

Regular Council Meeting
Wednesday, January 18, 2012
412 Main St. - City Hall
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

Pledge of Allegiance

Roll Call - Present: Haan, Holwerda, Jackson, Johnson Absent: Condon

Request to Appear Before Council

Jon Armstrong – Benzie Shores District Library - Gilmore Twp is looking to be part of the District Library and a resolution is needed from all entities to amend the agreement with the Library. This resolution is on the agenda and Armstrong came to answer any questions the council may have.

Public Input

Alma House – 221 Michigan Ave. – Wondered about overnight parking in the City at the launch ramp. Mayor Johnson stated that they will be addressing this issue soon.

Correspondence

None

Approval of Minutes

Motion by Holwerda seconded by Jackson to approve the regular minutes of 12/20/2011 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Approval of Bills

Motion by Johnson, seconded by Holwerda to approve to approve prepaid vouchers #41935-41989 in the amount of \$298,443.46 of which \$249,103.25 was for tax distribution. Payroll vouchers #25452 - 25526 in the amount of \$35,663.68.

RC: Yeas: All

Nays: None
Motion CARRIED

Motion by Johnson, seconded by Holwerda approving monthly Vouchers #41990-42028 in the amount of \$36,094.56 as presented.

RC: Yeas: All

Nays: None
Motion CARRIED

Committee Reports

a) Personnel/Public Safety

Met on January 4th and went over contracts for Marina Manager, Launch Ramp Operator and Water Meter Reader. Those contracts are on the agenda for this evening.

b) Finance

Have not met this month.

c) Water/Sewer & Solid Waste

No Meeting

d) Recreation Board

Did not meet.

e) Fire Advisory

Will be meeting next Tuesday.

f) Planning Commission

No meeting.

g) Airport Authority

Condon attended the airport meeting and sent highlights of the meeting to Johnson to report on. At the meeting they discussed the Grave's Tower and the contract with AT&T. The snow removal equipment is in Michigan and being painted, the radio and beacon still need to be installed. They are still waiting on the broom and plow. Since the airport manager is an independent contractor there will no longer need a worker's comp policy. The ALP (Airport Layout Plan) has been reviewed and recommended to send to MDOT for approval. Once approved the ALP update process can begin.

i) BLUA

Will be meeting this week.

j) Brownfield Redevelopment

No meeting.

k) Marina Authority

No meeting.

l) Tree Board

The Board is awaiting bids on the Tank Hill tree harvesting and is looking at around \$6,000. Working on a management plan and grant opportunities with the DTE Grant and Rotary grant. Worked on the initial plans for Arbor Day. The board also discussed the tree nursery, tree grates and goals.

m) Commissioner's Report

Stobie stated that they signed the Resolution for Land Use & Renewable Energy. The 911 department is purchasing new phone equipment. Benzie Home Health Care gave a presentation to the commissioners and explained what. The COA uses only about 1% of the budget towards home healthcare whereas most counties expend 6% to 12%. The county is looking at ways to do more in this area. Rose Coleman is no longer the Director at the Maples.

Departmental Reports

Clerk/Treasurer – Kidder’s laptop is back and working much better. She met with Victor Geha from Wyant Computers, he has some new options regarding servicing our network, computers and printers. He is preparing a quote with some options that show our usage through them over the last three years. This way we can buy blocks of time as needed or get the “all you can eat” plan which covers unlimited time.

Renee came back on Monday after a three week vacation. Chris and Kim handled the front desk in her absence. Marina contracts were mailed out and there were 21 returned boaters committed. W-2 s were printed and ready to go with this week’s payroll.

Superintendent – Mills stated that due to the unseasonably mild winter the City has been able to save over \$1,300 in overtime since the winter snow plowing has been less this season. There has also been a decrease in the fuel for the DPW which Mills figured a savings of about \$3,200. Due to the lack of snow the DPW crew has been busy with inventory, putting up shelving in the DPW and looking at sign replacement.

Mills updated the council on the CJ’s litigation case evaluation and stated that they will need to meet early in February with our attorney to discuss more and get new members up to speed.

Mills reported on the Mineral Springs Park equipment and is working on grants and donations to assist in getting more money for the project. He has sent in a grant request to the Grand Traverse Band of Ottawa and Chippewa Indians for funding and has not heard back yet. Mills stated the Carter’s Kids a foundation headed up by Carter Oosterhouse is interested in helping with the project. Mills will need help from the council and volunteers on the fund raising effort.

There is still some paperwork that needs to be done for the lighthouse before we take over ownership. Mills did up a letter of intent and a development/management plan. Also needed is an easement and revised lease from the U.S. Corps of Engineers. Mills is also looking at grants for the preservation of the lighthouse. Mills also would like to put together an ad-hoc committee to raise funds for the preservation of the lighthouse.

There were no bids received from area timber harvesters but he has contacted other interested parties and is waiting to hear from them. The Winterfest is still for now, however Mills is unsure if the snowmobile races will be able to be held due to lack of snow. It looks like they will just play it by ear.

Mills reported that Chief Luxford resigned from the Frankfort Fire Department due to personal reasons. Charlie Thompson has been appointed as the fire chief and Ray Miehle and Mark Ketz will serve as assistant chiefs.

Mills is still waiting to hear from the MDNR on the launch ramp project.

Chief of Police – The Benzie & Leelanau county sheriff departments and the Frankfort Police Department had applied for grants to purchase 800 MHz radios. The grant project is awaiting final approval. The City should be receiving two mobile radios for the cars and three portable radios. The radios will be passed through the Benzie County Sheriff's Department and the City would have to maintain mic fees and maintenance.

Complaints and arrests are nearly identical as they were last year. Redder attended the 911 board meeting where they presented a proposal to the commissioners to get a new phone system. It is believed that the commission will approve it at their next meeting. They also discussed a third CAD (computer aided dispatch) station. This may run about \$30,000 to \$35,000. They also discussed updating the towers and repeaters to handle the radio systems.

Old Business

A) Recreation Center Lease - Mills

Nothing new to report.

New Business

A) Benzie Shores District Library Resolution

A motion was needed to allow Gilmore Twp. To be a part of the Benzie Shores District Library.

Motion by Holwerda, seconded by Haan to approve the Third Amendment to the Benzie Shores District Library Agreement and to have the Clerk/Treasurer sign the Resolution and Amendment on behalf of the City.

RC: Yeas: All

Nays: None

Motion CARRIED

B) Benzie County Recycling Program – Interlocal Agreement

Motion by Holwerda, seconded by Jackson to adopt the Benzie County Recycling Program Interlocal Agreement as presented.

RC: Yeas: All

Nays: None

Motion CARRIED

C) Sheriff Snowmobile Patrol Donation

Motion by Johnson , no second to approve a donation of \$100 to help support the Snowmobile Safety Program.

Motion DIED due to lack of second.

Motion by Holwerda, seconded by Jackson to approve a donation of \$300 to help support the Snowmobile Safety Program.

RC: Yeas: All

Nays: None
Motion CARRIED

D) Marina Manager Contract

Motion by Johnson, seconded by Jackson to approve the Contract Agreement for Municipal Marina Management the same as the 2011 boating season changing only the dates under sections 3 & 4 and contract date and change gasoline incentive from 62,000 gals to 64,000 gals.

RC: Yeas: All

Nays: None
Motion CARRIED

E) Launch Ramp Attendant

Haan believed that the contract need more clarification on the hours worked and felt that those hours should be specified before the contract is brought before council.

Motion by Johnson, seconded by Jackson to approve the Contract Agreement for Municipal Launching Ramp Operations the same as the 2011 contract changing the seasonal dates and contract date and mutually agreed times by Haan, Mills and Ms. Johnson.

RC: Yeas: Holwerda, Jackson, Johnson

Nays: Haan
Motion CARRIED

F) Water Meter Reader Contract

Motion by Holwerda, seconded by Jackson to approve the Contract Agreement for Water Meter Reader the same as the 2011 contract changing only the dates.

RC: Yeas: All

Nays: None
Motion CARRIED

PUBLIC INPUT –

Alma House – 202 Michigan Ave – Questioned recycling fee on taxes.

Adjournment

Motion by Holwerda, seconded by Haan to adjourn the meeting at 8:03 p.m.

RC: Yeas: All

Nays: None
Motion CARRIED