

Regular Council Meeting
Tuesday, July 19, 2016
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 5:35 p.m.

Pledge of Allegiance

Roll Call –

Present: Condon, Holwerda, Johnson, Luedtke, Walenta Absent: None

Also Present: Department Heads–Kidder, Mills, Lozowski

Agenda Amendment

Mayor Johnson added Agenda item d) Amend 2016-2017 Budget

Request to Appear Before Council

None

Public Input

Kelly Long – 7550 Hoadley Rd. – Deputy Treasurer for Benzie County wanted to introduce herself and announce that she is running for the County Treasurer position on the August Primary Ballot.

Correspondence

Frankfort-Elberta Chamber of Commerce (2) – Thank you DPW, Josh/Police

Dawn Olney – Thank you City Council

Jerry Slater (BACN) – Thank you Josh

Charter – New Channel Estrella TV HD

State of MI (Dept of Licensing & Regulatory Affairs) – MPSC Resumes Video

Franchise Operations

Approval of Minutes

Motion by Holwerda, seconded by Walenta to approve regular meeting minutes of 06/21/2016 and special meeting minutes of 06/23/2016 and 06/28/2016 as presented.

RC: Yeas: All

Nays: None

Motion

CARRIED

Approval of Bills

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #47914-47979 in the amount of \$135,374.48 of which \$35,147.85 was for tax distribution and \$46,749.00 was paid to Municipal Underwriters of Michigan. Payroll vouchers #30484-30591 in the amount of \$50,886.68.

RC: Yeas: All

Nays: None

Motion

CARRIED

Motion by Johnson, seconded by Walenta approving monthly vouchers #47980-48010 and 48012-48032 in the amount of \$207,144.70.

RC: Yeas: All Nays: None Motion CARRIED

Committee Reports

a) Personnel

Nothing to report

b) Public Safety

Nothing to report

c) Finance

Next meeting will be Tuesday, August 9th. Have some carryovers to add to the budget.

d) Water/Sewer & Solid Waste

No meeting.

e) Recreation Board

No meeting.

f) Fire Advisory

No meeting.

g) Planning Commission

No meeting..

h) Airport Authority

Tabled election of officers. Coury Carland is now on for the County. Would like to schedule a meeting with all entities involved.

i) Grants

No meeting.

j) BLUA

There may be some smell this summer due to more usage.

k) Marina Authority

No meeting.

l) Tree Board

No meeting until November.

m) Downtown Development Authority

No meeting.

n) Commissioner's Report

Commissioner Griner attended the final inspection at the Maples and thought it went well. The inspector spent about 2 hours in the attic. There will be a special meeting tomorrow to find out if it was a good report or not. AES (Alliance for Economic Success) would like to help facilitate a meeting for the City-County Airport.

Griner report that the County also has MERS for their employees and is about 70% funded. Which is good compared to many communities.

Departmental Reports

Clerk/Treasurer – Kidder mentioned that the roll-out trash bins sales are doing very well. There have been 32 annual bin sales and 21 seasonal bin sales as of July 14th. The OPEB Health Fund Savings Account is finally starting to gain a little money back now that the market has started to rebound. As of 7/14/2016 the City showed an overall increase of \$5,696.

Kidder has been preparing for the Primary Election which will be held on August 2nd. The Public Accuracy Test will be conducted on Friday, July 22nd. Election officials will be going to attend classes on Friday for their training and certification that is being taught by the clerks.

Superintendent – Requests for bids for grading at 7th St beach have been issued and are due back by July 27th. Starting to work on the rain garden layout for the park. Mills mentioned that much of the funding for the 7th St beach park is being paid in part by a \$200,000 donation and possibly more from crowdfunding.

Mills wanted to give out accolades to all the people who helped out on the 4th of July that again was a huge success. There were no issues with vending, positive comments from residents and visitors and no issues with restroom facilities. The day went very smoothly. People adhered to the signs for RV parking, wrong way and the beach rules signs were a huge hit.

DPW is working on the basketball courts. There were recently sewer issues some of which were caused by grease traps from the restaurants. The grease traps need to be updated. This was discovered from the televised work that is part of the SAW grant. There is a new pump and motor at the Beech St. well. A 5-yr inspection of the elevated tank and ground storage tank will need to be scheduled with Dixon Engineering for the fall.

Other issues that will be dealt with are replacing water main on M-22, removing trees on Pine Lane and looking at pay station costs for the launch ramp.

Chief of Police – Chief Lozowski reported that everything went very well from the law enforcement end on the 4th of July and gave a shout out to all the different safety and enforcement departments that assisted the city over the holiday. He had no traffic issues and everyone seemed happy with the way the parade route went.

Old Business

A) Beach Kiosk - Mills

Mills spoke with our attorney about the beach kiosk and it was suggested that it should be awarded by a competitive process. Mills made up an RFP and it was given to both Beachnut Surf Shop and Crystal Lake Adventure Sports. The Council felt that they needed more time to look over the proposals and would like to schedule a special meeting for the purpose of awarding a permit to allow a beach kiosk. This agenda item was TABLED and will be brought back at a special meeting on Tuesday, July 26th at 1:00 p.m. This will be for this season only and on a trial basis.

New Business

A) Appointment of MERS Delegate - Kidder

Motion by Holwerda, seconded by Johnson to appoint Kim Kidder as the officer delegate and Rob Lozowski as the officer alternate to serve at the 2016 annual MERS conference.

RC: Yeas: All Nays: None Motion CARRIED

B) Fire & 1st Responders Personnel Contract - Mills

Motion by Condon, seconded by Walenta to approve Fire and First Responders Personnel Contract as presented. Authorize Mayor Robert Johnson and Clerk/Treasurer Kimberly Kidder to sign on behalf of the City.

RC: Yeas: All Nays: None Motion CARRIED

C) Networks Northwest – Community Crowd Funding Grant Program - Mills

Mills thought this could be a good match for the lighthouse or other community based projects throughout the city.

Motion by Condon, seconded by Johnson to approve resolution authorizing the submittal of a Networks Northwest – Community Crowd Funding Grant Program application with a commitment to provide donor cash or in-kind match within one month of project start-up.

RC: Yeas: All Nays: None Motion CARRIED

D) Amend 2016/2017 Budget to include carry-overs - Holwerda

Holwerda wanted to make sure the following items and additions from prior 2015/2016 budget were carried over to this fiscal year.

\$	5,000.00	Launch Ramp
\$	5,000.00	Gateway Arch
\$	12,500.00	Computer/Server
\$	7,400.00	Market Square Park
\$	6,000.00	Police Car Reserve
\$	35,000.00	Sewer fund transfer
\$	10,000.00	MERS
\$	10,000.00	<u>Airport Contribution</u>
\$	90,900.00	Carryovers to 2016/2017

