Regular Council Meeting
Tuesday, July 15, 2014
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call -

Present: Holwerda, Johnson, Walenta Absent: Condon, Luedtke
Also Present: Department Heads–Kidder, Lozowski, Mills

Request to Appear Before Council

None

Public Input

Mayor Johnson – Wanted to take the opportunity to thank the DPW, Fire Department, Police Department and all city staff for their hard work over the 4th of July weekend. The City looked immaculate and the beach after the 4th was pristine. Traffic flow was managed well and overall a great holiday. There was also an article in the Michigan Municipal League magazine The Review about Frankfort and the Art Center.

Correspondence

Nancy Van Perren – Thank you to the Periwinkle Garden Club.

Approval of Minutes

Motion by Walenta, seconded by Holwerda to approve regular minutes of 06/17/2014 as presented.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

Approval of Bills

Motion by Holwerda, seconded by Walenta to approve prepaid vouchers #45242-45323 in the amount of $142,651.94. Payroll vouchers #28129-28242 in the amount of $46,123.28.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

Motion by Johnson, seconded by Holwerda approving monthly voucher #45322 in the amount of $15,000.00 to Luedtke Engineering for the Emergency Dredge Project as presented.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

Motion by Johnson, seconded by Holwerda approving monthly vouchers #45324-45367 in the amount of $111,377.64

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

Committee Reports

a) Personnel/Public Safety
Finished the POAM contract. Working on department head contracts and TPOAM. Also had resolution on some grievances however there is still another to work out.

b) Finance
Hoping to transfer $25,000 to MERS and $5,000 to OPEB for last year. The next finance meeting is scheduled for August 11th at 2:00 p.m.

c) Water/Sewer & Solid Waste
No meeting.

d) Recreation Board
Had the kickoff meeting for the Recreation Master Plan. Targeting August 4th, 6th and 7th for visioning meetings. Hoping to resolve the restroom problems, discussions on a dog park and a skate park.

e) Fire Advisory
No meeting.

f) Planning Commission
Discussions on zoning ordinance, parking spaces and east city/west city one and two story. No changes in the zoning ordinance but may look at changes in the Master Plan revision process.

g) Airport Authority
MDOT wants some changes to the ALP. No resolutions were made at the meeting.

h) Grants
Mills reported that the City received a $5,000 grant from Rotary Charities to assist with the creation and development of a TIF plan.

i) BLUA
No smell coming from the plant because the weather has been too cold. Working on credit for Frankfort and Elberta on the winter run water credits.

j) Brownfield Redevelopment
No meeting. DEQ may use the Smokehouse and Bayview gas station as pilot programs for clean-up sites since petroleum base releases are consider funding eligible activity.

k) Marina Authority
Reimbursement for dredging has been sent in and we are waiting to hear back from the State.

l) Tree Board
Discussed ash trees that were being treated in the Open Space and Mineral Springs Parks. They are not planning for any further treatment instead removal and replacement will be likely.

m) Downtown Development Authority
Will be meeting July 21st t 5:00 p.m. RFP's for consulting and goals and objectives will be discussed.

n) Commissioner's Report
Mr. Griner was unable to attend due to this evening county commission meeting.

Departmental Reports
Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.

Clerk/Treasurer – Kidder would like to purchase another segment of the Clarity program to interface with Excel which would be a great tool for reporting. Holwerda would like to see that purchased this year. IT service quotes are on the agenda.

Superintendent – Mills reported there were 12 fire runs since last months report. Safe Routes to Schools is going well. The wayfinding signs are up. Mills has scheduled a survey on a commercial property location so monuments will be staked and there will be no question as to bounderies.

Chief of Police -The 4th of July went well. Lozowski estimated over 20,000 people were in town for the festivities. The signs for the beach seemed to help and were picked up for use next year.

Old Business

A) Zoning Ordinance - Mills

Motion by Johnson, seconded by Holwerda to repeal Chapter 8, Articles 1 through 7, of the 1999 Revised Frankfort Municipal Code, as amended, and replace it with a new chapter 8, Articles 1 through 7. The City of Frankfort ordains: pursuant to MCL 117.5b, and MCL 125.3201, the 2014 Zoning Ordinance of the City of Frankfort, regulating the development and use of land within the City, constituting Chapter 8, Articles 1 through 7 of the 1999 Revised Municipal Code, is hereby adopted. The

existing Chapter 8, Articles 1 through 7 as amended, is repealed. The effective date of this Ordinance shall be ten (10) days after the date of publication of notice of its adoption.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

New Business

A) Vending Permit –Parker - Mills

Motion by Holwerda, seconded by Johnson to approve a seasonal vending permit fee to Aubrey Parker for a fee of $725.00 for this year with credit for the money Ms. Parker has already paid in fees ($150).

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

B) Ashman/Dahringer Seasonal Slip Reimbursement Request - Mills

Council felt that this may be something the Marina Authority may want to make a policy for in the future. This scenario was an unforeseen happening due to weather and the emergency dredging and communications. The City could have accommodated these boaters had they come in to dock.

Motion by Johnson, seconded by Holwerda to deny the reimbursement request from Ms. Ashman and Mr. Dahringer and have Josh Mills send out a letter informing them that accommodations could have been made. Marina Authority to look at policy for these situations.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

C) Appointment of MERS Delegate - Kidder

Motion by Holwerda, seconded by Johnson to not send any delegates to the 2014 MERS conference in Detroit this year.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Abstain: Condon,Luedtke Motion CARRIED

D) IT Service Provider – Kidder

Kidder had quotes from current provider IT Pro, llc as well as from Netlink Business Solutions and Wyant Computer Services. Kidder was not unhappy with the service from IT Pro, however, due to the increase in cost from IT Pro, llc, which was well above the budgeted amount, bids were sought.

Motion by Holwerda seconded by Johnson to approve the firm of Wyant Computer Services to provide IT services to the City of Frankfort for a three year term until July 2017.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

E) POAM Contract

Motion by Holwerda, seconded by Walenta to approve the POAM contract for a three-year term and authorize the Mayor and Clerk/Treasurer to sign on behalf of the City.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

PUBLIC INPUT –

None

Adjournment

Motion by Holwerda, seconded by Johnson to adjourn the meeting at 8:05 p.m.

RC: Yeas: Holwerda, Johnson, Walenta Nays: None
Absent: Condon, Luedtke Motion CARRIED

_____ _____
Robert J. Johnson, Mayor Kimberly K. Kidder, Clerk/Treasurer