

**Regular Council Meeting**  
**Tuesday, November 19, 2013**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Clerk Kimberly Kidder at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call** - Present: Condon, Holwerda, Jackson, Johnson, Luedtke  
Absent: None  
Public – 7

**Nominations for Mayor/Vote/Swear in Mayor**

Kidder opened nominations for Mayor.

Luedtke nominated Robert Johnson. No other nominations. Kidder closed nominations.

Motion by Luedtke, seconded by Jackson to select Robert Johnson as Mayor.  
RC: Yeas: All                      Nays: None                      Motion              CARRIED

Kidder swore in Robert Johnson as Mayor. Johnson took over the meeting.

**Nominations for Mayor Pro-tem/Vote/Swear in Mayor Pro-tem**

Mayor opened nominations for Mayor Pro-tem.

Luedtke nominated JoAnn Holwerda for Mayor Pro-tem. No other nominations. Nominations were closed.

Motion by Luedtke, seconded by Jackson to select JoAnn Holwerda as Mayor Pro-tem.  
RC: Yeas: All                      Nays: None                      Motion              CARRIED

Kidder swore in JoAnn Holwerda as Mayor Pro-tem.

**Request to Appear Before Council**

None

**Public Input**

Mayor Johnson welcomed Paul Luedtke to the council. Johnson announced that the new Chief of Police will be here this Friday at 2:30 p.m. at City Hall for a Meet and Greet. Johnson urged council members and public to attend and meet him and his family. Johnson also asked council to get him a list of committees that the council members would like to be on so he can appoint them at the January meeting. Also he would like council members to get him a list of goals they would like to work on over the next six months.

Bob Dittrich – 445 Park Ave. – Wanted to recognize and congratulate the council members that were elected. Also Dittrich supports council’s selection of the new chief and believes that they are on a great start to the new term.

**Correspondence**

Thank you – Frankfort Elberta Chamber of Commerce  
Kennedy MacGirr – Thank you for job shadowing  
Benzie Conservation District – News Update  
The Watershed Center/MEQ - Funding for monitoring Great Lakes Swim  
Beaches

**Approval of Minutes**

Motion by Holwerda, seconded by Condon to approve regular minutes of 10/15/2013, special meeting of 10/22/2013 and fire millage meetings of 10/2/2013, 10/16/2013 and 10/30/2013 as presented.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

**Approval of Bills**

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #44395-44462 in the amount of \$70,403.81. Payroll vouchers #27509-27594 in the amount of \$44,630.91.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

Motion by Johnson, seconded by Condon approving monthly Vouchers #44463-44527 in the amount of \$129,154.83 as presented.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

**Committee Reports**

***a) Personnel/Public Safety***

Nothing to report.

***b) Finance***

Met and discuss transferring funds from State Savings Bank to West Michigan National Bank.

***c) Water/Sewer & Solid Waste***

No meeting

***d) Recreation Board***

No meeting. Scheduling a meeting to discuss a Master Plan Survey and Master Plan update. Also looking at placement of a dog park and skate park.

***e) Fire Advisory***

Will be scheduling a meeting this week.

***f) Planning Commission***

Jackson was unable to attend. Mills stated there was discussion on the proposed zoning ordinance amendments and way-finding signage.

***g) Airport Authority***

Condon reported that everything is status quo. Still working with AT&T regarding the tower on the Graves property, sale of a hanger and the ALP plan. Chief Lozowski asked if the tower would be able to hold a hi-band antennae and if the MSP could put a 800 repeater antennae there. Condon stated she would ask.

***h) Grants***

Mills stated they would find out the end of November about the Great Lakes Fisheries Trust grant for the stairway at Nippising. Mills updated on the FEMA grant for the fire department. Mills and Lozowski will be applying for tribal grants this fall/winter cycle.

***i) BLUA***

Nothing to report. Meeting is scheduled for this Thursday. Johnson will ask that they make sure to bill monthly.

***j) Brownfield Redevelopment***

Nothing to report.

***k) Marina Authority***

No meeting. Mills stated that they will meet after they get the rates from the State. Mills stated the new rate structure may be by slip length instead of boat length for transients.

***l) Tree Board***

Did not meet this month.

***m) Commissioner's Report***

Commissioner Griner congratulated newly elected council members. Griner has been assigned as the commissioner representative on the Benzie Bus . Karl Sparks is the new County Administrator and will start on December 2<sup>nd</sup>. The last day for current administrator Chris Olsen will be December 4<sup>th</sup>.

Griner commented on the increased amount of drug overdoses in our community and stated that the Sheriff's Department is looking at having Narcan, a counteracting nasal spray that is used in cases of heroin overdoses. It has been shown to be effective in a number of cases. Due to lack of funding, the TNT officer at the sheriff's department has been cut. Griner mentioned that the latest new drug is a strong synthetic heroin called Crocodile. Griner is hoping that the schools will help fund a liaison officer, maybe with substance abuse an mental health money and area businesses they can get the DARE program running again.

Griner mentioned that the Gathering Place in Honor served 928 more meals for the month of October than last year in October. Kathy Duvall is the new director at the Maples and seems to be getting everything in line. There is an increase in the Medicare rate to \$881 per person. Meals are \$7.00 and you get two choices instead of cook to order which is more expensive.

### **Departmental Reports**

***Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.***

***Clerk/Treasurer*** – No questions on report.

***Superintendent*** – Mills stated that the Safe Routes to Schools is going to be rebid. He did get an extension on it.

***Chief of Police*** – No questions on report.

### **Old Business**

#### ***A) DPW Pick up truck/Police Vehicle Bank Bids – Mills***

Motion by Holwerda, seconded by Condon to accept the 5 year IPA proposal from West Michigan National Bank and Trust at an interest rate of 2.25% to purchase a 2014 Ford F250 4x4 with equipment at a price not to exceed \$35,000.00. Vehicle will be purchased from Manistee Ford.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

Motion by Johnson, seconded by Holwerda to accept the 5 year IPA proposal from West Michigan National Bank and Trust at an interest rate of 2.25% to purchase a 2014 to purchase a 2014 Ford Police Interceptor Utility with equipment at a price not to exceed \$30,500.00. Vehicle will be purchased from Signature Ford.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

### **New Business**

#### ***A) Set Time and Date of Regular Meeting***

Motion by Johnson, supported by Holwerda to set the regular meeting date and time as the third Tuesday of every month at 7:00 p.m.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED



***H) Corps Dock Lease – Mills***

Motion by Johnson, seconded by Condon to authorize City Clerk Kim Kidder and the Mayor to execute the Supplemental Agreement for use of the Corps Dock between the U.S. Corps of Engineers and the City of Frankfort.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

**PUBLIC INPUT –**

None

**Adjournment**

Motion by Condon, seconded by Jackson to adjourn the meeting at 8:20 p.m.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

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Robert J. Johnson, Mayor

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Kimberly K. Kidder, Clerk/Treasurer