



The cost to treat Betsie Bay could run between \$7,000 and \$10,000. The Friends of the Betsie Bay would appreciate any and all help with the treatment of the phragmites by volunteering, donating or informing others of this invasive species.

Annette McCalpin – 110 Leelanau Ave. – Thanked the City for the signs on Leelanau Ave. McCalpin was also asking about the signs at the beach and what to do about the people who dive off the pier. Mills stated that there are signs about the rip tides and there is a sign before going on to the pier that was built as a navigational structure. The pier itself is not the jurisdiction of the City of Frankfort it belongs to the U. S. Corps of Engineers.

### **Correspondence**

Nancy Griffin/Crystal Downs Women's Aux – Thank you  
Lake Express – Thank you and donation to community groups  
Little River Band of Ottawa Indians - Thank you to Chief Redder/FPD  
Carol Kery – Unhappy with sewage smell from restroom at beach  
Frankfort-Elberta Chamber of Commerce – Thank you  
Community Foundation – Grant proceeds for Mineral Springs Park Equipment  
Frankfort-Elberta Chamber of Commerce – Thank-you

### **Approval of Minutes**

Motion by Holwerda, seconded by Condon to approve the regular minutes of 06/21/2011 as amended.

RC: Yeas: All

Nays: None  
Motion CARRIED

### **Approval of Bills**

Motion by Holwerda, seconded by Stransky to approve prepaid vouchers #41181-41279 in the amount of \$122,872.08 of which \$20,213.50 was for taxes and \$22,970.00 for MFR vehicle and costs and \$14,233.96 for repairs and maintenance. PAYROLL VOUCHERS #24795-24918 in the amount of \$57,944.92 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

Motion by Stransky, seconded by Johnson approving monthly Vouchers #41280-41316 in the amount of \$68,372.61 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

### **Committee Reports**

#### ***a) Personnel/Public Safety***

No meeting.

#### ***b) Finance***

No meeting.

**c) Water/Sewer & Solid Waste**

No meeting.

**d) Recreation Board**

The recreation board did not meet.

**e) Fire Advisory**

No meeting.

**f) Planning Commission**

Subcommittee meets Wednesday, July 20<sup>th</sup> to discuss medical marihuana and alternative energy. Approved the site plan for State Savings Bank. They will start Phase I of the bank project in August. It will take about three years to complete. The Planning Commission adopted the Complete Streets and Safe Routes to School Resolution.

**g) Airport Authority**

No one was able to attend meeting.

**h) Grant**

Everything remains status quo for now. Condon stated that approving the resolution for the Complete Streets and Safe Routes to School will enable us to get grants. Grants for tree care and volunteers that know grant writing are welcome to participate in pursuing these grants.

**i) BLUA**

No meeting. There will be meeting this week.

**j) Brownfield Redevelopment**

No meeting.

**k) Marina Authority**

No meeting.

**l) Tree Board**

Met today and four trees in Mineral Springs Park are being treated for emerald ash borer. The cost for that is about \$1,400.00. There are six or seven more trees that need to be treated and will cost between \$800.00 to \$1,000.00 apiece to treat. The Rotary Foundation gave \$350 to go towards the treatment of the emerald ash borer. Discussed tank hill and will be meeting with Ken Lake from the Recreation Board. The City Tree Nursery will be starting up this month and will be using about \$1,500 for start up money. The tree committee will be looking for volunteers to water newly planted trees. Working on grants to help with the trees.

**m) Commissioner's Report**

Commissioner Stobie reported that the county is taking applications to fill the vacancy left by the departure of Tom Longenbach who headed up the equalization department. The recycling surcharge on the tax bill will be \$22 which will enable the recycling to include #1 and #7 plastics.

Stobie stated at the meeting today, 10 people spoke in favor of keeping the MSU Extension from being cut from the budget. There was a lot of discussion about the Maples. The contract with the architect was reduced by 11%. Stransky asked how the bidding process was handled, were there competitive bids placed and were there any requests for proposals from potential firms.

The county and the Maples reached a settlement with Great Lakes Therapy. There are two applicants that applied for the DHS board position to replace Norma Eason who resigned. The building department has a new fee schedule. There are six applicants interviewing for the county administrator's position. Stobie also mentioned that the county is looking at a Land Bank. This will be tied in with the Brownfield Redevelopment.

### **Departmental Reports**

***Clerk/Treasurer*** – The marina and launch ramp are down slightly from last year but have begun to pick up. The weather has been a major factor in the revenues. The council received a copy of the MERS actuary report and would like to have the employees meet with a MERS representative.

There will be a notice in the paper for individuals who may be interested in running for City Council. There are three seats open in November. Interested persons need to pick up petitions and an affidavit of identity and bring it back by August 16<sup>th</sup>. The last day to register before the election is October 11<sup>th</sup>.

Summer taxes have been sent out. The personal property taxes for the 2010 tax year have been collected prior to fiscal year end. Our state revenues have decreased for March and April due to the census and May and June's revenues will also be down but we will still look good for year end.

Forms for electronic bill pay have not come in as we expected and Renee sent out another request to get the forms back from the customer. We will now call with a friendly reminder. The hand-held electronic meter reader is no longer working and needs to be replaced. The next reading is likely to be an estimate until a new reader is purchased and ready for use.

***Superintendent*** – The grant amendment was submitted to the MDNR to make the necessary changes to the launch ramp. Mills figures it will cost around \$166,000.00 to correct. The lighthouse application has been submitted. Mills updated council on zoning and municipal code issues. Letters have been sent out for lawns with tall grass and junk ordinance violations.

The Planning Commission approved a site plan for the State Savings Bank project which will consist of the demolition of the old McKay & McKay building next to the bank. The plan is to construct a parking lot. There will be changes to the ATM and drive-through window. The ATM and drive-through will be located on the north side of the building and the existing locations will be eliminated. The planning commission is also working on how the City can benefit from the Complete Streets and Safe Access to Schools program.

The 4<sup>th</sup> of July parade was well attended and the fireworks were phenomenal. The stores are busy and there are only three vacate storefronts in the City as compared to Manistee which has 31 vacate storefronts.

Mills reported on the fire department which had nine calls from dispatch for the month prior. From January 1<sup>st</sup> to June 23<sup>rd</sup> there were 39 fire runs. The Medical First Responders had 144 runs from January 1<sup>st</sup> to June 21<sup>st</sup>.

Stransky asked about the crosswalk sign by the library. Mills did not recommend that one be placed there due to all the traffic that comes not only from Main and Seventh but from the bank and E-Z Mart. The signs run about \$380 and last year it was taken out more than once. Stransky was under the impression last month that there would be a sign placed there.

Condon asked about a land division for the property across the street from her on Leelanau Ave. Mills stated that the property owners are dividing the three lots which meets the size requirements but they will need variance approval.

**Chief of Police** – Redder is checking into getting a grant for five 800 MHz radios for his department. The grant will be written for the Benzie County Sheriff's Department and the Frankfort Police Department. Redder is also looking for funding for tasers and in-car cameras.

The program for the electronic crash reporting is here and will have to be installed by Wyant Computers. Once installed the department will be trained on the use and accident reports will be paperless and reported electronically to the State.

Redder reported no major problems over the 4<sup>th</sup> of July. Heffren Hill was blocked off to thru traffic prior to the fireworks and remained closed until after the fireworks. The turnaround was also closed off for emergency vehicles and the south end of Father Marquette Circle was also closed off for handicapped parking. This worked out very well and was appreciated by those who utilized these parking spaces. Traffic getting out of town after the fireworks was very slow and took longer than normal.

Arrests and complaints are down from last year according to Redder's records.

## **Old Business**

### **A) *Liquor License Transfer Permit – Kidder***

This agenda item came before council last month and the council wanted to know if there could be attachments to resolution. Kidder was asked to contact Joan McKay. McKay responded to the council and now it is up to the council to make a decision as to what position they want to take.

Motion by Stransky, seconded by Holwerda to table the Resolution that is a request to transfer ownership of escrowed 2011 Class C licensed business, located at 6535 First, Lake Ann, MI 49650, Benzie County, from R M O'Brien, LLC to Bayview Grille, LLC; and transfer location (Governmental Unit) (MCL 436.1531 (1) to 727 Main, Frankfort, MI 49635, Benzie County as presented. Also have Joan McKay do up a resolution stating why the approval was tabled.

RC: Yeas: All

Nays: None  
Motion CARRIED

### **New Business**

#### ***A) Appointment of MERS Officer Delegate - Kidder***

Motion by Holwerda, seconded by Condon to appoint Kim Kidder as the officer delegate and Keith Redder as officer alternate to serve at the 2011 annual MERS Conference.

RC: Yeas: All

Nays: None  
Motion CARRIED

#### ***B) Complete Streets and Safe Routes to Schools Resolution - Mills***

Motion by Holwerda, seconded by Condon to allow the Mayor to sign the Complete Streets and Safe Routes to Schools Resolution.

RC: Yeas: All

Nays: None  
Motion CARRIED

#### ***C) Fire Department Secretary Contract – Mills***

Motion by Johnson, seconded by Holwerda to approve the contract agreement for Fire Department Secretary for the Frankfort City Fire Department. Term to commence on July 1, 2011 and end on June 30, 2012.

RC: Yeas: All

Nays: None  
Motion CARRIED

### **PUBLIC INPUT –**

Bonnie Warren – 590 Corning Ave. – Thanked Mayor Johnson for adding the Tree Board under committees and for the excellent report on the Tree Board. They are looking for grants.

Bruce Ogilvie - 230 Leelanau Ave. - There will be an informational meeting on Wednesday, July 27<sup>th</sup> with the schools, City and Planning Commission regarding the Complete Streets and Safe Routes to Schools campaign.

Marcia Stobie – Wanted to mention that there will be work done on highway US 31 by the government center where they will be widening the road next year.

**Adjournment**

Motion by Condon, seconded by Stransky to adjourn the meeting at 8:30 p.m.

RC: Yeas: All

Nays: None  
Motion CARRIED

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Robert J. Johnson, Mayor

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Kimberly K. Kidder, Clerk/Treasurer