

**Regular Council Meeting**  
**Tuesday, February 16, 2016**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 5:30 p.m.

**Pledge of Allegiance**

**Roll Call** –

Present: Condon, Holwerda, Johnson, Luedtke, Walenta      Absent: None  
Also Present: Department Heads–Kidder, Mills, Lozowski      Public - 4

**Request to Appear Before Council**

None

**Public Input**

JoAnn Holwerda – 675 Day Ave. – just wanted to comment that the recycling trailer at the school needs to have signage to remind recyclers to break down their boxes. People are not taking the time to breakdown the cardboard making the trailer fill up twice as fast as it should. People would utilize it more if there was more room.

**Correspondence**

Frankfort-Elberta Chamber of Commerce – Thank you/membership renewal  
Council on Aging – Would like Mills to participate in the March for Meals campaign  
U. S. Coast Guard - Information regarding the Ambassador Bridge  
Benzie County Sheriff's Office – Participation in the Snowmobile Safety Program

**Approval of Minutes**

Motion by Luedtke, seconded by Walenta to approve regular meeting minutes of 01/19/2016 as presented.

RC: Yeas: All      Nays: None      Motion      CARRIED

**Approval of Bills**

Motion by Holwerda, seconded by Johnson to approve prepaid vouchers #47392-4745346665 and 46667-46725 in the amount of \$126,544.19 of which \$88,310.13 were tax distributions to other units of governments. Payroll vouchers #30017-30100 in the amount of \$46,101.7758,898.96.

RC: Yeas: All      Nays: None      Motion      CARRIED

Motion by Condon, seconded by Johnson approving monthly vouchers #47454 - 47490 in the amount of \$28,418.31.

RC: Yeas: All      Nays: None      Motion      CARRIED

**Committee Reports**

***a) Personnel***

Nothing to report.

***b) Public Safety***

The Police Department got turned down for the tribal grants from the Grand Traverse Band of Ottawa and Chippewa Indians. Lozowski and Mills will look at other avenues for grant funding.

***c) Finance***

Budget amendments under new business. Maurice Stahl attended the finance meeting on behalf of the Planning Commission to ask for funding for Planning Commission members to attend various classes on planning and becoming members of the Michigan Association of Planners. There was also discussion of pay stations for parking at the turnaround. Mills suggested a public hearing. Funds generated could help pay for improvements.

***d) Water/Sewer & Solid Waste***

Mills met with Holwerda to discuss water and sewer issues and will meet with council to discuss what needs to be done to help keep funds maintained.

***e) Recreation Board***

No meeting. Will be scheduling soon to discuss Bellows Park.

***f) Fire Advisory***

No meeting.

***g) Planning Commission***

No meeting.

***h) Airport Authority***

They did receive response regarding the ALP and now should be able to move forward after corrections and additional submissions.

***i) Grants***

Mills reported that he is working on DNR, Land and Water Trust Fund and Rotary Charity Grants.

***j) BLUA***

Walenta reported everything is going well.

***k) Marina Authority***

Mills received seven applications for the marina manager job. Interviews will be done by Mills, Holwerda, Luedtke and Cal Dummer.

***l) Tree Board***

The Tree Board is getting ready for the Arbor Day celebration and garlic mustard pull. They are looking to restock the nursery after planting new trees depleted their inventory. The new Tree City poster will be released soon. Many diseased ash trees on City property will be removed soon.

***m) Downtown Development Authority***

The DDA will be working on the use of food trucks in the City. There is a public meeting on Tuesday, March 1<sup>st</sup> at the elementary school. They are working on the RFP for branding and marketing development for the City.

***n) Commissioner's Report***

Still waiting to hear on an opening date for the Maples. Commissioner Griner stated that Marlene Wood, Recycling Coordinator for the County will be retiring in May. County received \$100,000 in grant funding from the Grand Traverse Band of Ottawa and Chippewa Indians to help with veterans, the county jail, and economic development.

**Departmental Reports**

***Clerk/Treasurer*** – Jennifer Willman went to Lansing for election certification. The Public Accuracy Test will be held on February 18<sup>th</sup>. Renee Gokey's last day of work is February 26<sup>th</sup> and we will be having a potluck for her.

***Superintendent*** – There is a request for a dodge ball tournament on Saturday, April 17<sup>th</sup> from the Fire, MFR and public safety to benefit Special Olympics. The DDA is working on parking, facilities and vending. RV parking is on the agenda for tonight. Mills wants to get going on crowdfunding for numerous projects in the City. The City will be flushing water mains in early May. Mills will be working a lot in the water and sewer departments to get cost analysis for the Beech St. well house, the water main on M-22 to Grove and back and an asset management plan for water distribution that will include, smoke testing, clean out and televising and water boxes.

***Chief of Police*** – On February 24<sup>th</sup> the state troopers will be assisting the county and city while local officers do training. Lozowski was asked if he would be in town for the Shiver by the River event. He stated that he does have that day covered by his officers. One will be on 9 a.m. to 5 p.m. and the other 5 p.m. to 3 a.m. Lozowski has also started his officers on 10 hour days. He would like to get an officer on this summer part-time and would like to get the position posted. Walenta and Condon would like to meet in a Public Safety meeting regarding this issue on February 23<sup>rd</sup> at 9:30 a.m.

**Old Business**

***A) AT&T Amendment to Lease/Agreement/License - Kidder***

No action taken. Waiting to hear from attorney.

**New Business**

***A) R V Parking - Mills***

Motion by Condon, seconded by Johnson to proceed with restricting RV and trailer parking in various areas of the City of Frankfort from Memorial Day through Labor Day and initiate a draft ordinance amendment with consultation being made with Olson, Bzdok and Howard.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

***B) Budget Amendments - Holwerda***

Motion by Johnson, seconded by Walenta to authorize budget amendments as presented.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

***C) Republic Waste Amendment to Contract - Mills***

Motion by Holwerda, seconded by Condon to authorize Joshua J. Mills and Clerk/Treasurer, Kim Kidder to sign the Amendment to Contract for Waste Refuse Disposal with Republic Services.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

**PUBLIC INPUT –**  
None

**Adjournment**

Motion by Condon, seconded by Walenta to adjourn the meeting at 7:03 p.m.

RC: Yeas: All          Nays: None                                  Motion          CARRIED

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Robert J. Johnson, Mayor

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Kimberly K. Kidder, Clerk/Treasurer