



Motion by Condon, seconded by Walenta approving monthly vouchers #46037-46079 in the amount of \$65,564.02 as presented.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

### **Committee Reports**

#### ***a) Personnel/Public Safety***

Worked with the Chief of Police on department issues.

#### ***b) Finance***

The next finance committee meeting will be February 10, 2015 at 9:00 a.m. Budget amendments are on the agenda for this evening.

#### ***c) Water/Sewer & Solid Waste***

The committee was provided with the wrong data when going over the numbers for sewer rates. The rates for consumption that were voted on last month were already in effect.

#### ***Recreation Board***

No meeting.

#### ***e) Fire Advisory***

Mills wants to meet in mid-February.

#### ***f) Planning Commission***

Discussed the 2015 master plan review. Sending out a Notice of Intent for preparation of the 2015 master plan. Planning commission is recommending sending out a RFP for zoning attorneys.

#### ***g) Airport Authority***

The ALP plan has been sent to the MDOT and should be approved in 30 days. There is a minimal amount of obstruction to remove to meet the ALP.

#### ***h) Grants***

No meeting.

#### ***i) BLUA***

Everything is going fine.

#### ***j) Brownfield Redevelopment***

No meeting.

#### ***k) Marina Authority***

Met and approved the rate structure and recommended a \$1200 raise for Walt Poynor. Want to take bids for docks and electrical.

***l) Tree Board***

No meeting. Judy Macy's husband passed away. May want to just go back to the mission statement without so many other projects. The city still maintains its Tree City status and received the Growth Award.

***m) Downtown Development Authority***

Meeting on the 21<sup>st</sup> to discuss the business corridor and what businesses they would like to see in the community. The DDA will be holding a workshop in February.

***n) Commissioner's Report***

Commissioner Griner was unable to attend. Condon did have some questions for Commissioner Griner. She has heard rumblings that the sheriff wants to take over 911 and emergency management.

**Departmental Reports**

***Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.***

***Clerk/Treasurer*** –Luedtke asked about the retirement for the new police officer. Kidder stated that he would be in a new category. His retirement would be at age 60 and must be 10 years vested. The new multiplier is 1.50% instead of 2.25%.

***Superintendent*** – Mills gave the recap of the fire and EMS calls for the year.

***Chief of Police*** – Kevin Jewell has taken the full time position that became open when Officer Cavric left. He will have 4 months to move within the residency requirement of 20 miles with an extension of time if needed. The sheriff's department purchased officer Cavric's vest from the FPD since it was fitted for him.

**Old Business**

***A) Sewer Rates***

When the committee was going over the data to determine sewer usage they used the wrong rate sheet and the data was incorrect. The increase from \$4.45 to \$5.00 per 1000 gals had already occurred in 2011. An increase still needs to occur to keep the sewer fund in the positive.

Motion by Luedtke, seconded by Condon to approve the sewer rate consumption increase from the current rate of \$5.00 per 1000 gallons to \$5.50 per 1000 gallons effective February 1<sup>st</sup>, 2015.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

**New Business**

***A) Marina Manager Contract - Mills***

The marina authority met and unanimously agreed to renew Walter Poynor's contract with a salary of \$25,200.

Motion by Condon, seconded by Luedtke to approve a 1-year contract renewal for Walter Poynor, Marina Manager, with a salary of \$25,200.00

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

***B) Launch Ramp Attendant Contract - Mills***

Motion by Luedtke, seconded by Condon to approve a 1-year contract renewal with Gary Kirkpatrick with a salary of \$17,500.00.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

***C) Water Meter Reader Contract - Mills***

Motion by Condon, seconded by Luedtke to approve a 1-year contract renewal with Sam Tesaker valued at \$750.00 per month.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

***D) Fund Allocations - Holwerda***

Motion by Luedtke, seconded by Walenta to appropriate funds as follows: \$30,000 to the OPEB reserve, \$8,500.00 loan to the DDA and \$3,000.00 to the Planning Commission.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

***E) Agreement to Collect Summer School Property Taxes - Kidder***

Motion by Holwerda, seconded by Condon to approve the Agreement to Collection of Summer School Property Taxes between the City of Frankfort and Traverse Bay Intermediate School District and authorize the clerk/treasurer and Mayor or Mayor Pro-Tem to sign for the City.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

***F) Mutual Aid Agreements – Mills***

Mills had agreements for Almira, Benzonia, Inland, Glen Arbor and Homestead Twps as well as Village of Thompsonville and Arcadia Twp has also been updated.

Motion by Condon, seconded by Walenta to authorize the mayor, city clerk and fire chief to sign mutual aid agreements with the above mentioned townships and village.

RC: Yeas: All  
Absent: Johnson  
Nays: None  
Motion CARRIED

***G) Marina Improvements – Mills***

Motion by Condon, seconded by Luedtke to authorize City Superintendent to proceed with advertisement for bids for the electrical and floating dock upgrades as well as procure bids from State Savings Bank and West Michigan Bank for a loan to fund upgrades.

RC: Yeas: All  
Absent: Johnson  
Nays: None  
Motion CARRIED

***H) Zoning Attorney – RFP – Mills***

Motion by Condon, seconded by Walenta to authorize City Superintendent to initiate an RFP process in an effort to procure a zoning attorney for the City of Frankfort.

RC: Yeas: All  
Absent: Johnson  
Nays: None  
Motion CARRIED

***I) Budget Amendments – Kidder***

Motion by Luedtke, Seconded by Walenta to authorize budget amendments as presented.

RC: Yeas: All  
Absent: Johnson  
Nays: None  
Motion CARRIED

***J) Marina Rates 2015 – Mills***

Motion by Condon, seconded by Luedtke to adopt Rate Tier D for transient and Rate Tier 3 for seasonal fees associated with mooring at the Frankfort Municipal Marina for the 2015 season as presented and approve by the Michigan State Waterways Commission.

RC: Yeas: All  
Absent: Johnson  
Nays: None  
Motion CARRIED

**PUBLIC INPUT –**

Marjorie Pearsall–Groenwald – 1329 Martin Dr. Frankfort - Was allowed to speak under public input because she was unavailable during her time to request to appear before council. Groenwald proposed three things that she felt would enhance the City of Frankfort. 1) Develop an aquatic/indoor track center at the industrial park. 2) Decrease the speed limit sign of 55 mph when going up Gateway hill to have it reach 55 MPH by Airport Rd. 3) Consider expanding Frankfort to include down to 7<sup>th</sup> St beach and Airport Rd as boundaries creating more taxes for the city. She gave copies of her proposals to the council.

Alma House – 221 Michigan Ave. – Inquired if the Tobin project needs to go before the Planning Commission before they can go ahead and start the project. Mills informed her that they already won the consent judgment that allows them to build the 42 units on the property, 30 units on the hillside and 12 units on the water side.

Dan Walenta – Likes the idea of 6 o'clock meetings. Would like to consider making it the new meeting time.

**Adjournment**

Motion by Condon, seconded by Holwerda to adjourn the meeting at 7:20 p.m.

RC: Yeas: All  
Absent: Johnson

Nays: None  
Motion CARRIED

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JoAnn M. Holwerda, Mayor Pro-Tem

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Kimberly K. Kidder, Clerk/Treasurer