

Regular Council Meeting
Tuesday, April 17, 2012
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Condon, Haan, Holwerda, Jackson, Johnson Absent: None

Request to Appear Before Council

Ted Schendel – Schendel introduced himself as a candidate for sheriff in the August 7th election and passed out brochures. He has 25 years of law enforcement experience with the Fort Lauderdale, FL Police Department and has served 5 yrs with the Benzie County Sheriff Department serving as the Marine/Snowmobile Administrator. Schendel also mentioned that his father had served as Benzie County Prosecutor for 18 years. Schendel and his wife live in Honor and are the parents of two grown daughters.

Public Input

Blair Moss – Introduced himself as candidate for Sheriff. Moss was born at Paul Oliver Memorial Hospital 56 years ago. He attended MSU and has worked 23 years in law enforcement. He has also been a teacher and a coach. Moss has asked Keith Redder to be his undersheriff.

John Daugherty – Introduced himself as a candidate for Probate Judge. Daugherty is currently the Benzie County Prosecutor and has worked in both the District Court and the Probate Court. He has been practicing law for 23 years where he has handled everything from wills and trusts to murder cases. He is married with children.

Correspondence

Adrian Poulisse – Citizen Planner Course
Marlene Wood-Zylstra – Benzie County Solid Waste
Sharron May/Dennis Holcombe – Cross Community Collaboration Strategies
Charter/Ed Kavanaugh – Resources available from Charter
FEAA – Contract renewal & increase

Approval of Minutes

Motion by Holwerda seconded by Condon to approve the regular minutes of 03/20/2012 as presented.

RC: Yeas: All

Nays: None

Motion CARRIED

Approval of Bills

Motion by Holwerda, seconded by Johnson to approve prepaid vouchers #42237-42297 in the amount of \$166,142.81 of which \$92,000.00 was Mineral Springs Playground. Payroll vouchers #25685-25761 in the amount of \$40,557.69.

RC: Yeas: All

Nays: None
Motion CARRIED

Motion by Johnson, seconded by Jackson approving monthly Vouchers #42298-42339 in the amount of \$87,324.94 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Committee Reports

a) Personnel/Public Safety

The personnel committee met and made up employee evaluation forms which will be discussed in new business.

b) Finance

The finance committee met with department heads and went over the budget. The budget amendments are on the agenda for this meeting. Cleaned up Major and Local Streets winter maintenance and transferred to routine maintenance. The City was hit with medical reimbursements this year.

c) Water/Sewer & Solid Waste

No Meeting

d) Recreation Board

Discussed the summer recreation program. This year it was decided to utilize the grade school instead of the recreation center. Some of the facilities at the recreation center need addressing. The playground equipment was presented at the meeting with the pieces that will be purchased as well as ideas for smaller play sites.

e) Fire Advisory

The Fire Advisory board meets on Wednesday, April 18, 2012. The contracts are on the agenda for tonight to be approved in concurrence with the approval of the Fire Advisory Board.

f) Planning Commission

The Medical Marihuana Ordinance is under review by the zoning attorney. Sharron May addressed the Planning Commission to discuss visioning sessions to be held with local entities to utilize cross community collaboration strategies. There will be a visioning session on June 7th.

g) Airport Authority

There was no meeting this month.

h) Grants

No meeting.

i) BLUA

BLUA had to replace a motor at the plant.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

No meeting.

l) Tree Board

At the meeting today it was decided to allow the firewood cut to be extended to seven days a week . Cutters will still have to go to City Hall to sign a waiver of liability. Signage will be changed to reflect seven days a week. The board also discussed chipping, the garlic mustard pull and containment. The seedlings will be packaged on the 20th for the Arbor Day celebration. The Tree Board is looking at getting an intern for the summer.

m) Commissioner's Report

Commissioner Stobie was attending the County Commission meeting.

Departmental Reports

Clerk/Treasurer – Kidder has not heard back from Wyant after she asked them to sharpen their pencils on the IT support, nor did she hear from ISC on a quote from them for IT service.

The check for delinquent property taxes for 2011 has already been received from the county. Kidder also heard back from BS&A software on the .net program for the taxes. This program will not be implemented until spring 2013 and the cost can be split over two years. Renee has 28 of the 34 slips filled and has sold 17 seasonal launch ramp passes.

The Letters of Understanding for both unions has been signed for the MERS 457 plan. Kidder attended a election training session at the County for a refresher course before the August and November elections.

Kidder reported that the BC/BS renewal came back with a 3% increase which is almost unheard of. Many other groups are receiving 6% to 10% increases which are standard. The dental and visions rates have not come in yet.

Superintendent – The scheduled build for the mineral springs play equipment is set for June 7th and June 8th with Carter's Kids. There will be media exposure as Carter Oosterhouse and his wife, actress Amy Smart will be in attendance on the 7th. Mills reported that there is \$92,000 in funding towards the main play structure and smaller structures. If there is excess funding it could be used for the pavilion.

The tree harvesting revenues exceeded what was anticipated. The City received \$10,914.65 for the harvesting. There have been 18 permits to harvest the downed timbers for firewood. The Arbor Day celebration will be held on April 27th at the Frankfort Elementary School and will include a tree planting on Leelanau Ave.

Mills reported that the Sleeping Bear Boat Tours will not be running year. John Madigan, the owner would like the City to hold the slip for next year and is willing to pay \$1,000 this year if he can get the slip next year. The City could still rent it this year if they had someone that wanted to utilize it.

The DPW is currently two men short. Fred Gum has some health issues and is currently off and Dave Bissell is on vacation for the rest of the month. Aaron Beyette and Chris Anderson are left to hold down the fort.

The 1992 street sweeper will have to be replaced soon as it is getting old and hard to find the replacement parts for. Mills has sent out RFP's to paint the high water tower.

The City issued three land use permits. The Planning Commission is still working on the medical marijuana ordinance it has been given to the attorney for review. The survey that was created by the Planning Commission is currently being circulated throughout the City for feedback. The Planning Commission has been working on establishing a DDA (Downtown Development Authority). A 1-yr review of the Zoning Ordinance is being done by Bruce Ogilvie, Pat Storrer and Mills to see if any amendments need to be made.

Mills updated council on the fire and 1st responder runs. The Fire Advisory Board meets on April 18th to finalize the budget.

Mills will be speaking with the MDNR via conference call to discuss completion of the work at the launch ramp. The launch ramp was opened for the season on April 7th.

The Farmers Market has had three people express interest in being the market master. There is an ad running for individuals interested in taking over the duties of the market master.

Chief of Police – The money has been approved for the 800mhz radios. Now they would like to purchase combined 800mhz and high band radios which cost more. This cost may be covered by a Homeland Security Grant since they cover combined radios.

Redder attended a Incident Command System 300 training class on April 11th and 12th and will be attending the 400 series class on April 24th and 25th.

There was a 911 meeting on April 12th. The new phone system is scheduled to be running on May 7th. This is an earlier date than first planned, since they wanted to have it in place before Memorial Day.

Redder stated that arrests and complaints are lower than last year.

Old Business

A) Recreation Center Lease - Mills

Nothing new to report. The paperwork is in to the DOI and the State.

B) Goals for the City

Tabled until next meeting.

New Business

A) Committee Appointments

Motion by Mayor Johnson, (no second required) to re-appoint Tom Kunitzer for a 1-year term to expire 03/19/13 and Paul Luedtke and Scott Powell both for 2-yr terms to expire on 03/19/15 to serve on the City of Frankfort Marina Authority.

RC: Yeas: All

Nays: None
Motion CARRIED

B) Budget Amendments

Motion by Johnson, seconded by Condon to approve budget amendments as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

C) Agreement to Collect Summer School Property Taxes/FEAS

Motion by Holwerda, seconded by Condon to approve the Agreement for Collection of Summer School Property Taxes between the City of Frankfort and the Frankfort-Elberta Area Schools and authorize Clerk/Treasurer and Mayor to sign for the City as well as one council member.

RC: Yeas: All

Nays: None
Motion CARRIED

D) Agreement to Collect Summer School Property Taxes/TBAISD

Motion by Holwerda, seconded by Haan approve the Agreement for Collection of Summer School Property Taxes between the City of Frankfort and the Traverse Bay Area Intermediate School District and authorize Clerk/Treasurer and Mayor to sign for the City.

RC: Yeas: All

Nays: None
Motion CARRIED

J) Foreclosed Properties

Motion by Condon, seconded by Haan to pass on the opportunity to purchase either of the foreclosed properties that have been foreclosed on due to delinquent real property taxes for the 2009 tax year and have been presented to the City prior to public auction.

RC: Yeas: Condon, Haas, Holwerda, Jackson
Abstained: Johnson
Nays: None
Motion CARRIED

K) Department Head Review Forms - Johnson

Motion by Holwerda, seconded by Condon to approve and title new form as Department Head Employee Evaluation Form.

RC: Yeas: All
Nays: None
Motion CARRIED

PUBLIC INPUT –

Norma Elias – 107 Park Ave. – Asked about where the new development is on Main Street as reported in Mills report. Mills stated it was the Caddy Shack property and the vacant lot next to it. Elias asked if the fire department personnel still stays over night at the fire station. Mills stated that they rotate on call schedules. Elias stated that she and Fred Stransky had done evaluations when they were in office.

Bonnie Warren – 590 Corning Ave. – Wondered why the goals for the City agenda item was tabled. Johnson wanted to make sure there was enough time to cover the topic and not make the meeting run to long. Warren wondered if the goals should be for fiscal years. Warren stated that Arbor Day will be April 27th.

Adjournment

Motion by Johnson, seconded by Condon to adjourn the meeting at 8:43 p.m.

RC: Yeas: All
Nays: None
Motion CARRIED

Robert J. Johnson, Mayor

Kimberly K. Kidder, Clerk/Treasurer