

**Regular Council Meeting**  
**Tuesday, May 15, 2012**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call** - Present: Condon, Haan, Holwerda, Jackson, Johnson      Absent: None

**Request to Appear Before Council**

Billie Jo Clark – Clark introduced herself as a candidate for Benzie County Probate Judge in the August 7<sup>th</sup> election. She lives in Lake Ann with her husband and children and has been practicing law for over 19 years. She highlighted her accomplishments and the qualifications she feels would help her to serve as the next Benzie County Probate Judge.

David Bedells – Bedells is also running for Probate Judge and is from Lake Ann. Bedells also went over his accomplishments and passed out informational flyers. Bedells has over 15 years of courtroom experience.

**Public Input**

Mayor Johnson announced there will be a ceremony to dedicate Haugen Hall in memory of Patricia J. Haugen on Friday, May 25<sup>th</sup> at 4:00 p.m. The public is welcome to attend.

On June 1<sup>st</sup> down by the Frankfort Pier there will be a ceremony for Seaman MacArthur of the USCG for his lifesaving skills when he saved people that were caught in the rip currents.

JoAnn Frary – 925 Main St. – Wanted to know why the curbing on the south side of Tenth St. did not line up with the curbing on the north side of Tenth St. on Main Street

**Correspondence**

Marvin Blackford – Assessor's update

**Approval of Minutes**

Motion by Holwerda, seconded by Condon to approve the regular minutes of 04/17/2012 as presented.

RC: Yeas: All

Nays: None

Motion                      CARRIED

**Approval of Bills**

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #42341-42389 in the amount of \$64,616.66 of which \$20,000.00 was for Fire Tanker payment. Payroll vouchers #25762-25843 in the amount of \$38,642.10.

RC: Yeas: All

Nays: None  
Motion CARRIED

Motion by Johnson, seconded by Jackson approving monthly Vouchers #42390-42424 in the amount of \$40,091.94 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

**Committee Reports**

***a) Personnel/Public Safety***

Will meet on June 13<sup>th</sup> for department head reviews.

***b) Finance***

The finance committee will meet on June 12th.

***c) Water/Sewer & Solid Waste***

No Meeting. Will try to meet the week of June 11<sup>th</sup> if possible to discuss RFP for painting tower, Main St. lift station and SCADA.

***d) Recreation Board***

No meeting.

***e) Fire Advisory***

Board approved contracts. Department needs to find a 3/4-ton chassis for a mini pumper with foam available and cast system and dual role vehicle that can get back to houses off the main roads, in the woods and on hillsides. Looking at grant funds through FEMA. There is a need for a platform truck. The board is looking to change their meetings to quarterly meetings.

***f) Planning Commission***

Discussed the local garlic mustard pull. Looking into DDA (Downtown Development Authority) and CCA (Central Corridor Association) The Planning Commission can be the authority board. They would like to get something in place by October or November. The facilities survey is done and the information from the survey will be put on a database spreadsheet to be discussed when finished.

***g) Airport Authority***

The airport manager reported to the Authority that the snow markers have been removed. They are busy getting equipment ready and correcting the snowplow edge and updating security cameras. The beacon is out of service and they are working on repairing it. In checking on the individual that wanted to give tours from the the airport, it was discovered that he is not licensed as a commercial pilot. The Authority is still working on the ALP.

***h) Grants***

Mills will go over in his report.

***i) BLUA***

Everything is running fine at BLUA.

***j) Brownfield Redevelopment***

No meeting.

***k) Marina Authority***

No meeting.

***l) Tree Board***

Haan reported that there is a water source available for the nursery trees. There was discussion on the garlic mustard pull on Tank Hill. SEEDS workers and students from Benzie Central have a chipper and will be chipping down timber and brush and will also be weeding around the trees and then putting down some mulch.

***m) Commissioner's Report***

Commissioner Stobie reported that there will be no increase in the COA millage. The recycling program is looking to get a grant for tire recycling. There will be a hazardous waste collection on June 9<sup>th</sup> at the Frankfort Industrial Park. This collection is by appointment. Stobie reported that The Maples board has asked for Letters of Intent for Architects to take over on the project and they will then narrow down the field. The Commission is still working on the Brownfield Development Authority.

**Departmental Reports**

***Clerk/Treasurer*** – Kidder informed Council that her deputy clerk Renee Gokey will be leaving in January 2013. Kidder hopes to start placing ads in the early fall and possibly get someone to work part-time to get trained by Renee for the different seasonal jobs she performs.

New voter registration cards will be mailed out soon. This is necessary because the State redistricted our area from the 2<sup>nd</sup> Congressional District to the 1<sup>st</sup> Congressional District. There will also be an election training class in July for election inspector recertification.

Kidder stated that the .net program of our tax software has been ordered and will be installed after the new fiscal year. BS&A has offered to spread the payments over two years.

The launch ramp has experienced an increase over last year at this time, while the marina still has 4 slips to fill.

Haugen Hall dedication is set for May 25<sup>th</sup>. There will be a ceremony followed by some cookies, punch and coffee.

**Superintendent** – The scheduled build for the Mineral Springs play equipment is set for June 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> with Carter’s Kids. There will be media exposure as Carter Oosterhouse and his wife, actress Amy Smart, will be in attendance on the 8<sup>th</sup>.

The City received its first donation toward the preservation of the Frankfort North Breakwater Light from the Frankfort-Elberta 2<sup>nd</sup> grade class in the amount of \$220.00.

Frankfort received an \$18,176.00 grant from the MDNR to remove 31 ash trees from the city parks and replace trees that are 2 1/2” in caliper as well as treat six trees along Main Street and Open Space Park.

Mills stated that the lease with Agri-Valley to provided 4g wireless off an antenna on our water tower is near completion and is being reviewed. This will bring the City revenues of \$500 per month.

The DPW has been busy preparing the town for the summer season. The beach fencing is down, the parks are clean and mowed, the streetsweeper is out and spring clean-up is almost finished. Mills is recommending carrying over the money budgeted for the water tank and taking bids on just painting the tank. There was an issue with the sanitary sewer on Waterfront Drive and Mills called in PCS to clean out the line. It appears that there was an abundance of grease in the pipes. Mills will be sending out notices to area businesses regarding the use of grease traps. Mills will be acquiring bids for the City buildings that need to be re-roofed.

The Planning Commission is awaiting word on the Complete Streets/Safe Routes to Schools funding.

**Chief of Police** – Redder stated that arrests and complaints are slightly lower than last year. Redder informed council of synthetic marijuana that is on the market called spice that is being manufactured with a slightly different molecular structure that differentiates from the molecular structure of marijuana and therefore not illegal. There is a movement to make marijuana illegal by classification and not molecular structure.

Officers Wolfe and Lozowski attending classes on detecting drivers under the influence of drugs. Redder stated there have been changes to the Michigan Fireworks Act. Bottle rockets and roman candles are legal, local control and where the fireworks can be discharged are questions that have not been clearly answered and so may be hard to enforce.

Redder updated council on the 911 meeting. The new phone systems for dispatch are not yet installed and are now scheduled for June.

## **Old Business**

### ***A) Recreation Center Lease - Mills***

Nothing new to report. The paperwork is in to the DOI and the State.

***B) Goals for the City***  
Tabled until next meeting.

**New Business**

***A) Assessor's Contract***

Motion by Holwerda, seconded by Condon to approve the Contract for Assessing Services with Marvin Blackford for a one-year term to expire on June 30, 2013 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

***B) Consumers Energy Resolution - Mills***

Motion by Johnson, seconded by Condon to adopt the attached resolution authorizing Consumers Energy to modify the lighting service as provided in the Standard Lighting Contract between Consumers Energy and the City of Frankfort.

RC: Yeas: All

Nays: None  
Motion CARRIED

***C) Renumber Tree Ordinance - Kidder***

Motion by Johnson, seconded by Holwerda to approve the introduction of Ordinance D-1 of 2012 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

***D) McKay and McKay Contract***

Motion by Condon, seconded by Haan to approve the "Memorandum of Agreement" with McKay and McKay for legal services for a one-year term to expire on June 30, 2013 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

***E) Seasonal Employee Contract (Modification)- Mills***

Motion by Holwerda, seconded by Condon to remove summer recreation employees from the seasonal employee contract and authorize City Superintendent to negotiate a 1099 contract valued at \$10.00/hr. for Gloria Borton and \$8.75/hr for Robin Gravlin.

RC: Yeas: All

Nays: None  
Motion CARRIED

***F) Frankfort North Breakwater Lease Agreement w/Corps.***

This agenda item was TABLED until reviewed by attorney.

***G) Budget Amendments - Holwerda***

Motion by Johnson, seconded by Condon to approve budget amendments as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

***H) Risk Reduction Grant Submittal Resolution - Mills***

Motion by Condon, seconded by Jackson to adopt the Risk Reduction Grant Program Resolution in order to proceed with the grant submittal process.

RC: Yeas: All

Nays: None  
Motion CARRIED

***I) Corps Dock Lease-Sleeping Bear Boat Cruise***

Motion by Holwerda, seconded by Johnson to approve the 2012 lease with the Sleeping Bear Boat Tour Operation for the 2012 season at a seasonal rate of \$1,000.00.

RC: Yeas: All

Nays: None  
Motion CARRIED

***J) Review Budget***

Council was asked if they had any questions regarding the budget. Haan had questions regarding the marina and launch ramp.

***K) ) Discuss Streets and Fire Department Millage - Johnson***

This agenda item was TABLED until the next meeting.

**PUBLIC INPUT –**

Joann Frary – Wanted to know if it was too late to fill out a bathroom survey. She was informed that the surveys are now done.

Bonnie Warren – 590 Corning Ave. – Wanted the word to get out about the garlic mustard and try to find another way to dispose of it that wouldn't be so costly to the public.

**Adjournment**

Motion by Condon, seconded by Jackson to adjourn the meeting at 9:30 p.m.

RC: Yeas: All

Nays: None  
Motion CARRIED

---

Robert J. Johnson, Mayor

---

Kimberly K. Kidder, Clerk/Treasurer