

C) DPW Heaters - Mills

Motion by Stransky, seconded by Holwerda to award the DPW heating project to LD Heating & Cooling for a not to exceed amount of \$7,655.00 for the infrared heaters. Funding to be taken from numerous line items as follows:

101.446.100.970.100	2055.00
101.446.00.930.0	1500.00
101.751.00.800.0	1000.00
101.751.00.930.0	350.00
202.463.00.930.0	1000.00
203.463.00.930.0	1000.00
592.535.590.930.0	750.00

RC: Yeas: All Nays: None

Motion **CARRIED**

New Business

A) Budget Amendments – Kidder/Holwerda

Motion by Holwerda, seconded by Stransky to approve budget amendments as presented.

RC: Yeas: All Nays: None Motion **CARRIED**

B) USDA Water & Sewer Pay Request - Mills

Motion by Stransky, seconded by Condon to submit a payment request to the USDA for the amount not to exceed \$171,834.34 to Bonney Bros. and to finalize a balancing change order to utilize contingency funds in order to close out the project. The release of funds is contingent on USDA approval.

RC: Yeas: All Nays: None Motion **CARRIED**

C) MDNRE Pay Request #6 - Mills

Motion by Stransky, seconded by Holwerda to authorize pay request #6 for a total amount of \$3,239.50 for the MDNRE Municipal Boat Launch Improvement Project, release of all but \$3,000.00 from the retainage line.

RC: Yeas: All Nays: None Motion **CARRIED**

D) Amendment to Tree Management Ordinance (Section 4803) - Mills

This agenda item was tabled since Mayor Johnson was not in attendance and is the council member on the Tree Board Committee.

E) Tree Care Contingency Plan - Mills

Motion by Stransky, seconded by Holwerda to adopt the Tree Care Contingency Plan as presented.

RC: Yeas: All Nays: None Motion **CARRIED**

PUBLIC INPUT –

Dolores Bigelow - 205 Sixth St. – Would like to know when she will hear back about her w/s bill and will it be in writing. Mr. Stransky stated that she would hear back prior to the next council meeting in writing.

Adjournment

Motion by Stransky, seconded by Condon to adjourn the regular council meeting at 8:07 p.m.

RC: Yeas: All Nays: None Motion **CARRIED**

Meeting adjourned at 8:07 p.m.