

**Regular Council Meeting**  
**Tuesday, October 20, 2015**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 5:30 p.m.

**Pledge of Allegiance**

**Roll Call** –

Present: Condon, Holwerda, Johnson, Luedtke, Walenta      Absent: None  
Also Present: Department Heads–Kidder, Mills              Public - 4

**Request to Appear Before Council**

Tony McGhee - Abonmarche – Gave a Power Point presentation on the upcoming SAW (Stormwater, Asset Management and Wastewater) Grant that the City will be receiving through the State of Michigan Department of Environmental Quality.

Jim Barnes – 823 James St. – Barnes would like to see food trucks in Frankfort and feels that it would be another reason for people to come here. He is willing to get on a committee to look at allowing food trucks in the City of Frankfort.

**Public Input**

None

**Correspondence**

Paul & Julie Robinson – Slowing traffic on Forest Ave.  
Oliver Art Center – Report on grants

**Approval of Minutes**

Motion by Holwerda, seconded by Condon to approve regular meeting minutes of 09/15/2015 as corrected.

RC: Yeas: All              Nays: None                      Motion              CARRIED

**Approval of Bills**

Motion by Condon, seconded by Walenta to approve prepaid vouchers #47007-47072 in the amount of \$688,691.80 of which \$440,364.72 was paid for tax disbursement and \$74,701.25 for Bond 306 & 307 payments and \$97,801.05 was paid for the Skate Park. Payroll vouchers #29634-29751 in the amount of \$53,066.21.

RC: Yeas: All              Nays: None                      Motion              CARRIED

Motion by Condon, seconded by Walenta approving monthly Vouchers #47073-47119 in the amount of \$141,184.17.

RC: Yeas: All              Nays: None                      Motion              CARRIED

**Committee Reports**

***a) Personnel/Public Safety***

Nothing to report.

***b) Finance***

The next meeting is scheduled for November 10<sup>th</sup> at 9:30 a.m. Budget amendments were few and under new business.

***c) Water/Sewer & Solid Waste***

Mills would like to meet to discuss issue regarding a business owner's water meter.

***Recreation Board***

No meeting.

***e) Fire Advisory***

No meeting.

***f) Planning Commission***

Updating by-laws is on the agenda for this meeting.

***g) Airport Authority***

Luedtke was unable to attend but was able to report that they are going ahead with repairs and cutting some trees. They are still not in compliance yet from the downgrade. The DDA will be attending meetings also.

***h) Grants***

Waiting to hear from the DEQ on the SAW grant.

***i) BLUA***

Walenta reported everything is good and taken care of.

***j) Brownfield Redevelopment***

No meeting.

***k) Marina Authority***

No meeting. The marina is closed.

***l) Tree Board***

The tree board members have renewed their appointments for 1 year. They are still one member short.

***m) Downtown Development Authority***

The DDA has a draft RFP for marketing and website development and will be asking the council to approve for release tonight. They are confident most of the work that needs to be done can be all accomplished through grants.

***n) Commissioner's Report***

Commissioner Griner went to a conference on “Blue Economy” where the main discussions involved cleaning up our waters. Griner stated that Michigan was a leader in being clean water-oriented. Many others are looking to Michigan for the know how, machines and technology to help preserve this natural resource.

The county's medical examiner, Dr. Houghton, has passed away. Dr. Houghton worked for \$18,000. His replacement will cost the county \$50,000. Griner also mentioned that the county may consider the new morgue in Mecosta County for autopsies where there is also a pathologist on site. The new morgue may also be used for starting a school for forensic death studies.

The county has a new administrator, Mitch Deisch former administrator for Manistee. The Maples will still have to apply for waivers annually on the fire protection rating.

**Departmental Reports**

***Clerk/Treasurer*** – Kidder informed the council that her deputy clerk Renee Gokey has officially given her resignation and will be leaving on the 26<sup>th</sup> of February. She will be running an ad in the Patriot next week seeking applicants.

Kidder also updated council on the MERS conference she attended. The City is doing all the right steps to help alleviate the unfunded liability which will include contributing more annually to reduce it.

***Superintendent*** – The marina is closed for the season. The DPW is getting ready for the winter season. All of the DPW trucks are certified and ready for the upcoming winter season. Mineral Springs Park had a water valve leak and was repaired. 7th Street Beach Park has a donor to assist in repairs and upgrades.

***Chief of Police*** – Chief Lozowski is still off on medical leave but did have a report in the packet for the council..

**Old Business**

None

**New Business**

***A) Resolution for Charitable Gaming License POMH Auxiliary - Kidder***

Motion by

Motion by Condon, seconded by seconded by Walenta to approve the request from the POMH Auxiliary to be recognized as a non- profit organization operating in the community for the purpose of obtaining a gaming license.

RC: Yeas: All

Nays: None

Motion

CARRIED



***G) DDA Request for Proposal – Mills***

Motion by Luedtke, seconded by Walenta to authorize City Superintendent Josh Mills to distribute the RFP to competent firms within the region for the purpose of developing a marketing strategy and website.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

***H) Lighthouse Inspection Proposal – Mills***

Motion by Luedtke, seconded by Condon to allow City Superintendent Joshua Mills to sign the Proposal/Contract Agreement for Preliminary Inspection of the North Pier Lighthouse from Dixon Engineering in the amount not to exceed \$5,500.00.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

***I) Planning Commission By-laws Amendments – Mills***

Motion by Condon, seconded by Johnson to forward proposed Planning Commission by-laws and rules and procedure amendments to Olson, Bzdok and Howard for review to ensure compliance with the Planning and Zoning Enabling Act.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

***J) Benzie County Road Commission Maintenance Agreement – Mills***

Motion by Johnson, seconded by Walenta to allow City Superintendent to sign Street Maintenance Agreement between the City of Frankfort and the Benzie County Road Commission.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

**PUBLIC INPUT –**

None

**Adjournment**

Motion by Condon, seconded by Walenta to adjourn the meeting at 7:20 p.m.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

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Robert J. Johnson, Mayor

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Kimberly K. Kidder, Clerk/Treasurer