

**Regular Council Meeting**  
**Tuesday, March 20, 2012**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call** - Present: Haan, Holwerda, Jackson, Johnson      Absent: None  
Condon arrived at 7:02 p.m.

**Request to Appear Before Council**

None

**Public Input**

Suz McLaughlin – 670 Crystal Ave. – Was glad to see that Goals for the City was on the agenda and wondered if the public could speak at that agenda item. Since there may be someone else running the Farmer’s Market could some of the vendors be moved from the corner by the library because it gets so congested, also maybe separate food from crafts. McLaughlin commented that Cindy Lannin did a great job keeping the market open year round. McLaughlin asked that the Lighthouse Committee invest in the work of Pier Safety to help get the word out.

Bob Dittrich – 445 Park Ave. – Wanted to comment on the great job the DPW and Police did during the winter storm. Happy to see the work the Tree Board is doing and the work happening on Tank Hill. Commented on the community involvement for the bathrooms through the Planning Commission and the signage needs for the City. Having the kids help in the planning of the playground is fantastic and a great process to involve the community. Dittrich thinks that planning goals for the City is a fantastic thing to do and he wants to be involved in the process.

Pat Storrer – Also thanked the City crew and emergency services for the clean up after the storm.

Bruce Ogilvie – 230 Leelanau Ave. – There needs to be enforcement of the speed limit on Leelanau Ave. in the daytime when children are going to and coming from school. There are speeders that need to be stopped before someone gets hurt. He wants police protection present in the early a.m. to stop the speeders.

The Planning Commission and sub committee have put together this facilities survey which is on the agenda for this meeting. Ogilvie would like the opportunity to speak to council during the segment of the agenda where the survey is being discussed to answer any questions and explain why they want the survey to be presented as written by the Planning Commission.

Bonnie Warren – 590 Corning Ave. – Reiterated on the great job the City did during the winter storm and clean-up that followed.

### **Correspondence**

- Ryan Leonard/Benzie County EMS – Thank-you to emergency services during the storm
- Pat Storrer – Request re-appointment to the Planning Commission
- Cindy Lannin – resigned from the farmer’s market
- Frankfort Elberta Chamber of Commerce – Thank you

Johnson mentioned he is serving on the Frankfort-Elberta Chamber Foundation board.

### **Approval of Minutes**

Motion by Holwerda seconded by Condon to approve the regular minutes of 02/21/2012 and special meeting minutes of 02/29/2012 and 03/14/2012 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

### **Approval of Bills**

Motion by Johnson, seconded by Condon to approve to approve prepaid vouchers #42136-42198 in the amount of \$110,116.14 of which \$52,371.68 was for tax distribution. Payroll vouchers #25612-25684 n the amount of \$39,224.44.

RC: Yeas: All

Nays: None  
Motion CARRIED

Motion by Holwerda, seconded by Jackson approving monthly Vouchers #42199-42236 in the amount of \$43,115.18 as presented.

RC: Yeas: All

Nays: None  
Motion CARRIED

### **Committee Reports**

#### ***a) Personnel/Public Safety***

No meeting

#### ***b) Finance***

Meeting tomorrow. Will set dates for budget workshops.

#### ***c) Water/Sewer & Solid Waste***

No Meeting

#### ***d) Recreation Board***

Did not meet.

#### ***e) Fire Advisory***

No meeting

#### ***f) Planning Commission***

Facilities survey on agenda.

***g) Airport Authority***

Finances look good. The airport has received some of the snow equipment. The AT&T lease is on hold for now; they need to look at the tower structure to make sure it can handle the equipment. The airport manager is talking to a group that is interested in doing airplane tours.

***i) BLUA***

Nothing to report.

***j) Brownfield Redevelopment***

No meeting.

***k) Marina Authority***

No meeting.

***l) Tree Board***

Tank Hill tree harvesting is completed and it looks we will be receiving \$10,900 for the trees which is quite a bit more than the minimum amount of \$3,000 that was quoted. There will be a 15% commission split between Paul Gerhart and Jim Grabowski for overseeing the harvesting. The replacement seedlings (walnut and chestnut) for Tank Hill have been ordered.

There was discussion regarding the firewood cut in April. A waiver should be drawn up so the City is not liable and this should be handled by our lawyer. Then someone should be onsite to show people what wood is to be cut. There will be a garlic mustard pull the first part of May.

The board discussed an irrigation system for the tree nursery. Some options include hooking up to the Lions Club with a drip system, having a water truck onsite to have the water gravity fed or to acquire a tank to do a gravity feed.

The seedlings have been ordered for Arbor Day which will be white spruce again this year. Arbor Day will be on April 27<sup>th</sup> at the school where they will be handing out the seedlings.

The tree board discussed the tree grates versus water absorbent pavers which they will test on Main Street trees.

***m) Commissioner's Report***

Commissioner Stobie stated that the commissioners had their meeting today. The sheriff introduced new deputy Brad Rykse who was working part time as a marine and snowmobile officer and has now been hired as a full time deputy with the Sheriff's Department.

The recycling program will be doing a confidential paper shredding at the government center and there is also someone who will take the yard debris from the storm. Stobie said you can contact Marlene Zylstra for the information on the recycling.

Last Tuesday the local planning team did training on emergencies much like the storm we encountered and how to plan on reaching those without power or any form of communication and where to go to set up shelters.

There was a public hearing on the ORV ordinance and it was approved with changes one of which is being able to operate an ORV until 11:00 p.m. with lights on.

The commission approved the Brownfield Authority. They now looking at getting grants to help identify potential places as projects. Gilmore Township has started its planning process.

Linda Wilson will be retiring; however there are no details yet on a retirement party. Joan Hibbard was appointed to the DHS board. The Frankfort north light is featured in the Lighthouse Digest this month.

### **Departmental Reports**

***Clerk/Treasurer*** – Kidder hear back from Wyant Computers for an all inclusive price on tech support. The cost was quite a bit more than expected and Kidder asked Steve Hartman from Netlink stopped by to give us prices on a copier and also prices on a lease for a new copier.

2011 taxes have been turned over to the county and we balanced to the penny. The software we use for taxes is BS&A and it looks like we will have to upgrade to a .net program. No word yet on when this will take place.

There are still marina slips yet to fill. Three of the slips we had reserved had cancelled out. Hopefully they will be filled before the season starts. There have been eight seasonal launch ramp passes so far.

Chris Smith has sent out past due letters on the delinquent personal property taxes. Kidder sent the Letter of Understanding to the union reps on the MERS 457 plan.

Kidder reported that the election brought out 17.43% of the registered voters in the City. There were 142 that came to the polls and 41 absentee ballots returned.

***Superintendent*** – The scheduled build for the mineral springs play equipment is set for June 7<sup>th</sup> and June 8<sup>th</sup> with Carter's Kids. There will be media exposure as Carter Oosterhouse and his wife, actress Amy Smart will be in attendance. Mills reported that there is \$82,000 in funding towards the main play structure and smaller structures. If there is excess funding it could be used for the pavilion.

The winter storm of 2012 was bad enough to call for a state of emergency. The DPW crew, 1<sup>st</sup> responders, fire department and police department did an outstanding job during the storm. They never wavered in the work that was put forth to them by mother nature. We did lose a lift station pump that burnt up in the brown out/power outage at the well house. The City has contracted for the brush and downed limbs to be picked up after the storm. The brush removal will run between \$8,500 to \$12,500. This is not for yard waste or leaves, only tree limbs and debris from the storm.

The City of Traverse City is doing nothing for their residents in comparison. Mills figures that the storm cost the City around \$43,858 between the labor, overtime, wellhouse pump, clean-up and brush removal. Mills hopes to recoup some of the cost from the State's emergency management fund. Now the DPW is back to working on spring fix ups such as putting up the tennis court nets and putting in the docks at the launch.

Mills is working on RFP's for painting the water tank. Working on a lease with Agra Valley for 4g wireless in the City. Mills updated council on the Planning Commission including Safe Routes to School Access, energy and medical marihuana ordinances, public facilities, capital improvements and the Master Plan.

Mills updated the council on fire & 1<sup>st</sup> responder runs and the marina and launch ramp.

**Chief of Police** – Officer Lozowski was on duty the night of the storm and had to patrol and assist using his own truck since the police car could not handle maneuvering in the deep wet heavy snow. He had to assist other emergency service crews and bring them back into town when they were rendered immobile.

Redder attended a local planning workshop that was set up to deal with emergency situations like the storm we encountered. He will also be attending a Incident Command System training session for 4 days in April and the Northern Michigan Association of Chief of Police on April 27<sup>th</sup>.

Redder stated that complaints and arrests were down so far this year.

### **Old Business**

#### ***A) Recreation Center Lease - Mills***

Nothing new to report. The paperwork is in to the DOI and the State.

### **New Business**

#### ***A) Committee Appointments***

Motion by Mayor Johnson, (no second required) to appoint Pat Storrer, Sam Barresi and Jim Campbell to serve on the City of Frankfort Planning Commission for a 3-yr term to expire on 04/09/2015.

RC: Yeas: All

Nays: None

Motion CARRIED

#### ***B) Planning Commission Facilities Survey***

Motion by Johnson, seconded by Haan to allow the Planning Commission to place the Facilities Survey on the website.

RC: Yeas: All

Nays: None

Motion CARRIED

**C) MDNR Agreement Addendum**

Motion by Holwerda, seconded by Johnson to authorize Josh Mills, City Superintendent, to sign the Agreement Addendum with the MDNR and approve the corresponding resolution.

RC: Yeas: All

Nays: None

Motion CARRIED

**D) Launch Ramp Attendant Contract revised**

The Launch Ramp Attendant Contract was approved in January with a review of the hours by the attendant, Councilman Haan and Josh Mills. This is the contract with the adjustment to the hours and times of operation for the launch ramp and it's attendant.

Motion by Holwerda, seconded by Condon to enter into a 1-year contract with Kimberly Johnson for the launch Ramp attendant position for the 2012 season at a rate of \$17,770.00 with correction on page one (1) Section 1. a), under *Note*: changing launch ramp to fish cleaning station.

RC: Yeas: All

Nays: None

Motion CARRIED

**E) Goals for the City**

This agenda item was tabled until the next council meeting since not all lists were compiled or completed.

**PUBLIC INPUT –**

Bruce Ogilvie – 230 Leelanau Ave. – Thanked the council for approving the survey and again stressed the need for police presence to get control of the speeders in the morning when the children are going to school.

Pat Storrer – Asked if Capital Improvements would be part of the goals and thanked the council for the survey and inquired about the garlic mustard pull and it's disposal.

**Adjournment**

Motion by Holwerda, seconded by Condon to adjourn the meeting at 8:32 p.m.

RC: Yeas: All

Nays: None

Motion CARRIED