

Regular Council Meeting
Tuesday, May 21, 2013
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Condon, Holwerda, Jackson, Johnson Absent: Haan

Agenda Amendment

Motion by Condon, seconded by Holwerda to add item G) Healthcare Resolution to New Business.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

Request to Appear Before Council

Robert Hamann – 1001 James Street – Had concerns with his water valve and asked that it be replaced, which has since been done. He has also had part of his yard torn up by the snow plows and had some stone ripped up in the front yard. He has asked that the damage done to his yard by the City be fixed and was told that they would be taking care of that when they work on the sidewalks with the grant project for Safe Routes to Schools. Mr. Hamann gave the council some pictures and a packet containing correspondence and a CD for them to look at and then have someone getback to him. Johnson, Jackson and Mills will look into this matter.

Jon Armstrong - Benzie Shores District Library – Armstrong wanted to update the council on the Library. The Library wrestled with opting out of the DDA but decided that they were not in the position to give up any funding at this time. Their budget is tight and they are receiving less in penal fines and spending more towards technology. Having a millage has made and adding townships has helped keep the library able to operate.

Patrick Lietaert – I.T. Pro, LLC – Gave a presentation to council on what he would be able to do with our computer systems to keep them healthy and maintained. He would be able to remotely check our system daily. Clean and maintain all machines and provide a chart of all equipment and access codes.

Public Input

Jon Douglas Holmes – P.O. Box 905 – Does not agree with the letter in the paper from Councilman Haan. When you're a 4th grader and you misbehave you are punished and given another chance. Officer Cavric went to school had the proper training in Big Rapids, Kalkaska, Frankfort and then back to Kalkaska and here. What is to stop it from happening again? Here is your chance to usher in a new era of police officers. Elect constables that run for office. If they do good you can re-elect them; if not, don't re-elect them or recall them.

Correspondence

Benzie Shores District Library - Newsletter

Approval of Minutes

Motion by Holwerda, seconded by Johnson to approve the regular minutes of 04/16/2013 as presented.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

Approval of Bills

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #43661-43721 in the amount of \$58,957.36. Payroll vouchers #26866-26960 in the amount of \$44,804.56.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

Motion by Condon, seconded by Holwerda approving monthly Vouchers #43722-43777 in the amount of \$72,652.20 as presented.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

Committee Reports

a) Personnel/Public Safety

Personnel committee had a conference call with attorney Ron Sondee regarding retirement contributions for settlement.

b) Finance

Budget amendments are on the agenda and the budget is available for review. Monday there will be a Public Hearing on the millage rate at 5:15 p.m. followed by a special meeting at 5:30 to approve the millage and adopt the budget.

c) Water/Sewer & Solid Waste

No meeting

d) Recreation Board

Recreation Board met on May 9th. Discussed the Summer Rec Program. Will need someone to run the program and have placed an ad in the paper. Mills has not had a lot of inquiries regarding the program and depending on if there is enough kids to fill the weeks there might not be a summer rec program this year. Discussed the Recreation Master Plan. We have a grant opportunity from the Lakes to Land Initiative for technical or financial assistance in master plans and a collaborative implementation strategy. Mills is still looking at a plaque for the playground project maybe on a large stone or an information kiosk.

There are funds coming in for the Cliff Walkley Memorial to put up a new water fountain at Market Square Park. There is a web cam from 9 & 10 news that is located on top of the Garden Theater. The committee is looking at a sunset camera at the beach.

e) Fire Advisory

No meeting.

f) Planning Commission

Mills will update in his report.

g) Airport Authority

It was a short meeting. The budget was approved. Still working on the ALP.

h) Grants

The Chamber Foundation is offering up \$6,000 towards wayfinding signs.

i) BLUA

Nothing to report.

j) Brownfield Redevelopment

Nothing to report.

k) Marina Authority

No meeting.

l) Tree Board

There is a garlic mustard pull on Tank Hill set for May 24th and 25th from noon to 2 p.m. The garlic mustard collections will be at the recycling site on Wednesday, May 29th from 5 – 7 p.m. and Wednesday, May 25th 10 a.m. to 2 p.m. The City trees will be tended to on May 28th and 29th for weeding beginning at 9 a.m. and May 30th for mulching. There will be a nursery day on June 6th and trail building on Tank Hill on June 8th.

m) Commissioner's Report

County Commissioner Roger Griner reported on the reduced revenue from penal fines is due to the cuts in staffing in the sheriff's department. The recycling coordinator ask that fluorescent bulbs not to be put in the recycling bins. Griner was informed that 1/2 the fires that are reported are from downed power lines due to the aging power system. The county is looking into a solar ordinance.

Griner stated that the demographics don't support what the Maples is proposing. More and more people that are in need of assistance have someone to come in and care for them. Many move in with family members and others chose hospice or another form of in-home health care. Griner stated that the county is not in the position to help the Maples out since they are not in the banking business. Holwerda felt that the new construction makes no sense. Griner agrees. Paul Oliver is not interested in taking over the Maples.

Departmental Reports

Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.

Clerk/Treasurer –
No questions

Superintendent –

Asked about the vandalism of the lighthouse. There were pictures on facebook of people who may be responsible since there was a spray paint can right next to them in the picture. Mills stated that the contract for waste disposal will be on the agenda for June.

Chief of Police –

The Chief stated that he and officer Cavric have been out visiting local businesses in the community.

Old Business

A) Adoption of Zoning Ordinance Amendments - Mills

This agenda item was TABLED and will be brought back to council after the Planning Commission amends and approves the changes.

B) Adopt Ordinance D-1 of 2013 – Kidder

Motion by Johnson, seconded by Condon to adopt Ordinance D-1 of 2013 to amend Section 4104A (14) and to delete the “Summary Renewal Procedure” Section 4104A (15) from the Municipal Code as presented.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

C) Adoption of Ordinance D-2 of 2013 DDA - Mills

Motion by Holwerda, seconded by Condon to adopt the Downtown Development Authority Ordinance D-2 of 2013 with corrections as recommended by Attorney Peter Doren and authorize the Mayor and Clerk/Treasurer to sign.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

New Business

A) McKay & McKay Contract - Kidder

Motion by Condon, seconded Johnson to approve the “Memorandum of Agreement” with McKay and McKay for legal services for a one-year term to expire on June 30, 2014 as presented.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

B) Introduce Ordinance D-3 of 2013 - Redder

Motion by Holwerda, seconded by Condon to introduce Ordinance D-3 of 2013 Article 13 Fireworks to the City of Frankfort's Municipal Code Ordinance Book as presented.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

C) Farmers Market Fee - Mills

Motion by Johnson, seconded by Holwerda to approve Farmer's Market Regulations for all vendors and reduce vendors fee at \$7.50 per vendor.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

D) Budget Amendments – Kidder

Motion by Johnson, seconded by Condon to approve budget amendments as presented

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

E) Seasonal Employee Contract - Mills

Motion by Holwerda, seconded by Condon to approve seasonal employee contract as presented.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

F) Vendor Policy– Mills

Motion by Johnson, seconded by Jackson to have a committee explore a vendor policy. Condon (will chair the committee) and Haan will be appointed to that committee.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

G) Healthcare Resolution - Kidder

Motion by Condon, seconded by Holwerda that the City of Frankfort shall pay not more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees that are eligible to receive these benefits beginning this contract year 2013-2014 in accordance to the specified contract dates. 20% in effect on 07/01/2013 for POAM contract employees, 20% in effect on 9/11/2013 for TPOAM contract employees and 20% will be in effect after contracts are finalized for department heads and administrative assistant.

RC: Yeas: All Nays: None Absent: Haan
Motion CARRIED

PUBLIC INPUT –

Bonnie Warren – 590 Corning Ave. – Will need a dumpster for Tank Hill and reminded the public of the workdays for the garlic mustard pull. Warren also asked if there was anything budgeted for the poles, brackets and hardware for the trails. Warren wonder if Frankfort was taking a stance on the Maples since 110 jobs would be at risk if something were to happen with the Maples.

Bob Dittrich – Very supportive of asking questions of the department heads regarding their report. This streamlines the process of the meeting. As far as the Maples Dittrich feels that the City should not take a position until they fully understand the issues.

Norma Elias – 107 Park Ave. – Thought that the presentation this evening was too long and inquired about the cost. The cost for the service is for full coverage. Asked about the chamber foundation donation. This donation is for wayfinding signs.

Bonnie Warren - Asked about maintenance of the website. Condon would like to see if e-mail addresses for council can be set up on the website and then forwarded to their personnel e-mail accounts without giving out their private e-mail accounts.

Adjournment

Motion by Condon, seconded by Johnson to adjourn the meeting at 9:10 p.m.

RC: Yeas: All

Nays: None

Absent: Haan

Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer