

Regular Council Meeting
Tuesday, October 18, 2011
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Condon, Holwerda, Jackson, Johnson, Stransky
Absent: None

Agenda Amendment:

Mayor Johnson amended the agenda to add Item G) Committee Appointment and under Request to Appear Before Council add presentations and move item b) POMH Tribal Grant Application to follow Beth Karczewski's presentation to council.

Request to Appear Before Council

Beth Karczewski – Paul Oliver Memorial Hospital Foundation

The Paul Oliver Memorial Hospital Foundation is campaigning to get dialysis services to the hospital. They are requesting the City to allow the POMH Foundation to apply for a grant in the City's name from the Grand Traverse Band of Ottawa and Chippewa Indians. There are currently 18 local patients that utilize the dialysis services at Munson some three times a week, all hours of the day. POMH plans on utilizing an existing area in the hospital for now with six patient chairs available. However their long term goal is to have a separate unit with up to 12 chairs. Karczewski handed out an information sheet which explained the need and the plan.

B) POMH Tribal Grant Application

Motion by Condon, seconded by Jackson to allow POMH Foundation to apply for a Tribal Grant from the Grand Traverse Band of Ottawa and Chippewa Indians in the name of the City of Frankfort for dialysis treatment services at Paul Oliver Memorial Hospital.

RC: Yeas: All

Abstained: Holwerda

Nays: None

Motion CARRIED

Presentations

Mayor Johnson presented Mary Osborn, Chair of the Periwinkle Garden Club, a Certificate of Appreciation from the City of Frankfort for all the club's hard work in the care of Frankfort's gardens.

Mayor Johnson presented Fred Stransky with a Certificate of Appreciation and a clock from the Frankfort City Council for his service and dedication to the City of Frankfort for his four years on council.

Public Input

Richard Haan - Owner of Frankfort Laundromat – Sent a letter to Council requesting a rebate back on the sewage portion of his water bill. Haan did come before the water/sewer committee previously regarding the water and sewer rates at the laundromat.

The committee and Haan were able to come to a reasonable new formula for usage and going forward he feels it is fair. Haan's concerns are mainly with the past year in which he feels he has over paid. He is requesting a review and response to his letter. Mills informed him that a letter was sent out to him.

Correspondence

Beth Karczewski – POMH Foundation request for grant

Cory Bissell – Interested in serving on the Planning Commission

Approval of Minutes

Motion by Holwerda, seconded by Stransky to approve the regular minutes of 09/20/2011 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Approval of Bills

Motion by Holwerda, seconded by Stransky to approve prepaid vouchers #41567-41634 in the amount of \$721,141.99 of which \$661,178.57 was for taxes collected for distribution. Payroll Vouchers #25169 – 25279 in the amount of \$43,679.55 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Motion by Holwerda, seconded by Stransky approving monthly Vouchers #41635 - 41679 in the amount of \$49,925.47 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Committee Reports

a) Personnel/Public Safety

POAM, T-POAM and administrative contracts have been signed. Johnson has inquired about performance management review forms from other municipalities.

b) Finance

The finance committee met with the auditor for a preliminary review and he stated that the City's fund balance increased by 33%. Major and local street funds were projected well to year end. The finance committee was pleased with fund balance report. Stransky felt good about leaving the City with an increased fund balance over the last three years.

c) Water/Sewer & Solid Waste

The council would like BLUA to consider a rebate if their funds exceed the projections for the year. The committee would like BLUA to be more involved in the budget process for the water and sewer funds of the City. The committee thinks that the increase should be a shared cost between the user and the City

d) Recreation Board

Did not meet.

e) Fire Advisory

No meeting.

f) Planning Commission

The Planning Commission had a special meeting regarding the special use permit for Bayview Grille. Everything on the Planning Commission side followed protocol with the special use permits according to the attorney.

g) Airport Authority

Fuel for the airport is up for the year and they are running in the black. There are some tower improvements to work out before the tower contract with AT&T can be signed. On October 12th the technical committee went to Lansing to meet with MDOT. The snow equipment is being looked at.

h) Grant

Contacted the Dow Foundation for a possible donation for the playground equipment at Mineral Springs Park. The committee will also look at applying for a tribal grant.

i) BLUA

Will be meeting this week.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

No meeting.

l) Tree Board

The Tree Board met today. Looking at thinning out trees on Tank Hill. They have tagged 400 trees that are diseased or dying. The Tree Board plans on holding a public meeting on November 21st to inform the public of the trees that need to be removed because they are either dying or diseased. Working on the tree nursery and grants for the nursery. The Tree Board had a stand at the October Festival with informational flyers and accepted over \$200 in donations.

m) Commissioner's Report

Commissioner Stobie reported that the county hired Chris Olson as the new administrator. The county has started negotiations with POAM and POLC. Tom Longenbach has been rehired as the equalization director. The EDC is now sharing the pot with 10 northern Michigan counties. Marsha LaTour was reappointed to the Maples board. A new agreement was signed with American Waste for recycling. There will be one bin for all plastics now.

Departmental Reports

Clerk/Treasurer – The marina and launch ramp finished out the year nicely. Kidder was able to attend a class for electronic poll book training and will be using the electronic poll book in the November election.

McKay responded to the question regarding the increase rate from BLUA. One BLUA member will need to be appointed to the board. The auditors finished in 4 ½ days. Talsma was pleased that the City was able to maintain and increase its funds.

Kidder and Chris Smith attended the MERS conference in Acme and felt it was worth their time. There is a new 457 plan for employees and different plans available. Kidder plans to have a MERS representative come up to go over the plans and answer any questions council or employees may have.

Superintendent – Mills commented on the Fall Festival which appeared to be a great success with the town as busy as the 4th of July. The Mineral Springs playground funding is getting closer and Mills has submitted a grant to help.

The DPW is preparing for fall and winter. They will start picking up leaves soon with a sweep through town prior to Halloween and full bore after that. The leaves collected go to the city cold compost pile and are available to residents when composted. DPW will be receiving salt & sand which we get through the county in an effort to cut costs.

The marina and launch ramp are closed however there will be a dock available at the launch ramp for the fall fisherman and will remain until the weather gets too bad. The MDNR accepted the soil borings report from 1968 for the purpose of designing the piling to support the ramp.

Mills reported that three land use permits were issued. There were also 14 fire calls from late August to mid-September. There were 238 MFR runs from the first of the year until September 21st.

Chief of Police – Redder is corresponding with MCOLES to determine if his department will be able to receive 302 state training funds. Currently Redder's department had not expended enough in training to receive the funds, however they are looking at reducing the maintenance of effort.

Redder stated that arrests dropped for September as compared to last year. Overall arrests and complaints exceed last year's totals to date.

The homecoming parade went well and Redder is gearing up for the Fall Festival and Halloween. Redder is looking into a program called Talon which is like the State's ACIS system and hoping to get it paid by Homeland Security. Redder commented that the Cavric issue is in the Court of Appeals.

There was a drowning last Thursday night that appears to be accidental.

Old Business

A) Recreation Center Lease - Mills

Nothing new to report. Mayor Johnson and Mills met with the Mason's representatives and they are currently awaiting approval from the feds.

New Business

A) Reclassify Cash to Reserves

Motion by Stransky, seconded by Condon to reclassify \$6,659.55 from the Main Street Bond Fund to two reserve funds one for Mineral Springs Park Playground Equipment (\$3,329.77) and the other for the Canoe/Kayak Launch Fund (\$3,329.78).

RC: Yeas: All

Nays: None

Motion CARRIED

C) Easement for Underground Electric Lines

Motion by Stransky, seconded by Condon to allow Mayor Robert Johnson to sign the Easement for Underground Electric Lines allowing Consumers Energy to place underground wiring within the City of Frankfort right-of-way leased to CLAC.

RC: Yeas: All

Nays: None

Motion CARRIED

D) Metro Act Right of Way Permit Extension

Motion by Johnson, seconded Holwerda to allow Clerk/Treasurer to sign the AT&T Metro Act Permit Extension for an additional three years.

RC: Yeas: All

Nays: None

Motion CARRIED

E) Street Maintenance Agreement with the Benzie County Road Commission

Motion by Stransky, seconded by Condon to allow City Superintendent to sign Street Maintenance Agreement between the City of Frankfort and the Benzie County Road Commission.

RC: Yeas: All

Nays: None

Motion CARRIED

F) Budget Amendments

Motion by Stransky, seconded by Johnson to approve budget amendments from 10/14/11 as presented.

RC: Yeas: All

Nays: None

Motion CARRIED

G) Committee Appointment

Motion by Mayor Johnson, (no seconded required) to appoint Cory Bissell to the Planning Commission to fill vacancy left by Suz McLaughlin for a three year term to expire on 04/09/2014.

RC: Yeas: All

Nays: None
Motion CARRIED

PUBLIC INPUT –

Thelma Novak – Recognized Fred Stransky for his public service and that he has far exceeded her expectations. Thank you from the public.

Norma Elias – 107 Park Ave. –Asked if the administrative contracts were for 1 year. Council informed her the contracts were for 1 year.

Suz McLaughlin – 670 Crystal Ave. – Encourages others to follow Fred’s lead and establish relationships with other entities, encourage public input and maintain a good relationship with the public.

Adjournment

Motion by Condon, seconded by Holwerda to adjourn the meeting at 8:22 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer