

**Regular Council Meeting**  
**Tuesday, May 17, 2016**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 5:30 p.m.

**Pledge of Allegiance**

**Roll Call** –

Present: Condon, Holwerda, Johnson, Luedtke, Walenta      Absent: None  
Also Present: Department Heads–Kidder, Mills, Lozowski      Public – 7

**Request to Appear Before Council**

Chris Bzdok – Olson, Bzdok & Howard – Bzdok’s firm has taken care of the City’s legal issues over the last year in the transition from McKay & McKay who maintain counsel to OB&H. Bzdok expressed the firm’s interest in another agreement with the City of Frankfort for the 2016-2017 year. The firm is proposing an increase of \$5 per hour from \$140 to \$145.

Condon mentioned that there was some slow turnaround time on some of the zoning issues and would like to see that improve. Bzdok was not aware of this and asked that if there is a need for counsel call him first.

Johnson asked that we take care of agenda item (a) under new business Attorney Contract now so Mr. Bzdok does not have to wait around.

Motion by Holwerda, seconded by Walenta to approve the agreement with Olson, Bzdok & Howard for legal services for a one-year term commencing July 1, 2016 to expire June 30, 2017 as presented.

RC: Yeas: All      Nays: None      Motion      CARRIED

Sam Barresi and Maurice Stahl – Planning Commission members – Addressed council on the recommendations from the Planning Commission regarding city restrooms and parking issues. Barresi and Stahl wanted to be available to answer any questions regarding their research.

Holwerda thanked the members for the hard work and research they put into their recommendations, but felt that the Mineral Springs restroom should be first priority over the Lake Michigan Beach restroom.

**Public Input**

Rick Schmitt – 331 Forest Ave. – Frankfort business owner – Applauded the planning commission sub-committee for their hard work on answers to the restroom problems and the council for their efforts to improve the City. Schmitt also wanted to thank the City for the waste receptacles on Main St. and wondered if they couldn’t be left out longer than the summer season and maybe a few permanent ones.

**Correspondence**

None



**j) BLUA**

Everything flowing well at the plant.

**k) Marina Authority**

No meeting. Jeff and Mark are doing a great job. 26 of the 34 slips are filled.

**l) Tree Board**

At the tree farm 35 to 40 trees were repotted. On May 19th the National Honor Society will be working with the tree board on the trees around the city for Community Tree Day. Next meeting will be June 14<sup>th</sup> at 1:30 p.m. There will be a presentation regarding whitetail deer by Randy Baker at City Hall on June 16<sup>th</sup> at 7 p.m.

**m) Downtown Development Authority**

Moving ahead with RFP for website, branding and marketing strategy. The authority is also looking at parking issues with the planning commission sub-committee.

**n) Commissioner's Report**

Commissioner Griner is unable to attend due to health issues.

**Departmental Reports**

**Clerk/Treasurer** – The millage rate reduced by Headlee gives the City only a very slight increase in taxes. The office staff is cracking down on delinquent water/sewer customers. Delinquent accounts will be tagged and turned off if they do not stand up to their commitment on arrangements made with the City.

Josh, Chris and Kim met with Matt Biolette from Republic Waste to work on the new flyer for the roll out cart program. There will be seasonal and annual rates that follow with our fiscal year.

Kidder worked on lowering BC/BS rates and will bring before council. Computer equipment for the police department has been purchased.

**Superintendent** – Luedtke asked Mills about the cost of bleachers for the ball field. Mills thought it would be around \$50,000 with ADA ramps and aluminum. Mills is looking at other alternatives that include split-faced block, with storage underneath the bleachers and aluminum.

There were no fire runs for Frankfort this past month. Mills stated the crew was busy getting everything ready for the upcoming summer season. The SAW grant is moving along. Mills believes this will be a great tool for the City to have the GPS mapping and places televised to see exactly where there are problems in the sewer lines.

**Chief of Police** – There is a meeting scheduled for a 4<sup>th</sup> of July action plan on June 13<sup>th</sup> at Station 4. Lozowski will be putting out life rings and throw bags on Thursday.

**Old Business**

***A) Bayou by the Bay - Mills***

Motion by Holwerda, seconded by Walenta to allow Grow Benzie to host its Bayou by the Bay event on August 13, 2016 from 3 to 11 p.m. Frankfort PD to confirm special liquor license guidelines for the event.

Yeas: All                      Nays: None                      Motion                      CARRIED

**New Business**

***A) Attorney Contract – Kidder***

Motion under Request to Appear

***B) Approval of Finance Committee Recommendations - Holwerda***

Motion by Luedtke, seconded by Condon to authorize the City Clerk/Treasurer and her Deputy Treasurer to bring line items needed year-to-date by making whatever budget amendments are necessary to balance the budget for 2015/2016, to make transfers needed in closing out the fiscal year in order to have positive balances in all funds as required and authorize the recommendations of the finance committee to move a portion of any excess funds to unfunded liabilities.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***C) Blue Cross Benefit Change - Kidder***

Motion by Holwerda, seconded by Condon to switch to Community Blue PPO Gold \$3000 with hardcap for employee healthcare coverage.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

***D) T-Mobile License Agreement - Mills***

Motion by Condon, seconded by Walenta to approve a 3 year lease with T-Mobile Central, LLC for space on the elevated tank and ground space adjacent to the tank to accommodate their cellular needs. The approval is based on a \$600.00 per month rental fee and a one time upfront fee of \$1,500.00. The annual fee will increase 3% per year.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED



