

Regular Council Meeting
Tuesday, October 19, 2010
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Condon, Holwerda, Johnson, Stransky
Absent: Haugen

Mayor Johnson was pleased to introduce Kathryn Condon as the new member on the council.

Agenda Amendment

Motion by Johnson, seconded by Stransky to amend the agenda to include item B under new business – Launch Ramp Change Order.

RC: Yeas: All Nays: None Motion **CARRIED**

Request to Appear Before Council

None

Public Input

Norma Elias – 107 Park Ave – Will there be any action taken on the Marina Manager contract. The clerk stated that it is under old business but no action will be taken until after the employees' contracts are finalized.

Correspondence

- Charter – Channel Line-up
- Frankfort-Elberta Chamber of Commerce – Thank-you for 4th of July fireworks donation.

Approval of Minutes

Motion by Holwerda, seconded by Stransky to approve the regular minutes of 09/21/10 and special meeting of 10/04/10 as presented.

RC: Yeas: All Nays: None Motion **CARRIED**

Approval of Bills

Motion by Holwerda, seconded by Stransky to approve prepaid vouchers #40258-40312 in the amount of \$1,104,318.42 of which \$989,358.73 was tax disbursements, \$61,406.25 was Bond Payments. Payroll vouchers #24016-24117 in the amount of \$43,321.70. In addition USDA water voucher #25 for \$44,957.52 and USDA Sewer Voucher #529 for \$38,203.40.

RC: Yeas: All Nays: None Motion **CARRIED**

Motion by Stransky, seconded by Johnson approving monthly vouchers #40313-40359 in the amount of \$87,875.82 as presented.

RC: Yeas: All Nays: None Motion **CARRIED**

Committee Reports

a) Personnel/Public Safety

The TPOAM Contracts were approved for language, however they are still negotiating wages and healthcare.

b) Finance

The next finance meeting will be November 10th at 2:00 p.m. The City ended the fiscal year with a balanced budget and had a good audit. The assets of the City were up from the previous year.

c) Water/Sewer & Solid Waste

No meeting. The project is complete. Everything is going well and the closeout should be soon.

d) Recreation Board

There was no meeting. There will be a meeting in the first part of November.

e) Fire Advisory

There was no meeting.

f) Planning Commission

There was a Public Hearing on October 7th at 7:00 p.m. in City Hall to review the new zoning ordinance. There were 163 mistakes discovered in the draft and now there are more. They will now reschedule a meeting for Oct 28th to approve the Zoning Ordinance. There are three new subcommittees that have already met in the last week. These sub committees are agriculture, home based businesses and alternative energy.

g) Airport Authority

Holwerda attended the meeting. There has been some movement with the glider club and the airport. A mediator from MDOT working with the two groups stated that the \$5 fee for glider take offs is not out of line. The FCCAA is working on a grant for snowplowing equipment. Part of the MDOT grant stipulation is that the equipment should be manufactured in the USA. The airport authority is looking at bi-monthly meetings. There is a meeting scheduled for Nov 2nd at 7 p.m. Mayor Johnson did not like the evening meeting times as a city worker would have to be here to open and close the building.

h) Grant

No meeting. Tribal grants will be coming up soon. Mills does have a grant in to the Department of the Interior for a brush truck for the Fire Department.

i) BLUA

Meeting this week.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

No report.

Departmental Reports

Clerk/Treasurer – Kidder reported on the launch ramp and the marina. The revenues were down for the launch ramp but the expenses were down 5% from previous year. The marina reported an increase in revenues of \$13,722.10, however expenses were \$4,935.07 more than last year. September weather was not good for boaters and fisherman.

The auditors were here for a week and a day and the audit went very well. Kidder gave kudos to her staff for their hard work to make sure all the audit samples were pulled and supporting documentation was available.

Kidder and Holwerda met with Brian Cote' from Cadillac Insurance Center to discuss potential changes to our insurance due to healthcare reform. Cote' said that the City could be looking at increases as high as 30% for the current plan. Kidder suggested a meeting with the council for Wednesday October 20th to go over the options available to the City.

Kidder updated the council on the Farmers' Market. There have been over 180 absentee ballots given out for the November election and Kidder expects well over 200 before election day. The preliminary test was preformed and the Public Accuracy test will be held on Friday the 22nd. City Hall will be open on the Saturday prior to the election for voters to return their ballots or vote absentee.

Superintendent – Mills reported that the Fall Festival went very well and the parade was the largest one to date. He stated that the merchants were pleased with their sales that weekend. The Tree Committee is working on a Tree Care Disaster Plan that they will present to the council next month.

Grand Vision Benzie will be held Tuesday, October 26 from 6 – 8 p.m. at Crystal Mountain and Mills urged anyone who can to attend to go. The DPW is starting to winterize the summer equipment and prep the winter equipment. The USDA water/sewer project is substantially complete. A final walk through will be scheduled and the punchlist will need to be completed. There was a sewer main break on 9th and James and repairs have been initiated. There are more extensive repairs that will need to be addressed as soon as all costs associated with the work can be ascertained.

Mills discussed zoning and planning and three new sub-committees created to go over sections in the zoning ordinance. Those sub-committees are 1) Home Occupation, 2) Agricultural Uses and 3) Wind, Solar and other energy production. The Planning Commission did approve a Site Plan Review for Paul Oliver Memorial Hospital to enable construction of 8 acute beds and a loading dock for an MRI trailer.

The striping plan for the launch ramp was finally approved and will commence as soon as weather permits. There will be a meeting soon to close out the launch ramp project. Mills mention that there is a summary disposition on the CJ's case on Wednesday, October 20th at the courthouse. Stransky mentioned the letter in the paper regarding our MFR's responding to a call in Elberta. Mills stated that the Village will get billed for a level 2 fire call.

Chief of Police – Redder reported that the life rings will be coming off the piers soon. Officers Lozowski and Wolfe attended training on officer survival in Empire sponsored by the Park Service.

Redder had to purchase a new computer for their department because their computer became inoperable and had reached maximum capacity. He will have a budget amendment to take the money from training to put into an operating expense.

Halloween will be on Sunday night from 5:30 p.m. to 8:00 p.m. Redder and Mills discussed closing Forest and Leelanau Avenues and the biggest drawback would be parking cars. Redder was asked to respond to the resident that inquired about closing the streets to let her know that the streets will remain open.

Old Business

A) Marina Manager - Mills

No action taken

B) POAM/TPOAM Negotiations

Will not be discussing.

New Business

A) DPW - Heaters

Mills will get competitive bids. No action taken.

PUBLIC INPUT –

Norma Elias – 107 Park Ave. – Elias thinks that the airport may have to get a waiver from MDOT if the equipment is not completely made in the USA. Now that the marina is closed the spaces at the marina parking should be made available for the public to use. The weekend of the Fall Festival there were many cars in the center of the parking lot but none in the posted areas even though there were no cars belonging to slip holders. Elias asked about the POMH addition and is it on a slope. Mills stated it was not.

Pim Dodge – 649 Crystal Ave. – Dodge spoke with the lady that asked about closing the streets for Halloween. She stated that she realizes it may not be feasible.

Adjournment

Motion by Stransky, seconded by Holwerda to adjourn the regular council meeting at 8:10 p.m.

RC: Yeas: All Nays: None

Motion **CARRIED**

Meeting adjourned at 8:10 p.m.

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer