

Motion by Johnson, seconded by Holwerda approving monthly voucher #45644 in the amount of \$20,000.00 to Luedtke Engineering for the Emergency Dredge Project as presented.

RC: Yeas: Condon, Holwerda, Johnson, Walenta Nays: None
Abstained: Luedtke Motion CARRIED

Motion by Holwerda, seconded by Luedtke approving monthly vouchers #45710-45767 in the amount of \$145,584.93 as presented.

RC: Yeas: All Nays: None
Motion CARRIED

Committee Reports

a) Personnel/Public Safety

The TPOAM contract is on the agenda for this evening.

b) Finance

Finance committee met on October 14th. The budget amendments are on the agenda. Auditors mentioned that the City had tapped into their fund balance but still maintained the 15% threshold. The City will put more money toward funding the unfunded liabilities for OPEB and the pension plan.

c) Water/Sewer & Solid Waste

A meeting to go over Ms. Elias' claim will have to be rescheduled.

d) Recreation Board

At the Master Plan review, the skate park was discussed as well as a safety zone for swimmers at the Lake Michigan beach and dogs on the beach.

e) Fire Advisory

No meeting

f) Planning Commission

There was a pre-application meeting for the Marina at Harbor Lights project.

g) Airport Authority

One person, Mr. Kirk responded to the ad for an airport manager. He would still need to pass a test to run the airport as well as provide his insurance. The airport manager contract will be drawn up once a salary is negotiated.

h) Grants

Closing out the Safe Routes to School Grant. The SAW grant through the MDEQ is still available. Mills will be starting the application process for a tribal grant for the fire department. Mills figures it will cost at least \$200,000 to get the lighthouse painted and would like to find funds to go toward that.

i) BLUA

Everything is going fine.

j) Brownfield Redevelopment

Nothing to report.

k) Marina Authority

No meeting

l) Tree Board

Discussed fall tree planting. The tree board will be doing a tree poster audit and may do limited edition posters in the future.

m) Downtown Development Authority

Met last night and discussed consultants to help with development and the TIF plan. Received proposals from Wade-Trim, Grand Traverse Engineering and Beckett& Raeder.

n) Commissioner's Report

Commissioner Griner was unable to attend.

Departmental Reports

Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.

Clerk/Treasurer – Kidder reported on the November election and healthcare.

Superintendent – Mills reported on monthly and annual totals for fire and 1st responder runs. The State is looking at clearing out the storm drains on M-22 by Graceland. The Planning Commission is reviewing traffic and parking for the Marina at Harbor Lights additions.

Chief of Police – Lozowski reported that Officer Cavric is scheduled to be back to work on 25th of October.

Old Business

None

New Business

A) Sidewalk Café Request - Mills

Discussed liquor license, fencing, defined space and the ordinance and glassware.

Motion by Holwerda, seconded by Johnson to allow Cru Cellars' request to place outdoor seating with food and liquor service at its location at 411 Main Street, Frankfort for a 1-yr trial period and have a committee to form guidelines and parameters to better define the ordinance.

RC: Yeas: All

Nays: None
Motion CARRIED

B) Budget Amendments - Kidder

Motion by Luedtke, seconded by Condon to authorize budget amendments as presented and also move \$60,000 from water fund reserves to the sewer fund as a loan.

RC: Yeas: All

Nays: None
Motion CARRIED

C) Annual Maintenance Agreement/BCRD - Mills

Motion by Johnson, seconded by Walenta to allow City Superintendent to sign Street Maintenance Agreement between the City of Frankfort and the Benzie County Road Commission.

RC: Yeas: All

Nays: None
Motion CARRIED

D) Corps Dock Lease Renewal - Mills

Motion by Condon, seconded by Walenta to authorize City Superintendent Josh Mills and Mayor Robert Johnson to sign the Supplemental License Agreement with the U.S. Corps of Engineers authorizing the use of a portion of property owned by the City of Frankfort as a dredge material offloading site and also authorizes intermittent moorage of vessels for the Corps of Engineers and/or its contractors.

RC: Yeas: All

Nays: None
Motion CARRIED

E) Recreation Master Plan Resolution– Mills

During this part of the meeting Josh asked for a motion to open up a Public Hearing regarding the Recreation Master Plan.

Motion by Johnson, seconded by Holwerda to open the Public Hearing regarding the Recreation Master Plan.

RC: Yeas: All

Nays: None
Motion CARRIED

Public Input was open:

Norma Elias – 107 Park Ave. – Wanted to know if the placement of the beach restrooms was set to Cannon Park or if that would be up for discussion. Elias feel that having it at Cannon Park is not a good idea.

Holwerda stated that the plan is only a guideline and it would have to be looked at further. There would be discussion on its placement and all restrooms should be ADA accessible.

No other input.

Motion by Johnson, seconded by Condon to close Public Hearing at 8:04 p.m.

RC: Yeas: All
Nays: None
Motion CARRIED

Motion by Johnson, seconded by Condon to table the City of Frankfort Recreation Master Plan until a later date and if there are any changes then there would be more public input.

RC: Yeas: All
Nays: None
Motion CARRIED

F) BC/BS Benefit Change - Kidder

Motion by Condon, seconded by Walenta to go back to the old PPO 15 healthcare plan with reimbursement.

RC: Yeas: All
Nays: None
Motion CARRIED

G) TPOAM Union Contract – Johnson/Holwerda

There were some changes made by the attorney and those are highlighted on the side of the pages. Holwerda stated that the expiration date will be in line with other contracts ending when the fiscal year ends. Kidder has copies of an old contract if anyone has any questions. Holwerda recommended all of the changes the lawyer made. There is a question on page nine regarding the first week of pay when off on short term disability. Luedtke asked about light-duty. Mills has never had that but would not be opposed to it. Insert performing light-duty if applicable. Uniforms are now being paid by the City and could include clerical staff if they choose. Health insurance for the spouse upon retirement was removed for the Police Union but not for this union. Council felt it should be the same as police union. Council felt that the pay raise should be 2 1/2 - 2 1/2 and 2 1/2. Another change was allowing a maximum 5 weeks vacation. Council agreed to leave it at 5 weeks

Motion by Luedtke, seconded by Condon to approve the contract as amended with the changes agreed to by council.

RC: Yeas: All

Nays: None
Motion CARRIED

H) Administrative Contract Addendums – Johnson/Holwerda

Johnson and Holwerda pointed out that the Administrative staff contracts are the only employees that do not get the five weeks of vacation after 15 years of service.

Motion by Luedtke, seconded by Walenta to add an addendum to the administrative contracts allowing 5 weeks vacation after 15 years of service.

RC: Yeas: All

Nays: None
Motion CARRIED

I) Committee Appointment – Mayor Johnson

Motion by Mayor Johnson (no second needed) to appoint Alma Penfold House to the Recreation Committee to replace Jeff Tousley term to expire 10/19/15.

RC: Yeas: All

Nays: None
Motion CARRIED

PUBLIC INPUT –

Norma Elias – 107 Park Ave. – Felt the request for the sidewalk café for Cru Cellars needs to be looked at as many times she has trouble walking by the bakery. Painting a line or a fence would help. She also questioned the insurance for the spouse.

Adjournment

Motion by Condon, seconded by Walenta to adjourn the meeting at 8:33 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer