

Regular Council Meeting
Tuesday, September 20, 2016
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 5:30 p.m.

Pledge of Allegiance

Roll Call –

Present: Condon, Holwerda, Johnson, Luedtke, Walenta Absent: None

Also Present: Department Heads–Kidder, Lozowski and Mills

Request to Appear Before Council

None

Public Input

Ellie Harold – 402 Forest Ave. – Feels that commerce on the beach will negatively impact the community. Not in favor of any commerce on the beach.

Correspondence

Grand Tour.org – Thank you to city for helping with the Grand Tour to Benefit Leader Dogs for the Blind

Kristine Marcuz – Consider not having any commercial ventures on the beach

Anne Burrows – Concerned about business activity on the Frankfort Beach

Elizabeth Jackson – Does not condone allowing any commercial business to operate on the beach

Marina visitor – Praised marina staff and managers

Elie Tiesworth – Thank you Frankfort Police Officers

Frankfort-Elberta Chamber of Commerce – Thank you City crew and Police Department

Charter Communications – new channel – Ovation Network

Benzie Shores District Library – Concerns about traffic and pedestrians crossing

David Schaffer – Benzie Co. Solid Waste – Possibility of a county-owned solid and hazardous waste facility

The Moore Family – Thanked Rob Lozowski for assistance with grandmother

Charter Communications – Channel replacement Cuba Play replacing Cable Noticias

Beth Tarkington – Voiced disapproval of commercial business operating on public beach

Pat Laarman – Thank you for use of the council meeting room

Approval of Minutes

Motion by Luedtke, seconded by Walenta to approve regular meeting minutes of 08/16/2016 as presented.

RC: Yeas: All

Nays: None

Motion

CARRIED

Approval of Bills

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #48163-48229 in the amount of \$1,067,646.66 of which \$988,960.43 were for tax distribution. Payroll vouchers #30695-30822 in the amount of \$61,566.77.

RC: Yeas: All Nays: None Motion CARRIED

Motion by Condon, seconded by Walenta approving monthly vouchers #48230-48266 and 48268-48292 in the amount of \$191,336.12.

RC: Yeas: All Nays: None Motion CARRIED

Motion by Holwerda, seconded by Walenta approving voucher #48267 payable to Luedtke Engineering Company in the amount of \$112.00.

RC: Yeas: Condon, Holwerda, Johnson, Walenta Nays: None
Abstained: Luedtke Motion CARRIED

Committee Reports

a) Personnel

Nothing to report

b) Public Safety

No meeting

c) Finance

No meeting in October

d) Water/Sewer & Solid Waste

No meeting.

e) Recreation Board

No meeting. Luedtke has had inquiries about pickle ball. Mills stated that it could be done at the tennis courts if they were restriped. Mills will contact Hentco about a price for striping.

f) Fire Advisory

No meeting.

g) Planning Commission

Minutes in the book. Not attended by a councilmember.

h) Airport Authority

Coury Carland, Paul Luedtke and Tammy May are on the committee to interview for an airport manager. Applications will be accepted until October 15th. The salary will be \$36,000 for qualified applicants.

i) Grants

New grant under new business.

j) BLUA

The smell should dissipate as the weather turns cooler. They are prepping for the winter season.

k) Marina Authority

Mills would like to schedule a meeting for October. Mills would like to work on proposals for a gate system at the launch ramp to be able to bring before council.

l) Tree Board

There is some tree trimming being done.

m) Downtown Development Authority

Still working on marketing strategy, branding and also reviewing RV parking ordinance to see if there should be any modifications to it.

n) Commissioner's Report

Commissioner Griner stated that in District 3 over 10,000 tires were recycled. The Council on Aging Director Doug Durand reported that over 70,000 meals were served to seniors last year. Griner still believes that a cruise ship out of Frankfort could be a boost to the county. According to Griner, the Maples will be issued a license by the State. Residents and staff could be moved in by mid to late September; however Griner is looking towards November. The next federal inspection will be in about a year. There were three applications to the Airport from the county.

Departmental Reports

Clerk/Treasurer – Kidder mentioned that absentee ballot applications are available from her office. There is one more training class for the election inspectors. Kidder will be on vacation in October from the 3rd to the 12th in Denver, CO.

The audit will start on October 17th and will most likely last the whole week. Mills, Lozowski and Kidder met with Mike Morin from Risk Management to go over potential liability exposures to the City. Morin made some recommendations and samples of what will need to be done in order to keep compliant. Most are policies that have to be tailored to our community.

Superintendent – The 7th Street Beach project is underway. The Mineral Springs fountain was repaired. There was a drainage issue that has been resolved. The DPW is continuing asphalt repair on the streets and Mills is proceeding with the SAW grant. The sewer lines will be televised and mapped using GIS to determine sanitary and storm sewers and where there are trouble areas as well as where the leads are. Dixon Engineering will be coming to town to do our 5-yr tank inspections which is part of the capital improvement plan. The RV parking ordinance may need to be reviewed. Storm Cloud is looking to increase production by putting in a bottling facility/brewery on property purchased in the industrial park. The zoning for the industrial park may have to be tweaked to include retail sales for a possible tasting room.

Chief of Police – There was a flood in the basement and the carpet and some drywall needed to be removed and replaced. This is covered under our insurance for up to \$25,000. Lozowski is hoping to take delivery on the new police car soon. The department will be getting access to Law Enforcement Information Network (LEIN) in the near future. There is also the Statewide Records Management System (SRMS) that will be installed in the vehicles in-car computer soon.

Old Business

None

New Business

A) Art Center Concession Lease Agreement- Mills

Motion by Luedtke, seconded by Walenta to approve a 3 year concession lease agreement between the City of Frankfort and the Elizabeth Lane Oliver Center for the Arts as presented.

RC: Yeas: All Nays: None Motion CARRIED

B) Lions Club Agreement - Mills

Motion by Condon, seconded by Walenta to approve a 1-yr lease agreement commencing September 20, 2016 between the City of Frankfort and the Frankfort Lions' Club for the use of land and building as presented with inclusion of payment of insurance.

RC: Yeas: All Nays: None Motion CARRIED

C) Mason's Lease - Mills

Motion by Condon, seconded by Walenta to approve a 3-yr lease agreement between the City of Frankfort and Crystal Temple Association of Crystal Lodge #270 (Masons) for the use of land and building located at 832 Main Street as presented.

RC: Yeas: All Nays: None Motion CARRIED

D) Patrol Car IPA Proposals

Motion by Holwerda, seconded by Johnson to adopt the Resolution authorizing the execution and delivery of an IPA associated with the purchase of the 2016 Dodge Charger Police AWD from Watson Benzie, LLC as presented.

RC: Yeas: All Nays: None Motion CARRIED

E) Corps of Engineers – Supplemental Agreement-Mills

Motion by Holwerda, seconded by Condon to authorize City Superintendent Josh Mills to sign the Supplemental License Agreement with the U.S. Corps of Engineers to construct, operate and maintain the pier safety devices on the U.S. North Breakwater and Pier.

RC: Yeas: All Nays: None Motion CARRIED

F) Networks Northwest Grant Agreement – Historic Interpretive Sign Project - Mills

Motion by Holwerda, seconded by Luedtke to allow City Superintendent Josh Mills to sign the grant agreement with Networks Northwest for the Historic Interpretive Sign Project.

RC: Yeas: All Nays: None Motion CARRIED

G) Agreement to Collect Summer School Property Taxes – Kidder

Motion by Condon, seconded by Luedtke to approve the Agreement for Collection of Summer School Property Taxes between the City of Frankfort and Frankfort-Elberta Area Schools and authorize the Clerk/Treasurer, Mayor and a councilmember to sign on behalf of the City.

RC: Yeas: All Nays: None Motion CARRIED

PUBLIC INPUT –

None

Adjournment

Motion by Condon, seconded by Walenta to adjourn the meeting at 6:31 p.m.

RC: Yeas: All Nays: None Motion CARRIED

Robert J. Johnson, Mayor

Kimberly Kidder, Clerk/Treasurer