

**Regular Council Meeting**  
**Tuesday, October 15, 2013**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:04 p.m.

**Pledge of Allegiance**

**Roll Call** - Present: Condon, Haan, Holwerda, Jackson, Johnson      Absent: None  
Public – 8

**Request to Appear Before Council**

Gary Kirkpatrick

**Public Input**

Norma Elias – 107 Park Ave. - Asked how many applicants there were for the Chief of Police position. Kidder answered that there were thirty-two applications received. Elias also read that one of the requirements was to have a bachelor's degree and why would we interview a person without one. Johnson stated that some may have experience and other service that should not be overlooked.

Bob Dittrich – 445 Park Ave. – Gave praise to Gary Kirkpatrick as a launch ramp hero for his involvement and attentiveness to his job.

Mary Haan – 719 Leelanau Ave. - Agreed with Elias that if the qualifications are for a bachelor's degree then that is what they should possess.

**Correspondence**

Peter Fisher – Praise for Launch Facility and Attendant  
Charter – New Charter liaison Don Gladwell  
Rick Wright – Thank you  
JoAnn M. Frary – Subway dumpster  
Bev Kidder – Thank you  
Anderson Tackman & Co. – Engagement letter

**Approval of Minutes**

Motion by Holwerda, seconded by Condon to approve regular minutes of 09/17/2013 as presented.

RC: Yeas: All                              Nays: None                      Motion              CARRIED

**Approval of Bills**

Motion by Holwerda, seconded by Johnson to approve prepaid vouchers #44226-44351 in the amount of \$1,482,094.77. Payroll vouchers #27411-27508 in the amount of \$51,128.76.

RC: Yeas: All                              Nays: None                      Motion              CARRIED

Motion by Johnson, seconded by Condon approving monthly Vouchers #44352-44394 in the amount of \$133,651.41 as presented.

RC: Yeas: Condon, Holwerda, Jackson, Johnson      Nays: Haan  
Motion      CARRIED

## **Committee Reports**

### ***a) Personnel/Public Safety***

Met to do interviews for Police Chief. Our attorney is reviewing information related to article in the Traverse City Record Eagle.

### ***b) Finance***

Meeting scheduled for November 12<sup>th</sup> at 9:00 a.m.

### ***c) Water/Sewer & Solid Waste***

No meeting

### ***d) Recreation Board***

No meeting. Haven't met since May.

### ***e) Fire Advisory***

No meeting. There will be a Public Hearing here tomorrow to go over the Fire Millage and answer any questions.

### ***f) Planning Commission***

Discussed the stairway grant for Nippising, signage and wayfinding signs. There has been no action on the DDA. Meetings need to be scheduled and people notified. The Hunt Bros. have withdrawn from the bid for the Safe Routes to Schools work citing timing issues to get the work done. Wi-Fi is running, waiting for endorsements.

### ***g) Airport Authority***

There were 212 take offs and landings compared to 150 last year. They are getting the equipment ready for winter. There are still problems with the plow truck and a garage door on one of the hangars. The next meeting is November 7<sup>th</sup>. There is a committee to go over the hangar leases to see if they can shorten them up.

### ***h) Grants***

Mills stated they would find out in November about the Great Lakes Fisheries Trust grant for the stairway at Nippising. Mills updated on the FEMA and SAW grants.

### ***i) BLUA***

No report. Johnson wanted to know if the Village of Elberta was in distress what would happen with their share of payments to BLUA. Johnson was informed that those payments would continue to be paid.

### ***j) Brownfield Redevelopment***

Nothing to report.

***k) Marina Authority***

No meeting.

***l) Tree Board***

The Tree Board scheduled October 29<sup>th</sup> as tree planting day. There are 38 trees in the City that need to be replaced. There will be a trail clearing day on November 7<sup>th</sup>. There was a new gate installed at the elementary school. They are spraying for garlic mustard and Japanese knotweed. The harvesting of ash trees on Bellows Park property will begin this fall. There is a grant request to the Chamber Foundation for tree pavers in the amount of \$9,000. Currently there are six trees with pavers around them.

***m) Commissioner's Report***

Commissioner Griner was unable to attend but had a written report given to the council. The County's bond rating improved from AA- to double AA. The Maples' bonds sold for higher than anticipated. The Emergency Manager is becoming a fulltime position. Finalists for the County Administrator job are Jeff Johnson from Springfield OH and Karl Sparks from Beulah, MI.

**Departmental Reports**

***Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.***

***Clerk/Treasurer*** – No questions on report.

***Superintendent*** – Haan would like the people that are in the DDA corridor to be updated on what is happening with the DDA and when the meetings will be. The dredging project is moving forward. The state has accepted everything submitted on Phase I. Mills is checking into new trash receptacles.

***Chief of Police*** – The sale of the car will go under sale of fixed assets.

**Old Business**

None

**New Business**

***A) Title VI Non-discrimination Plan***

Motion by Holwerda, seconded by Condon to allow City Superintendent Joshua Mills and Mayor Robert Johnson to sign the Title VI Non-discrimination Plan as required for the Safe Routes to Schools project.

RC: Yeas: All

Nays: None

Motion

CARRIED

***B) Art Center Concession Agreement - Mills***

Motion by Holwerda, seconded by Haan to allow City Clerk and Mayor to sign the Concession Agreement between the Elizabeth Lane Oliver Center for the Arts and the City of Frankfort as presented.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***C) DPW Pick-up Bids***

Motion by Johnson, seconded by Condon to TABLE this agenda item that would authorize the order of a 2014 ¾ ton 4x4 pick up truck until City Superintendent Joshua J. Mills and DPW staff can evaluate which vehicle would best fit their needs.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***D) SCADA Proposals - Mills***

Motion by Holwerda, seconded by Condon to proceed with Windemuller to perform upgrades and integration of a City SCADA Computer and Main PLC for water and Waste Water System at a not to exceed price of \$31,000.00 and Well 4/GWST controls upgrade and SCADA integration at a price not to exceed \$16,000.00. Half of the funds will come from the water reserve for SCADA and half from the sewer reserve for SCADA.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***E) Wi-Fi Grant Agreement – Mills***

Motion by Condon, seconded by Johnson to allow City Superintendent Joshua Mills to sign grant agreement for the community Wi-Fi project.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***F) Resolution Authorizing the Execution and Delivery of IPA – Mills***

Motion by Condon, seconded by Johnson to adopt the Resolution Authorizing the Execution and Delivery of an IPA associated with the 2014 International Dump Truck. Also approve Exhibit A Resolution Form of IPA.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***G) Copier Quote - Kidder***

Motion by Condon, seconded by Jackson to approve authorization for the Clerk/Treasurer to enter into a lease agreement with Netlink Business Solutions, selecting Option 2 after approval from City Attorney.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

**PUBLIC INPUT –**

Norma Elias – 107 Park Ave. – Elias wanted to know if the dump truck was the same as the truck for snow removal that they had been discussing.

**Adjournment**

Motion by Jackson, seconded by Condon to adjourn the meeting at 8:40 p.m.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

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Robert J. Johnson, Mayor

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Kimberly K. Kidder, Clerk/Treasurer