

**Regular Council Meeting**  
**Tuesday, March 15, 2016**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Pro-Tem Holwerda at 2:00 p.m.

**Pledge of Allegiance**

**Roll Call** –

Present: Condon, Holwerda, Luedtke, Walenta                      Absent: Johnson  
Also Present: Department Heads–Kidder, Mills, Lozowski                      Public – 1

**Request to Appear Before Council**

Marlene Wood – Benzie County Recycling Coordinator – Presented the council with the annual report on Benzie County Recycling.

**Public Input**

Jim Barnes – 823 James St. – Wanted to thank the council for allowing the City to have an exploratory committee regarding food truck vendors. He understands that there is no infrastructure to support a fleet of food trucks and maybe eventually there will be a venue for this type of business.

**Correspondence**

Charter – New video tier added  
Frankfort-Elberta Chamber of Commerce – Thank you/Membership renewal

**Approval of Minutes**

Motion by Walenta, seconded by Condon to approve regular meeting minutes of 02/16/2016 as presented.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

**Approval of Bills**

Motion by Holwerda, seconded by Condon to approve prepaid vouchers #47491-47540 in the amount of \$390,947.33 of which \$345,839.86 were tax distributions to other units of government. Payroll vouchers #30101-30180 in the amount of \$44,409.75.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

Motion by Condon, seconded by Walenta approving monthly vouchers #47541 -47579 in the amount of \$79,578.64.

RC: Yeas: All                      Nays: None                      Motion                      CARRIED

**Committee Reports**

***a) Personnel***

Nothing to report.

***b) Public Safety***

Discussed Rob's interest in hiring a part-time patrolman for the summer. Also discussed the current hours for the Chief of Police and working special events. The committee inquired about his current hours and if he ever schedules himself for weekends or special events. Holwerda stated Lozowski has a normal work schedule during the week Monday through Friday, but is always on call 24/7. The Public Safety Committee would like to set up a meeting to go over scheduling and Lozowski's request for a part-time seasonal patrolman.

***c) Finance***

Met March 9<sup>th</sup>, budget amendments are under new business.

***d) Water/Sewer & Solid Waste***

Mills met with Holwerda to discuss water and sewer issues and were considering a fifty cent increase to sewer rates in order to maintain positive cash flow.

***e) Recreation Board***

No meeting. Will be scheduling soon to discuss Bellows Park.

***f) Fire Advisory***

Mills will need to schedule a meeting in early April to go over budget, contribution shares and equipment needs.

***g) Planning Commission***

Will be meeting in April.

***h) Airport Authority***

The Authority is looking for more money and may be asking the county, City and township to make contributions toward the airport. Luedtke stated that this group appears to be pro-active and less argumentative in upholding airport maintenance and issues regarding operations.

***i) Grants***

Mills reported that he has a MDNR Recreation Passport Grant on the agenda for this meeting for ADA compliant restrooms at Market Square Park. He is also looking for grant funds from Rotary Charities for the basketball courts and maybe a portion towards the restrooms. We will need a resolution for Rotary Charities at a special meeting when we do the contracted workers (launch, marina, meter reader).

***j) BLUA***

Walenta reported that the frost laws have been lifted and they were able to pump out 850,000 gallons of treated sewerage to be injected into the fields. Walenta will make sure to have the bookkeeper contact the City to verify when they would like the bills ready monthly.

***k) Marina Authority***

A designated group from the Marina Authority interviewed candidates for the Marina Manager. Once the chosen applicant accepts the terms and conditions and denial letters go out to the other applicants Mills will bring the recommendation to the council for approval.

***l) Tree Board***

The Tree Board meets next Tuesday and will be preparing for Arbor Day which is the last Friday in April. They will be planting new trees this spring with the help of the National Honor Society students.

***m) Downtown Development Authority***

The DDA met last week and made a recommendation on food truck vendors which is no food trucks on City property but may be on private property with issued permit and fee. The fee structure will need to be revisited for vending.

***n) Commissioner's Report***

Commissioner Griner was suppose to meet with Kim Weaver regarding parking at the weir site at Platte River however the Flint water crisis took precedence and she was unavailable to meet with Griner. The Maples is set to open on April 1<sup>st</sup> but it will not be certified for Medicare patients at that time. The issues with the roof have not been given the federal green light. In order to pass, they will have to put in a dry sprinkler system, remove the shingles, install pink board for fire rating and replace shingles.

Griner also mentioned that the County is looking into FOIA requests from Eric VanDussen regarding the sheriff's department that.

**Departmental Reports**

***Clerk/Treasurer*** – The election went very smoothly. There were 401 voters casting their ballots. This was a 38% turnout compare to prior primaries where there was 17% and 22% turnout.

Wyant will be looking at cost for replacing the server and some computers as well as putting a separate server in the police department and tablets for council members. Chris Ward will not be having the scheduled surgery on her knee in order to help her parents out.

***Superintendent*** – The sub-committees of the Planning Commission and the DDA have met to discuss ways to enhance parking on Main Street and the Lake Michigan Beach area and RV parking in the city. The DDA and Planning Commission are also looking into vending policies.

Mills still wants to pursue the crowdfunding projects available for those who want to donate to the City of Frankfort.

***Chief of Police*** – Chief Lozowski has pitched some ideas for the 4<sup>th</sup> of July parade route as well as an emergency route and parking at the turnaround on that day. He has also been looking into alternative sources for grant funding to procure a radar speed trailer.



**PUBLIC INPUT –**

None

**Adjournment**

Motion by Holwerda, seconded by Walenta to adjourn the meeting at 3:45 p.m.

RC: Yeas: All

Nays: None

Motion

CARRIED

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JoAnn M. Holwerda, Mayor Pro-Tem

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Kimberly K. Kidder, Clerk/Treasurer