

Regular Council Meeting
Tuesday, June 18, 2013
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Condon, Holwerda, Jackson, Johnson Absent: Haan (Arrived at 7:02)

Agenda Amendment

Motion by Condon, seconded by Holwerda to add item K) Taste of Benzie to New Business and Paul Olson as a Request to Appear Before Council.

RC: Yeas: All Nays: None Motion CARRIED

Request to Appear Before Council

Paul Olson – Municipal Underwriters of Michigan – Olson is the agent for the city’s liability insurance. This year the premium went up 5%. Olson informed council of the grant program which the city utilized and was awarded for security cameras at the well house. The next round for grants will be September or October. New for 2014 will be the dividend program. If total losses are 59% or less within three years the par plan will give back dividends to their insurers. Olson was asked about events that include liquor on City property. Olson stated that individuals can get a 24 hour host provision on their homeowners policy and add the City as additional insured and for events through the Chamber or a business can add the City as an additional insured on their policies.

Public Input

pim Dodge – 649 Crystal Ave. – Wanted to know if anything was happening with Officer Cavric. Dodge was informed that the City has done what was required and now waiting to finish settlement.

Correspondence

The Maples – Invitation to their groundbreaking ceremony.

Approval of Minutes

Motion by Holwerda, seconded by Haan to approve the regular minutes of 05/21/2013 as corrected and public hearing and special meeting of June 3, 2013 as presented.

RC: Yeas: All Nays: None Motion CARRIED

Approval of Bills

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #43778-46834 in the amount of \$73,151.23. Payroll vouchers #26961-27063 in the amount of \$44,361.94.

RC: Yeas: All Nays: None Motion CARRIED

Motion by Condon, seconded by Holwerda approving monthly vouchers #43835-43888 in the amount of \$99,730.30 as presented.

RC: Yeas: All Nays: None Motion CARRIED

Committee Reports

a) Personnel/Public Safety

Council needs to return department head reviews. Holwerda is the only one to respond so far.

b) Finance

Finance met on June 5th and will be meeting again on June 25th. There was also a meeting to discuss a millage for fire protection. The county will be asking for a millage for roads which could benefit the City with additional money that is estimated to be around \$70,000 because we participate in Act 51.

c) Water/Sewer & Solid Waste

No meeting

d) Recreation Board

No meeting.

e) Fire Advisory

No meeting.

f) Planning Commission

The Chamber Foundation is offering a 50% match for wayfinding signs. The Lakes to Land regional initiative is hosting a master plan priorities sharing with 16 units of government on June 27th from 6-9 pm at the Pleasant Valley Community Center in Arcadia.

g) Airport Authority

The airport is running in the black. There is still some issues with the AT&T lease for the antennas on the beacon. Currently the beacon cannot withstand the weight from the antennas without reinforcement.

h) Grants

Mills will be applying for a Great Lakes Fisheries Trust Grant to repair the stairs on Nippising.

i) BLUA

Nothing to report.

j) Brownfield Redevelopment

Nothing to report.

k) Marina Authority

No meeting.

l) Tree Board

There is a garlic mustard pull and also trail building on Tank Hill from 6th Street to the amphitheater. The board is working with Jason Spaulding on the trails and they need to get another work day scheduled to continue the trail building prior to the Shakespeare in the Woods production. The board is looking to purchase some trail building equipment. A survey of the trees needs to be done to see what needs to be replaced as well as an inventory of native plants.

m) Commissioner's Report

County Commissioner Roger Griner reported that the commissioners met today. One of the items that Griner wanted to report on was the Animal Control Department. Animal Control has a budget of \$143,000 which is used for medical, spade and neutering, housing, feeding and adopting to assist in these efforts the Animal Welfare League contributes over \$30,000 annually. There is an outstanding adoption rate among the animals that are taken in. There was even a horse and a pig that were brought to the shelter.

Griner reported that the hazardous waste pick-up was successful with a 28% increase from one year ago. Steven Houghton was hired as the new building inspector. Pete Bruwski handles soil erosion. Griner attended the Maples groundbreaking ceremony. Griner stated that the Maples needs to find a full time administrator.

Departmental Reports

Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.

Clerk/Treasurer –

No questions

Superintendent –

Haan asked about how far the wi-fi signal would reach. Mills said it would reach the downtown corridor and maybe to the beach and possibly over to Elberta if there were no obstructions.

Chief of Police –

Holwerda asked about the acronyms used in his report and what they stood for. LEPC is Local Emergency Planning Committee and MOU is Memorandum of Understanding.

Condon asked what the protocol is when a 911 call is placed. A 911 call was made, the victim would not talk on the phone after someone called for him and no one came. Condon thought that if a call is made they have to respond. Chief Redder said he would check it out.

Old Business

A) Adoption of Zoning Ordinance Amendments - Mills

This agenda item was TABLED and will be brought back to council after the Planning Commission amends and approves the changes.

B) Adopt Ordinance D-3 of 2013 – Kidder

Motion by Condon, seconded by Haan to adopt Ordinance D-3 of 2013 Article 13 – Fireworks to be added to the City of Frankfort’s Municipal Code Ordinance Book as presented.

RC: Yeas: All Nays: None Motion CARRIED

New Business

A) Agreement to Collect Summer Taxes TBAISD - Kidder

Motion by Johnson, seconded by Condon to approve the Agreement for Collection of Summer School Property Taxes between the City of Frankfort and Traverse Bay Intermediate School District and authorize Clerk/Treasurer and Mayor to sign for the City.

RC: Yeas: All Nays: None Motion CARRIED

B) Budget Amendments - Holwerda

Motion by Johnson, seconded by Condon to authorize budget amendments as presented.

RC: Yeas: All Nays: None Motion CARRIED

C) Finance Recommendation prior to year end - Holwerda

Motion by Holwerda, seconded by Condon to authorize the City Clerk/Treasurer and her Deputy Treasurer to bring line items needed year-to-date and make whatever budget amendments are necessary to balance the budget for 2012/2013 and make any transfers needed in closing out the fiscal year in order to have positive balances in all funds as required.

RC: Yeas: All Nays: None Motion CARRIED

D) Introduce Ordinance D-4 of 2013 Renumbering DDA Ordinance Kidder

Motion by Holwerda, seconded by Jackson to introduce Ordinance D-4 of 2013 to re-number the DDA Ordinance D-2 of 2013.

RC: Yeas: All Nays: None Motion CARRIED

E) Assessor's Contract - Kidder

Motion by Condon, seconded by Johnson to approve the Contract for Assessing Services with Marvin Blackford for a one-year term to expire on June 30, 2014 as presented.

RC: Yeas: All Nays: None Motion CARRIED

F) Sheriff's Department Marina Slip– Mills

This agenda item was TABLED

G) Co-operative Agreement MNR Fire Protection – Mills

Motion by Johnson, seconded by Condon to authorize City Superintendent Josh Mills to sign the DNR Mutual Aid Agreement.

RC: Yeas: All Nays: None Motion CARRIED

H) Resolution for Lakes to Land Regional Planning Initiative - Mills

Motion by Condon, seconded by Holwerda to adopt the Competitive Grant Assistance Program resolution in order to take advantage of funding associated with implementation of possible zoning amendments and creation of a food innovation district among municipal units.

RC: Yeas: All Nays: None Motion CARRIED

I) Refuse and Waste Contract - Mills

Motion by Johnson, seconded by Condon to approve contract with Republic Waste through June 30, 2016 as corrected to include no increase for spring clean-up for three years.

RC: Yeas: All Nays: None Motion CARRIED

J) Memorandum of Understanding w/Benzie County Emergency Management – Mills

Motion by Condon, seconded by Jackson to authorize City Superintendent Josh Mills to sign the Memorandum of Understanding with the Benzie County Office of Emergency Management for utilization of the Frankfort City Fire Station in case of emergency.

RC: Yeas: All Nays: None Motion CARRIED

K) Taste of Benzie - Mills

Motion by Johnson, seconded by Holwerda to support the Taste of Benzie with compliance of the LLC and coordination of the Chief of Police and City Superintendent.

RC: Yeas: All Nays: None Motion CARRIED

PUBLIC INPUT –

Bonnie Warren – 590 Corning Ave. – Wanted to ask if the grant from the Par Plan could be used to keep the sidewalks cleared in the winter. Mills did not think that would be something they would cover but would ask. Warren also wanted to know why the Animal Welfare League would need to assist with food. That should be budgeted from the county.

Adjournment

Motion by Condon, seconded by Johnson to adjourn the meeting at 8:35 p.m.

RC: Yeas: All Nays: None Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer