



CITY OF FRANKFORT

# Recreation Master Plan 2015–2019

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## Acknowledgements

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## CITY OF FRANKFORT Regional Location

- County Boundary
- Major Highway
- State or National Park



Downtown Frankfort behind the Municipal Marina

# Foundations

## Planning Process

In the summer of 2013, the City of Frankfort began an update of its Parks and Recreation Master Plan that was formed using the “Systems Approach to Planning.” The planning process began with a detailed inventory of existing parks and recreation facilities owned and operated by the City of Frankfort completed by Beckett & Raeder. Following the inventory and information gathering, public input on the present condition and future needs of parks and recreation facilities was gathered by three means: a resident survey, community vision session workshops, and a public hearing.

The resident survey was available both online at [www.frankfortmich.com](http://www.frankfortmich.com) and at the Frankfort City Hall from mid-March through mid-May 2014. In order to gather further community input, two vision session workshops were held on Wednesday, August 6th at 6:30 pm and Thursday, August 7th 2014 at 10:00 am at Frankfort Elementary School. The input gathered from the public can be found in the “Consulting Community” chapter.

Using the detailed inventory information and community input, the City of Frankfort began to establish priorities for the future of their parks and facilities. Overarching goals were established as well as specific objectives. Finally, an action plan outlining the specific tasks to accomplish the City’s recreation goals was created.

When the draft plan was complete, the public had the opportunity to review and comment on the plan between

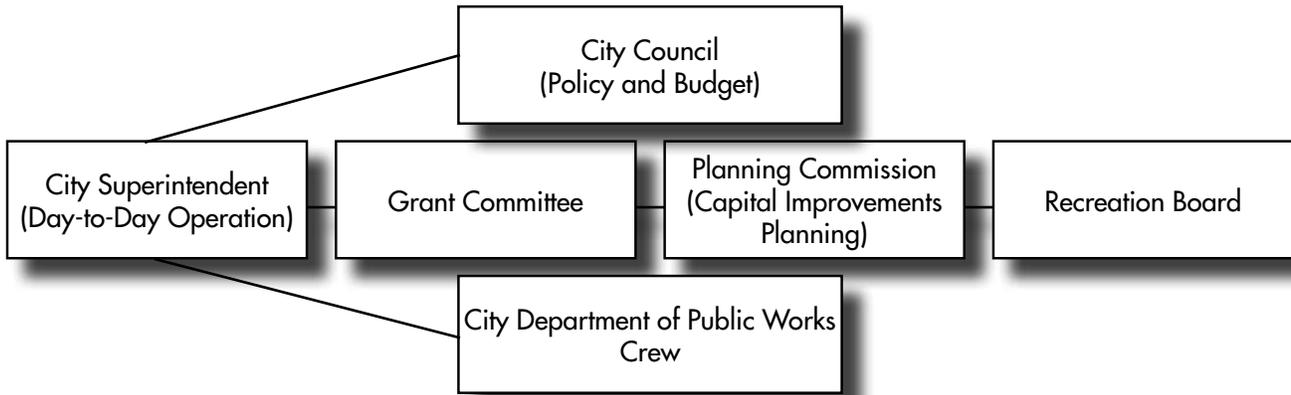
September 17, 2014, and October 16, 2014. On October 21st, 2014, a public hearing was held to hear public comment. The hearing was tabled, and revisions to the draft plan were made in November 2014. The public had additional time to review the revisions to the plan, and the plan was transferred to the Planning Commission for review. A final draft was recommended to City Council for adoption by the Recreation Board and the Planning Commission in separate meetings held on December 9, 2014. The public hearing was re-opened on December 15, 2014. Following the public hearing, the plan was adopted by City Council.

## Community Description

Frankfort began as a lumbering town, capitalizing on the direct connection via boat to Chicago and Wisconsin. Car ferries were used to haul freight and lumber across Lake Michigan.

When the initial lumber trees were depleted, commerce was driven by the fishing industry. Whitefish were shipped to restaurants as far away as Detroit and Chicago. Farming began to stimulate the economy, with families growing peaches, pears, cherries, and apples.

Non-motorized flight, known in the area as “soaring,” brought national attention to the City of Frankfort in the early 1930s. The high bluffs and steady Lake Michigan winds made Frankfort an ideal place to ride the engineless planes.



Today, visitors are attracted to the City because of its pristine beaches, fishing industry, and numerous public parks. The City owns or controls fourteen (14) parks and recreation facilities, including a park located outside of the City limits on nearby Crystal Lake. There are numerous regional recreational assets, including the Arcadia Dunes, Green Point Landing, Sleeping Bear Dunes National Lakeshore, Point Betsie Lighthouse, Elberta Beach, and Empire Bluffs Trail.

This recreation master plan is prepared for the City of Frankfort and encompasses all the parks and recreation areas owned by the City.

### Administrative Structure

Parks and recreation programs in the City of Frankfort are carried out by the City’s Department of Public Works. The DPW is staffed with four full-time and three part-time employees. Administration of the City employees overseeing the parks is performed by City Council, the City Superintendent, and the DPW crew leader (foreman). Normal day-to-day maintenance of the parks, such as mowing and trash removal, is performed by the Department of Public Works.

Planning for the City’s parks is performed by the Recreation Board and the City Planning Commission. The Recreation Board is an advisory group that provides support to the Planning Commission and City Council on all park and recreation projects. The mission of the board is “to advise the Frankfort City Council about the recreational needs of the City and to plan, promote and coordinate the development of City recreational sites, equipment and programs for use and enjoyment by all City residents and visitors” (Frankfort Recreation Board Gift Catalog 2010). The board was established under the Michigan 1917 PA 156, which states that “any city, village, county or township may operate a system of public recreation and playgrounds; acquire, equip and maintain land, buildings or other recreational facilities; employ a superintendent of recreation and assistants; vote and expend funds for the operation of such system” (www.legislature.mi.gov).

The Parks and Recreation Board is made up of a committee of volunteers who are appointed from within the community. Volunteers are also sought through word of mouth, advertisements in the local newspaper, and on the City of Frankfort website. Volunteers may be asked to assist with various events, including park improvement projects.

Funding for the Park and Recreation budget is provided through taxation, State and Federal grant programs, budget control, and community donations. Nine percent of the general fund budget is allotted for arts, culture and recreation. Sources of funding which may be available to the City of Frankfort include, but are not limited to, the following: the Michigan DNR Recreation Division, the Land and Water Conservation Fund, the MEDC, the Great Lakes Fishery Trust, millages, bonding, various grants and foundations, and user fees.

The City of Frankfort also partners with the Lakeside Shakespeare Theatre for two weeks during the summer. The City allows Lakeside Shakespeare Theatre to use one of the parks as the stage for outdoor performances of Shakespeare.

Table 1: Parks and Recreation Budget and Expenditures		
	Current Fiscal Year July 2014 to June 2015	Projected July 2015 to June 2016
<b>Expenditures</b>		
Launch Ramp	\$41,025	\$42,050
Recreation Board	\$3,750	\$4,000
Parks & Recreation	\$127,148	\$130,000
<b>Funding</b>		
Property Taxes	\$109,000	\$111,250
Other State Funds and Grant Revenues	\$25,000	\$25,500
Parks/Rec and Launch Revenues	\$38,300	\$39,300

The City of Frankfort has partnered with the Frankfort-Elberta Athletic Association, the Frankfort-Elberta Youth Sports Boosters, and the Frankfort-Elberta Area Schools in order to operate and maintain Lockhart Field. Lockhart Field is owned by the City of Frankfort, operated by the Frankfort-Elberta Athletic Association, and used by the public as well as the Frankfort-Elberta Area Schools. The Frankfort-Elberta Youth Sports Boosters are responsible for youth sports activities such as Pop Warner football, baseball, and tee-ball.

## Previous Grant Assistance

The City of Frankfort has received a total of six grants from the MDNR from 1972 to 2003.

### 10th Street Boat Launching Site

Project No. 26-00126 Project Year: 1972

Grant Amount: \$31,000.00

Project Description: Develop boat launch, and area.



C.J. Kibby Memorial Boat Launch



Frankfort Municipal Marina

### Frankfort Park and Marina

Project No. 26-00741 Project Year: 1976

Grant Amount: \$15,195.00

Project Description: Acquire .75 acres of land for outdoor recreation.



Mineral Springs Park

### Mineral Springs Park

Project No. 26-00893 Project Year: 1977

Grant Amount: \$81,040.00

Project Description: Acquire 5.5 acres addition to Mineral Springs, Park Marina, for outdoor recreation.

### Mineral Springs Park & Marina

Project No. 26-01017 Project Year: 1978

Grant Amount: \$107,795.76

Project Description: Develop: finger piers, and service dock, driveway, walkways, and parking, picnic shelter, restroom addition, play equipment, tree planting, landscaping, and seeding and LWCF sign, picnic equipment and lighting.



Lockhart Athletic Field

### Lockhart Athletic Field

Project No. BF90-025 Project Year: 1990

Grant Amount: \$42,800.00

Project Description: Redevelop athletic baseball facility, including bleachers, electrical, regrade/seed ball field outfield and infield, and pave parking lot.

### Lake Michigan Beach Park Restoration

Project No. TF03-175 Project Year: 2003

Grant Amount: \$92,000.00

Project Description: Renovate parking lot, provide additional barrier-free parking, and install a restroom facility at the City's Lake Michigan Beach Park.



Lake Michigan Beach

<b>Table 2: 2008-2013 Recreation Plan Short Term Action Items</b>	
<b>Action Item</b>	<b>Status</b>
Develop Beach-to-Beach Waterfront Plan. Complete a public beach to beach pathway between Frankfort and Elberta, near the shoreline of Betsie Bay.	Began 2002, Completed 2005
Create a bicycle signed route in the City where streets and sidewalks are level and route is through the older historic homes.	Ongoing
Create a historic walking route with signage in the City. Incorporate signage for historic sites and utilize the chamber Historic Map.	Ongoing
Boat launch ramp at Crystal Lake Park.	Begin 2015
Rebuild or replace existing tennis courts, including basketball backboard.	Completed 1999, Upgrade completed 2014
Construct horseshoe pits near the Rec Center. Locate benches, cover and refurbish shuffleboard courts in Mineral Springs Park.	Begin 2016
Upgrade / replace playground equipment at other existing parks. Need is to replace equipment as it wears out, on a selective basis. Coordinate with School System.	Ongoing. Market Square Park Completed
Construct public restroom facilities in the immediate vicinity of the Frankfort public beach on Lake Michigan.	Begin 2015
Upgrade the facilities in the 9th/10th Street shoreline/trail area to include a trailhead information center, kayak and canoe launch area, dingy dock and incorporate utilization re-adaptation of the Rec Center Building.	Began and completed in 2010
Provide a historic interactive center at the Father Charlevoix (Cannon) Park. Include a trailhead facilitating information, concessions, and restroom needs.	Begin 2015
Develop nature trails, an observation area/platform and a disc golf area on Water Tank Hill.	Began 2004, Ongoing

<b>Table 3: 2008-2013 Recreation Plan Long Term Action Items</b>	
<b>Action Item</b>	<b>Status</b>
Upgrade two little league baseball/softball fields. Currently using fields interchangeably and demand exceeds availability. Incorporate facilities at the school and Lockhart fields to include upgraded baseball and football bleachers, retractable fences and spectator amenities.	Begin 2008, Ongoing
Construct a T-shaped fishing pier, barrier free with ADA compliance near the Rec Center.	Began 2004, Completed 2005
Refurbish and landscape existing park restrooms (*location not at a specific site).	Ongoing
Add landscaping for passive recreation and beautification (*location is not at a specific site).	Ongoing
Develop the wetland area, located in the Frankfort Harbor Industrial Park and adjacent to the Frankfort High School, into an education recreation park. Follow the plan and design proposed in the Frankfort Harbor Industrial Park study of 1993.	Ongoing
Acquire any property along the Betsie Lake Shoreline as it becomes available. (Some of this property could be the site of parking proposed in the Frankfort City Purchase Master Plan).	Ongoing
Upgrade or replace the stairway access to the waterfront at the west end of Nipissing Ave.	Begin 2015

## Previous Planning

A recreation plan is not a stand-alone effort; instead it is one planning effort among many in the area aimed specifically at outlining the parks and recreation goals and action plan for the next five years. In this section, previous and concurrent planning efforts are examined in order to develop a recreation plan that dovetails into them.

### 2008—2013 Recreation Master Plan

The previous Parks and Recreation Master Plan for Frankfort was completed in 2008. It included an overall goal “to have a balanced system of parks and recreation areas to service all parts of Frankfort and all age groups.” Table 2 and Table 3 outline the short term and long term action items that were included in the plan and their status.

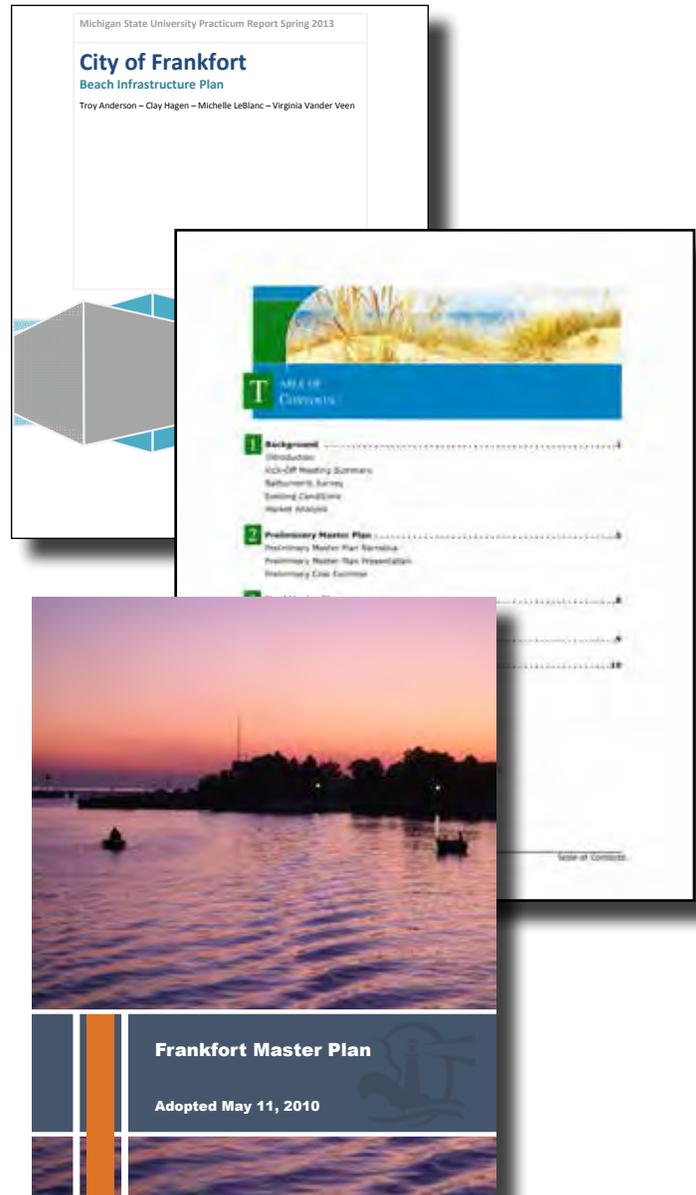
### Park Improvement Plans

Preliminary park improvement plans have been prepared for several of Frankfort’s primary parks, including Lake Michigan Beach, Cannon Park, Mineral Springs Park, Open Space Park, and the Municipal Marina. Since most of the plans were prepared over 10 years ago, some of the proposed improvements may have already been implemented. Copies of these site plans can be found in the appendix.

A preliminary site plan was prepared for Lake Michigan Beach in 2001. Proposed improvements included a reconfigured parking lot (which was completed in 2005), a prefabricated restroom structure at the main entrance and north of the Sac Street entrance, a patio at the Sac street entrance, an elevated walkway, bicycle parking facilities, and play equipment.

A preliminary site plan for Mineral Springs Park was completed in 2001, which included a new asphalt path through the park which would connect the sidewalk to the many proposed improvements. Proposed elements include two sand volleyball courts, two bike stations, refurbished shuffleboard courts, reading pods and a terraced reading center near the library, and a proposed paved parking lot for the library.

Cannon Park’s preliminary site plan was prepared in 2002, with several versions proposed. All iterations of the plan included improved accessible pedestrian facilities such as a sidewalk along Main Street and pedestrian lighting. A small plaza around the historical cannon was proposed, along with additional picnic tables and an optional gazebo. In one version, a playground was proposed near the center of the park.



A site plan for Open Space Park was completed in 2002 and proposed a 10’ asphalt bike path along the waterfront with a spur connecting to the Main Street sidewalk. Picnic tables with trees and shrubs for shade and screening were proposed in the northwest corner of the park near Main Street. A fishing pier, canoe/kayak launch and horseshoe pits were also proposed.

A master plan for the Frankfort Municipal Marina began in September of 2008 and was completed in January of 2009. The plan report contained an examination of existing conditions, a market analysis to compare Frankfort’s marina to other marinas in the area, a master plan, and a cost estimate. The final master plan was influenced by input from the public and from City Officials. Rather than focusing only on the current marina parcels, the master plan extended eastward from the current marina through Mineral Springs Park and Open

Space Park to the area north of the boat launch parking lot. The plan was broken down into a phased approach, with all phases estimated at a total of \$7.28 million dollars. Phase one included upgrading existing boat slips and building new slips, adding a new dingy dock, a t-dock, and a new fuel sales and marina master building (\$1.5 million). Phase two would push out the existing sea wall to create additional land in the park, install three new t-docks, install a new pier for large boats, a new accessible playground, a carousel, a new multi-use shelter, an addition to the marina building, and a drop-off and parking entrance for the library (\$3 million). Phase 3 would include new pavilions with restrooms and fireplaces, an accessible multi-use path, a parking lot, and landscape improvements (\$750,000).

### Frankfort Master Plan

Frankfort completed a master plan process in 2010, which included many action items that pertain to the future of the City's park facilities, open spaces, and overall outdoor experience. The following excerpts from the plan highlight the applicable action items that should be considered when developing recreation goals and objectives.

#### Natural Environment Actions

- Develop a steep slopes ordinance, using contour maps to identify steep slope areas.
- Identify and inventory wetlands and significant tree cover.
- Create a joint task force to develop Best Management Practices (BMPs) to protect the long-term water quality of the Betsie River, Betsie Bay and Lake Michigan.
- Implement Stormwater Best Management Practices and create incentives to reduce stormwater runoff through the use of devices like pervious pavers, rain gardens, rain barrels.



Western Cannon Park, looking toward Lake Michigan Beach

- Work with Betsie Lake Utilities Authority (BLUA) to identify financial strategies and pricing that reward property owners for a reduction in stormwater runoff.
- Develop maintenance standards and policies for street trees, parks, and natural areas.

#### Parks and Recreation Actions

- Develop a recreation, facilities, and open space network which is interconnected by open land corridors, conservation easements, public roadways, and utility corridors.
- Improve the Beach-to-Beach trail between City Hall and Lake Michigan to provide improved wayfinding and enhanced safety.
- Develop an informational brochure and distribution plan which describes the recreational and open space offerings and opportunities available to residents and visitors.
- Provide opportunities for the involvement of City residents in the identification, selection, and development of recreational activities.
- Over time, develop an integrated and multi-purpose open space and park system which helps to maintain the City's valuable lakeshore character while it addresses local recreational needs and open space priorities.
- Improve and expand the recreation facilities in the waterfront parks.
- Define, improve, and regulate the Lake Michigan Beach area for the safety and well being of the public.
- Cooperate with the Frankfort-Elberta Area Public Schools to operate joint recreation facilities in the City of Frankfort and the Village of Elberta and formalize this cooperation by institutionalizing it.
- Renovate, repair, replace and upgrade existing parks and park facilities to expand each park's usefulness for all age groups.
- Expand and improve the hiking, biking, nature and walking trails.
- Hire a part-time parks and recreation director to supervise summer programs, sports camps, art workshops, volleyball tournament, horseshoe tournaments, and community gardens.
- Recreation areas should be conveniently located, accessible, and well designed in each neighborhood area.
- Recreation areas should be developed with the visitor in mind, with continued use of the City's park system as an economic development tool.

### Environmental Stewardship Assessment

In 2012, the Northwest Michigan Council of Governments completed a grant-funded Environmental Stewardship Assessment for the City of Frankfort and ten

other communities in Northern Michigan. This assessment benchmarked the current level of environmental stewardship in Frankfort and created strategies for economic development based on protecting the natural resources in the community. Results of the assessment are summarized on the Environmental Stewardship Dashboard in the Appendix. Frankfort scored favorably in most areas of the assessment, but received less than favorable scores in the areas of EnergyStar Portfolio Manager, Renewable Energy Use, DMR Pollutant Releases, and having no Certified Clean Marinas.

The Michigan Clean Marina Program is a voluntary stewardship program that encourages marinas to reduce waste and prevent pollution in environmentally sound and economically feasible ways. The program results in a Clean Marina Certification through a ten-step process. The overall goals of the program are to improve the water quality in the Great Lakes and Michigan's inland waterways. The program can help marinas reduce pollution, enhance the public image of boating and marinas, and save money by reducing disposal fees and insurance costs. None of the four marinas in Frankfort are currently certified.

### Beach Infrastructure Plan

In 2013, four Michigan State University students studied Frankfort's beach infrastructure as part of their Urban and Regional Planning practicum coursework. The end product of the study was a Beach Master Plan for Lake Michigan Beach, which would include improvements to the adjacent Cannon Park, based on site analysis and the strengths, weaknesses, opportunities and threats of each site. The study included recommendations for a beach visitor economic analysis, parking, signage, restroom facilities, sand control, and ideas for revenue streams. The key recommendations are summarized here.

#### Beach Visitor Study

- City of Frankfort should conduct an economic analysis of beach spending and the benefits of Lake Michigan beach, which would include a comparison of revenue from Lake Michigan Beach compared to the beach-related costs.

#### Parking

- In order to provide additional parking spaces for the beach, Frankfort High school could be used for beach parking (84 additional spaces), using a trolley or horse-drawn carriage as a shuttle. Also, the Lake Michigan Beach parking lot could be changed to one-way traffic to open additional space for parking.



Fishing pier at Open Space Park

#### Signage

- In order to improve pedestrian and traffic flow between Cannon Park and Lake Michigan beach, the City should implement a wayfinding signage system that provides maps, a business directory, public parking signs, and historical and informative signage for Cannon Park and Lake Michigan Beach. This has been completed.

#### Restroom Facilities

- The study recommends a restroom facility be located in Cannon Park due to the availability of sewer lines, the favorable proximity to the beach, the large amount of available space, and the limited obstruction of beach views from Main Street. The restroom should have four stalls for women and two for men with three urinals. A patio space for outdoor seating is recommended

#### Sand Control

- In order to decrease the wind erosion of beach sand, tall vegetation or dune grass could be planted around the perimeter of the beach is recommended to decrease wind erosion of sand. Cleanup of sand in the downtown area with a street sweeper is recommended, as well as the implementation of a wooden dune fence. Old Christmas trees can be used on the beach to form a seasonal wall.

#### Revenue Increase Strategies

- Some strategies to increase revenue include the installation of parking kiosks in the designated beach parking lot and within ¼ mile of Lake Michigan Beach, limiting kiosk parking time to 3 hours during weekend peak hours to facilitate parking turnover and maximize revenue, and performing a cost-benefit analysis to determine the appropriateness of a beach concessions stand.

# Frankfort City Parks



4th Street Pocket Park



C.J. Kibby Memorial Boat Launch



Frankfort Municipal Marina



Father Charlevoix "Cannon" Park



Karl Luedtke Rotary Park



Lake Michigan Beach



Lockhart Field



Market Square Park



Mineral Springs Park



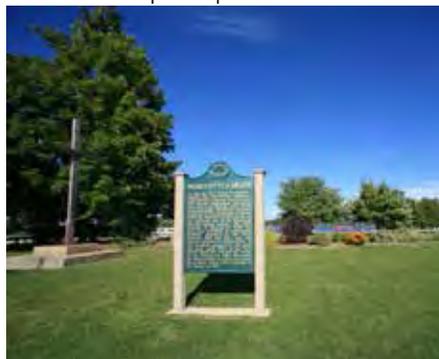
Open Space Park



Park Avenue (Tank Hill)



Seventh Street Beach



Father Marquette Memorial Marker



Elizabeth Lane Oliver Center for the Arts



Lake Michigan Beach

# Recreation and Resources

## Park Facility and Accessibility Inventory

An inventory of existing parks and recreation facilities owned and operated by the City of Frankfort took place in the summer of 2013. Beckett & Raeder visited each park and took a detailed inventory of recreation equipment and facilities, including the number, type, and condition of available equipment. A detailed inventory sheet for each park can be found in the Appendix. Basic facts about each park such as size and general use can be found in Table 4. For a summary of the recreation facilities available at each park, see Table 5.

In order to determine the level of universal access to each park, an accessibility evaluation was completed by Beckett & Raeder in conjunction with the parks inventory. Beckett & Raeder visually assessed each park for its level of accessibility, focusing on available amenities and physical access to those amenities. The accessibility evaluation for each park can be found in Table 4. A detailed assessment of slopes and clear widths would be needed to determine full compliance with the Americans with Disabilities Act. The Michigan Department of Natural Resources published a scale for evaluating park accessibility in its 2014 Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans. It ranks the accessibility of parks on a scale of 1-5 as follows:

1 = none of the facilities/park areas meet accessibility guidelines

2 = some of the facilities/park areas meet accessibility guidelines

3 = most of the facilities/park areas meet accessibility guidelines

4 = the entire park meets accessibility guidelines

5 = the entire park was developed/renovated using the principles of universal design

The City of Frankfort owns or operates 13 parks and one site with a historic marker. The following is a brief description of those parks and the summary of comments from the on-site inventory.

### 4th Street Pocket Park

This park provides pedestrian access to the shore of Betsie Lake through a permissive use agreement. It is a very small “pocket” park that is used for snow storage in the winter. It provides an overlook to the south side of the channel and the historic sites. There is no universal access to this site since there is no curb cut or pathway adjacent to the park. Ideas for improvement include a gazebo or picnic area, refuse containers with recycling capabilities, wayfinding signage, day docks or dingy docks, or a cantilevered dock along a sheet piling. This park provides a good opportunity for a passive experience such as interpretive signage regarding the maritime history of Frankfort.

### C.J. Kibby Memorial Boat Launch

This Park is located on the Betsie Lake and consists of a parking area and a boat launch ramp. It is a well-used public access site to Betsie Lake. Amenities include a floating dock, a staging dock for the boat launch, and a recently re-roofed fish cleaning station. Ideas for improvement include increasing the accessibility of the boat launch and other amenities, more seating and

CITY OF FRANKFORT  
RECREATION MASTER PLAN

# Existing Recreation Facilities



Legend

**City of Frankfort**

- 1 4th Street Pocket Park
- 2 C.J. Kibby Memorial Boat Launch
- 3 Frankfort Municipal Marina
- 4 Father Charlevoix "Cannon" Park
- 5 Karl Luedtke Rotary Park
- 6 Lake Michigan Beach
- 7 Lockhart Field
- 8 Market Square Park
- 9 Mineral Springs Park
- 10 Open Space Park
- 11 Park Avenue (Tank Hill)
- 12 Seventh Street Beach
- 13 Elizabeth Lane Oliver Center for the Arts
- 14 Father Marquette Memorial Marker

**Frankfort Public Schools**

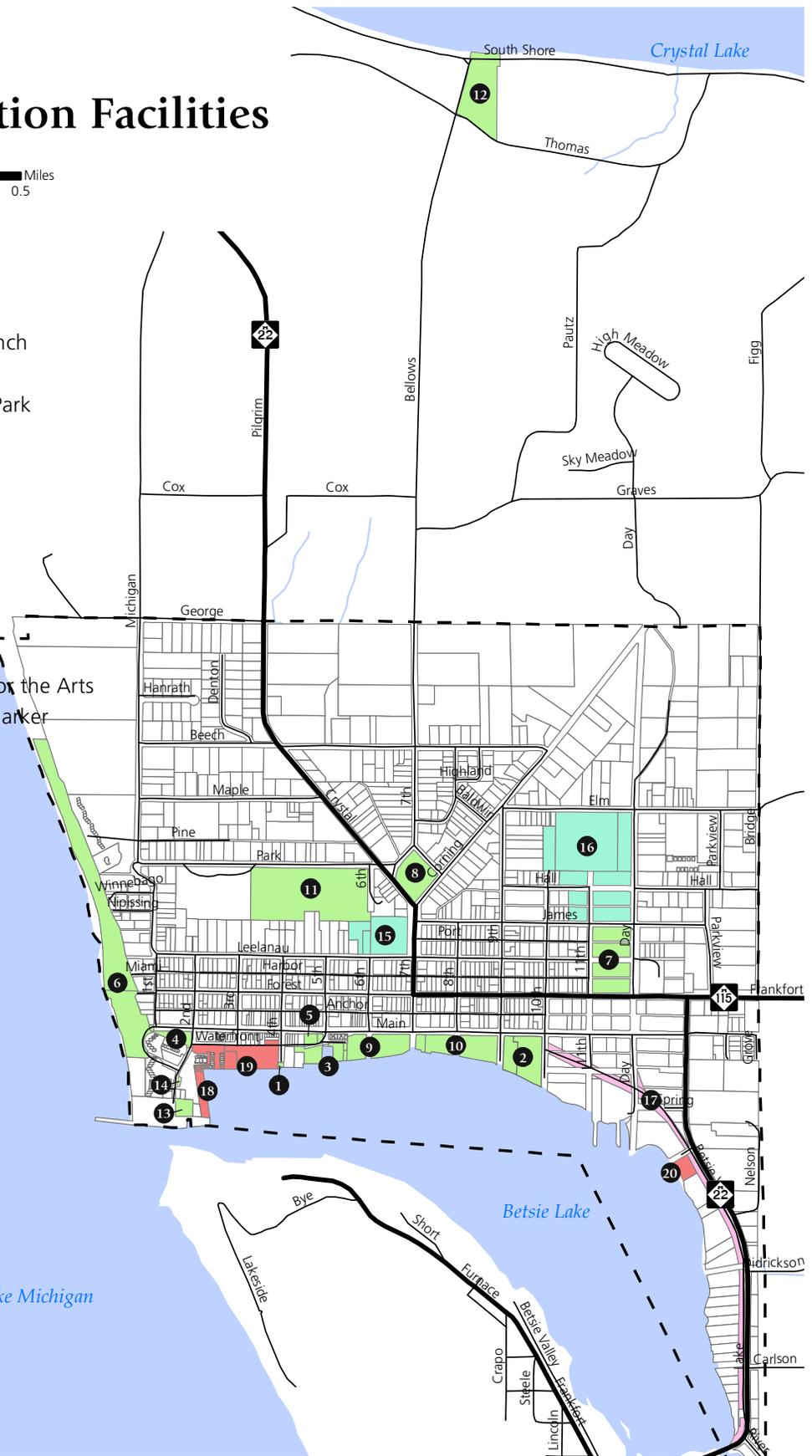
- 15 Frankfort Elementary School
- 16 Frankfort High School

**State of Michigan**

- 17 Betsie Valley Trail

**Private**

- 18 Goldcoast Marina
- 19 Jacobson Marina
- 20 East Shore Marina



picnic opportunities, improved access to the Open Space Mason’s Lodge on Main Street, a high-speed ferry dock, improved buildings such as the restroom facility and fish cleaning station, to re-pave and increase green spaces in the parking lot, and an accessible canoe/kayak launch. Other ideas for improvement include day docks along the waterfront, historical and wayfinding signage, a dog park, a new flag pole, a drinking fountain with a water bottle filling station, an irrigation system, and refuse containers with recycling capabilities.

### Frankfort Municipal Marina (and Borwell Yacht Basin)

This city-owned marina on Betsie Lake provides boaters with a place to tie up and enjoy the downtown. The

marina has shower facilities and restrooms as well as fuel. There is also a well-used picnic area and tables that are shared between boaters and playground users.

### Father Charlevoix “Cannon” Park

A small park located near Lake Michigan beach, “Cannon” Park is recognizable by the 7-ton cannon brought to the City in the late 1800s. The park also marks the beginning of the Frankfort-Elberta Beach to Beach Trail. This park offers a passive recreation experience as it links downtown to waterfront and beach. A new concrete sidewalk runs through Cannon Park, improving its accessibility by connecting to two benches; however, most amenities in the park do not have an access path. Ideas for improvement include a restroom

**Table 4: City of Frankfort Parks**

	Size	Service Area	Purpose / Use	Accessibility Evaluation
4th Street Pocket Park	<1 acre	Local, Downtown	Mini-Park. Small open space on Betsie Lake	Score: 1. No accessible public R.O.W. sidewalk
C.J. Kibby Memorial Boat Launch	4 acres	Regional	Special Use Regional Park. Boat launch, restrooms, and parking	Score: 2. Fair, not many amenities.
Frankfort Municipal Marina	1.6 acres	Regional	Special Use Regional Park. Public Marina with boat slips and restrooms	Score: 3. Fair to good
Father Charlevoix “Cannon” Park	0.9 acres	Local, Downtown	Mini Park. Parking, cannon, picnic facilities	Score: 2. Sidewalk connects to two benches, but most facilities have no access path.
Karl Luedtke Rotary Park	0.5 acres	Local, Downtown	Mini Park. Play structure, picnic tables, water fountain	Score: 4. Very good
Lake Michigan Beach	15.5 acres	Regional	Regional Park. Restrooms, parking, swings, benches, volleyball areas, dog run	Score: 3. ADA walkways
Lockhart Field	5.5 acres	Community	School-Park. Athletic fields and grandstands	Score: 2. No accessible public R.O.W. sidewalk or accessible walk through site.
Market Square Park	3 acres	Community	Community Park. Basketball and tennis courts, play structures, picnic facilities, parking, restrooms	Score: 1. Restrooms not accessible. No accessible route to basketball courts, no accessible route within park from one component to another.
Mineral Springs Park	3.26 acres	Community	Community Park. Play structures, picnic facilities, restrooms, parking, benches, bike racks, shuffleboard and volleyball areas, mineral spring	Score: 3. Public restroom not accessible, no doors on stalls
Open Space Park	4 acres	Community	Community Park. Community Center, Restrooms, parking, benches, t-dock	Score: 2. Fair, not many amenities.
Park Avenue (Tank Hill)	15.6 acres	Community	Natural Resource Area. Nature trails	Score: 1. Not accessible. No accessible public R.O.W. sidewalk or accessible walk through site.
Seventh Street Beach (Crystal Lake Beach)	6.5 acres	Community	Neighborhood Park. Restrooms, boat launch, parking, picnic facilities	Score: 1. No accessible public R.O.W. sidewalk or accessible walk through site.
Elizabeth Lane Oliver Center for the Arts	0.8 acres	Regional	Special Use Regional Amenity. Arts education building with kitchen	Score: 4. Building: Very good. No accessible public R.O.W. sidewalk.
Father Marquette Memorial Marker	<1 acre	Local, Downtown	Historical marker, passive recreation	Score: 1. No accessible route including public ROW Sidewalk



facility with a pavilion, additional picnic facilities, historical and wayfinding signage, the extension of the park in front of the existing tile wall to create a picnic area, adding pavement around the cannon, an irrigation system, refuse containers with recycling capabilities, and a splash pool.

### Karl Luedtke Rotary Park

This is a beautiful, landscaped, meticulously maintained community garden area relatively close to the center of downtown. It is located adjacent to City Hall and can serve as entertainment for children while adults, residents and visitors alike are shopping downtown, or as a place to relax in tranquility during the work day. This space also serves as a passive experience as a walk-through from Main Street to the parking lot behind City Hall. The accessibility of this park is very good. Ideas for improvement include parallel parking on the Bay side of the park, potential lighting upgrades to LED, replacing the drinking fountain with a fountain / water bottle fill station, refuse containers with recycling capabilities, historical and interpretive signage, wayfinding signage, expanding into the corner lot adjacent to 5th and Main and/or improving the corner lot for the benefit of the public.

### Lake Michigan Beach

This park is located at the entrance to the Betsie Lake. It provides a public Lake Michigan beach at the west end of Main street (downtown). This beach is a well-used space that attracts many visitors. Benches provide accessible seating options, and ADA walkways allow access to the beach.

The main focal point of this park, and perhaps the entire town, are the twin piers and lighthouse that extend into Lake Michigan and create Frankfort Harbor. These structures are under the jurisdiction of the Army Corps of Engineers, and even though they are not designed for public access, walking down the pier to the lighthouse is a favorite Frankfort experience. Recently, a committee has formed to discuss the preservation and renovation of the pier and lighthouse.

Ideas for improvement include adding a restroom and/or parking on Sac Street or on the beach, restoration of the lighthouse, the creation of a designated swimming area, and the unification of signage. On Nipissing Avenue, a viewing platform could be constructed and the stairway to the beach could be improved. Throughout the beach, mobility mats could improve universal access to the beach. The restroom could be larger and include a changing room. Additional ideas include a larger play structure, parking for bicycles, a community fire pit, a new swing set at Sac Street, refuse containers with



Elizabeth Lane Oliver Center for the Arts

recycling options, the renovation of the existing wall at the main entrance, and exploiting kite surfing and SUP opportunities.

### Lockhart Field

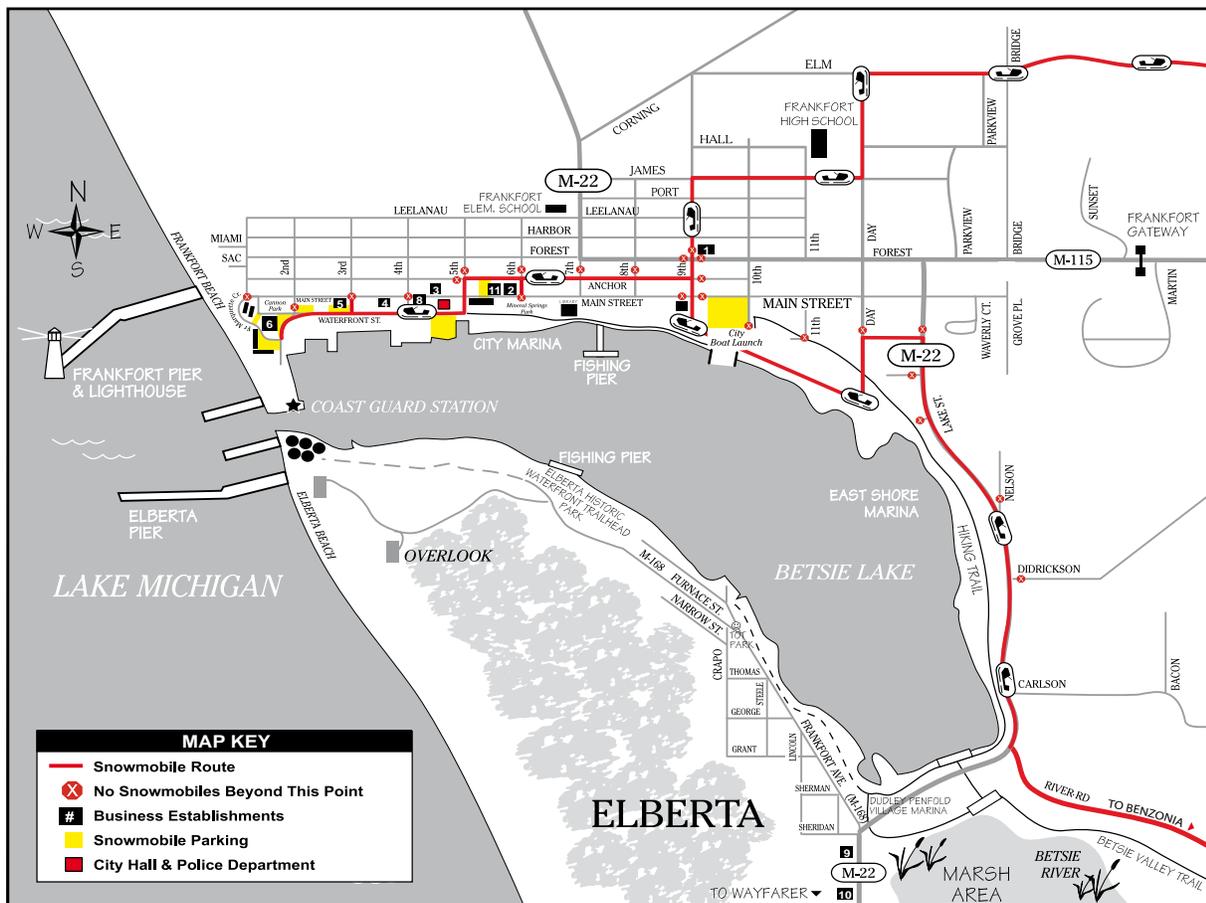
Easily recognizable by its chain link fence, this athletic field is maintained by the Frankfort/Elberta Athletic Association, but is open to the public. It is mainly used for school athletic events. This park is owned by City of Frankfort and leased by the Frankfort/Elberta Athletic Association. The athletic fields are well used; the football field is in very good condition, but the baseball field could be improved. Portable bleachers have been placed to supplement the grandstand. There is no accessible public sidewalk or access route through the site. Ideas for improvement include new refuse containers with recycling capabilities, a new batting cage, to renovate and preserve the baseball grandstand, to erect decorative brick entries, to install wrought iron fence along M-22 and at facility entries, to install brick cornices on all 4 corners, to construct split-faced block bleachers on the home side, to improve surface water drainage around the facility, to add historical and interpretive signage associated with athletic accomplishments, and to construct a new softball field on school property located on the southeast corner of James Street and Day Avenue (existing Little League field).

### Market Square Park

This park is located in the 4-acre octagonal shaped block in the center of town. It is a general purpose playground and open space used for special events such as two annual art fairs. The existing tennis courts were recently resurfaced. The park has new play equipment and some older surfaces that need attention. The existing trike track needs resurfacing or, if it is little-used, removal. Ideas for improvement include a new ADA-compliant restroom



Betsie Valley Trail Map. Source: <http://www.betsievalleytrail.org/>



Designated snowmobile routes in Frankfort. Source: [www.frankfortmich.com](http://www.frankfortmich.com)

facility with storage, a multi-purpose skating rink, a skate park, historical and interpretive signage, wayfinding signage, additional play structures, an accessible paved trail around the perimeter of the park, a rock wall, to renovate the multi-purpose court, an irrigation system, improvements to landscaping, a new drinking fountain / water fill station, a small pavilion, and new refuse containers with recycling capabilities.

### Mineral Springs Park

This Park includes almost twenty-five percent of the Betsie Lake shoreline with a lineal footage of approximately 1,180 feet. It is a rare and valued asset to have this much waterfront in public ownership. This park is large enough (6+ acres) to be a multiple use facility, including a City-owned Marina and District Library.

Overall, this park has a well-used playground with accessible options; however, the shuffleboard is not often used. The public restrooms are not accessible, and there are no doors on the stalls. The park pavilion was recently re-roofed. The park has many possibilities; ideas for improvement include improving or rebuilding a pavilion with fire pit, to renovate the Mineral Springs fountain area, a splash pad, an outdoor story telling area, a skating rink under the pavilion, to construct ADA-compliant restroom facility, historical and interpretive signage, wayfinding signage, a drinking fountain / water fill station, additional benches and tree plantings, new refuse containers with recycling capabilities, to replace grills and picnic tables, new bike racks, to improve building finishes, to construct additional picnic pods, add equipment to existing playground area, convert existing volleyball court to a beach volleyball court, and improve the shuffleboard court.

### Open Space Park

This park is an extension of Mineral Springs Park, extending eastward along Main Street and Betsie Lake. This park contains approximately 860 feet of the Betsie Lake shoreline. It is a beautiful green space that is utilized for numerous community events and serves as an area of overflow parking for the boat launch. This park is intended to be a multiple-use facility, including a Recreation Center and Farmers Market. The Farmers Market brings in 60 vendors on Saturdays. This park plays host to a fall festival in mid-October, concerts, and a wedding venue. The Betsie Valley trail runs along one edge of the park, but since that is one of the only paths in this park, accessibility is low. The space is adjacent or very close to picnic, playground, and restroom facilities and can share those opportunities.

Ideas for improvement include new refuse containers

with recycling capabilities, outdoor movies, a see-through band shelter, historical and interpretive signage, wayfinding signage, to remedy and/or control goose problem, to construct a boardwalk adjacent to the shoreline, to place day dock and dingy docks between the municipal marina and corps dock, to utilize corps dock for day cruises and/or water taxis, an irrigation system, to improve the farmers market environment, picnic pod areas, to construct a new community center on the northeast corner to accommodate a multitude of community need, and promote events that combine water and land access.

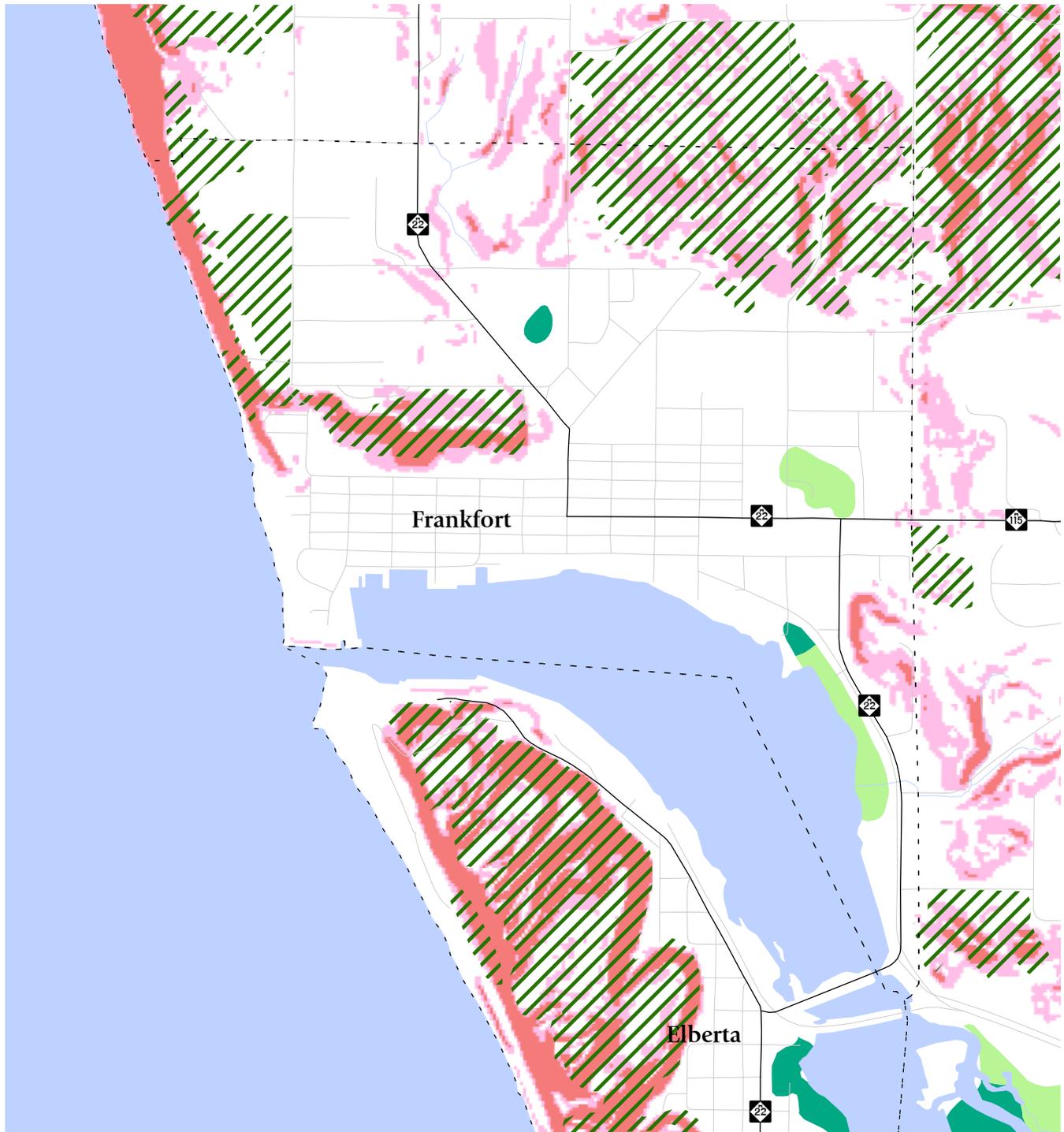
### Park Avenue (Tank Hill)

This park is located by the City's water tower and includes about 20 acres of forest. There are hiking trails, an outdoor theatre area, and mature maple trees. Lakeside Shakespeare performs in the open space area two weeks a year. This park was used as an ice rink until approximately 13 years ago. This park is not accessible, since there is no formal parking or pathways to or through the site.

This park is in a transitional stage; several large and some landmark trees had to be removed and areas are being re-vegetated. A walking trail winds around the perimeter. There is good potential for an interpretive walking trail describing the history of the park, and environmental features, events, and improvements. Ideas for improvements to this park include a disc golf course, a camp for kids, a community fire pit, a viewing deck by the water tank, improved accessibility and parking, the formalization and expansion of trails, a webcam on the elevated tank, and interpretive signage.

### Seventh Street Beach (Crystal Lake Beach)

This park is a small beach on Crystal Lake north of the City limits. The Park serves as a beach and picnic area, as well as a primitive boat launch. It is owned by the City of Frankfort, but located in Crystal Lake Township. In the past, this park contained a brick building with a fireplace. It now has a picnic shelter and park grills; however, there is no access route through this park. Ideas for improvements include nature trails and a boardwalk through the wetland area, the eradication of ash trees, a disc golf course, a new pavilion with solar power and fireplace, porous hardscape surfaces and rain gardens, collaboration with the Benzie County Road Commission to control stormwater on Bellows, a pedestrian crossing from the park area to the beach, a new accessible restroom, enhanced landscaping and irrigation, a floating boat ramp or improved boat launch, an improved swimming area, as well as bike racks, wayfinding and interpretive signage, and additional play equipment.



CITY OF FRANKFORT  
RECREATION MASTER PLAN

# Resource Inventory

Data Sources: State of Michigan Geographic Data Library

- City Boundary
- Major Road
- Minor Road
- Woodlands
- 9.1 - 16 Degree Slopes
- 16.1 - 80 Degree Slopes
- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland



## Elizabeth Lane Oliver Center for the Arts

The former home of the historic Coast Guard Boathouse and living quarters, the Art Center leases the LEED Platinum-rated building from the City of Frankfort. This year-round facility has retail space, classrooms, art exhibits, and hosts community sponsored events. The building has very good interior accessibility, but there is no accessible public R.O.W. sidewalk on site. Ideas for improvement include an outdoor sculpture display and parking shuttles.

## Father Marquette Memorial Marker

This site, listed on the state register of historic places, was landscaped in 1995 and contains a historic marker sign, which reads:

### *Marquette's Death*

*On May 18, 1675, Father Jacques Marquette, the great Jesuit missionary and explorer, died and was buried by two French companions somewhere along the Lake Michigan shore of the lower peninsula. Marquette had been returning to his mission at St. Ignace which he had left in 1673 to go on an exploring trip to the Mississippi and the Illinois country. The exact location of Marquette's death has long been a subject of controversy. Evidence presented in the 1960's indicates that this site, near the natural outlet of the Betsie River, at the northeast corner of a hill which was here until 1900, is the Marquette death site and that the Betsie is the Riviere du Pere Marquette of early French accounts and maps. Marquette's bones were reburied at St. Ignace in 1677.*

Ideas for improvement include new refuse containers with recycling capabilities, a sidewalk through the park to the Oliver Art Center, historical and interpretive signage, and wayfinding signage.

## Other Facilities

In addition to City-owned and operated facilities, Frankfort has three private marinas, two school properties, and a connection to the Betsie Valley Trail. The Frankfort Elementary School and Frankfort High School grounds are open to the general public for recreation use. Additionally, there is an indoor pool at the Harbor Lights Condominium near Lake Michigan Beach. Regionally, residents of Frankfort have access to several spectacular recreation opportunities. The Sleeping Bear National Lakeshore offers cross country skiing, nature trails, hunting, fishing, beaches, hiking, and camping, just 10 miles north of Frankfort. Crystal Mountain Ski Area has both alpine and cross country skiing, a pool, tennis facilities, lodging, and 36 holes of golf. Frankfort was home to the Northwest Soaring Club until 2012.

## Trails

The Betsie Valley Trail is 22 miles long and extends from Frankfort through Elberta and Beulah to Thompsonville in Benzie County. From Frankfort to Beulah it is non-

motorized. The trail is well suited for bicycles and pedestrian use. The 6 miles from Frankfort to Mollineaux Road is asphalt and good for roller blading. From Beulah to Thompsonville (13 miles) the compacted aggregate trail is open to snowmobiles from December through March. The trail is owned by the Michigan Department of Natural Resources and is operated and maintained by Benzie County. The Friends of the Betsie Valley Trail is a Michigan not-for-profit corporation formed in 1993 "to advocate, promote and encourage the development and successful operation of a recreational trail on the former Ann Arbor Railroad corridor in Benzie County." The group is a benevolent friend of the trail. It supports the efforts of the DNR and County and intends to see that the trail is built, maintained and enjoyed. The Beach to Beach Trail within Frankfort is linked to the Betsie Valley Trail. The trail map is shown on page 20.

There are designated snowmobile trails within Frankfort as shown on the map on page 20. The route enters Frankfort on the north side of Betsie Lake on Elm Street and winds into the downtown area on Anchor Street and Waterfront Street, ending at Lake Michigan Beach. From the South, the trail comes into Frankfort on River Road and follows Lake Street into town. Snowmobile parking is available at the Municipal Boat Launch, the Municipal Marina, and several locations downtown.

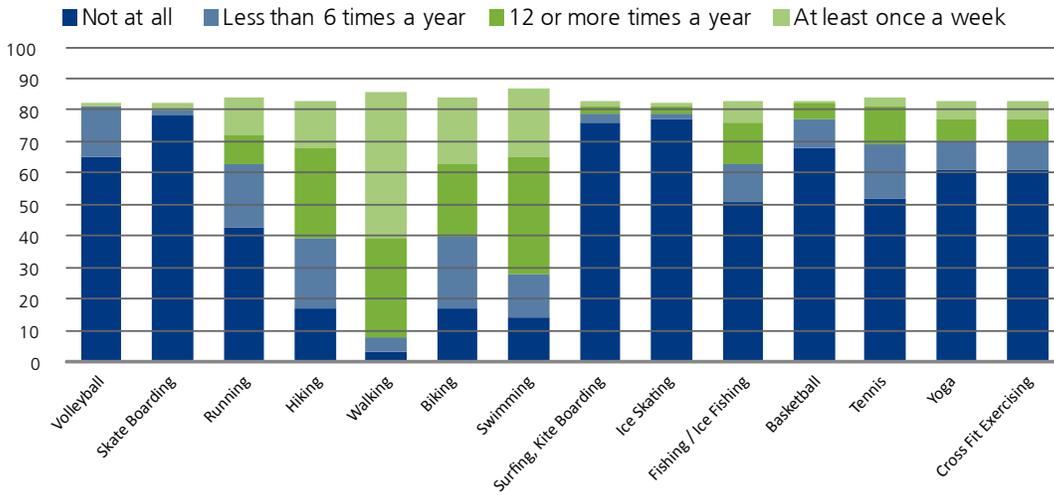
## Parks Service Area

In Table 4 on page 17, the service area of each park owned and operated by the City of Frankfort is indicated as either local, community, or regional. Local parks serve the immediate area, drawing visitors from within a short walking distance or those who are passing by. Community parks serve all of Frankfort, with recreational facilities that typically serve a wider audience, such as athletic fields or larger parks. Regional parks serve visitors from Frankfort and surrounding communities because of their unique characteristics, such as access to Lake Michigan or Betsie Lake.

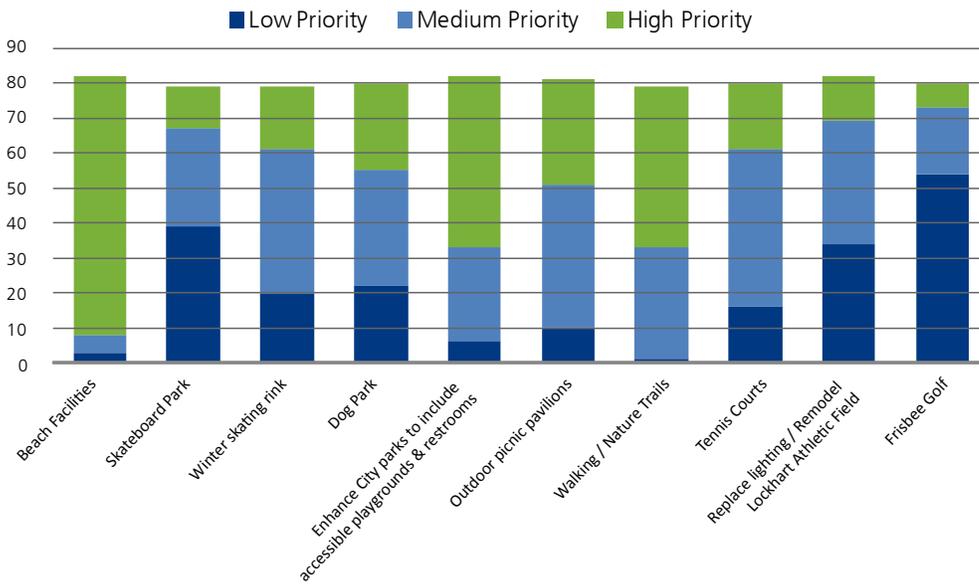
## Resource Inventory

The "Resource Inventory" map on page 22 shows the location of woodlands, wetlands, and steep slopes in the area and was created using available GIS data. A large portion of the woodlands and steep slopes nearest to downtown Frankfort are already protected within Tank Hill and Lake Michigan Beach parks. The 2010 Frankfort Master Plan reported that there are approximately 170 acres of wetlands within Frankfort's limits, 130 of those which have characteristics of wetland soils.

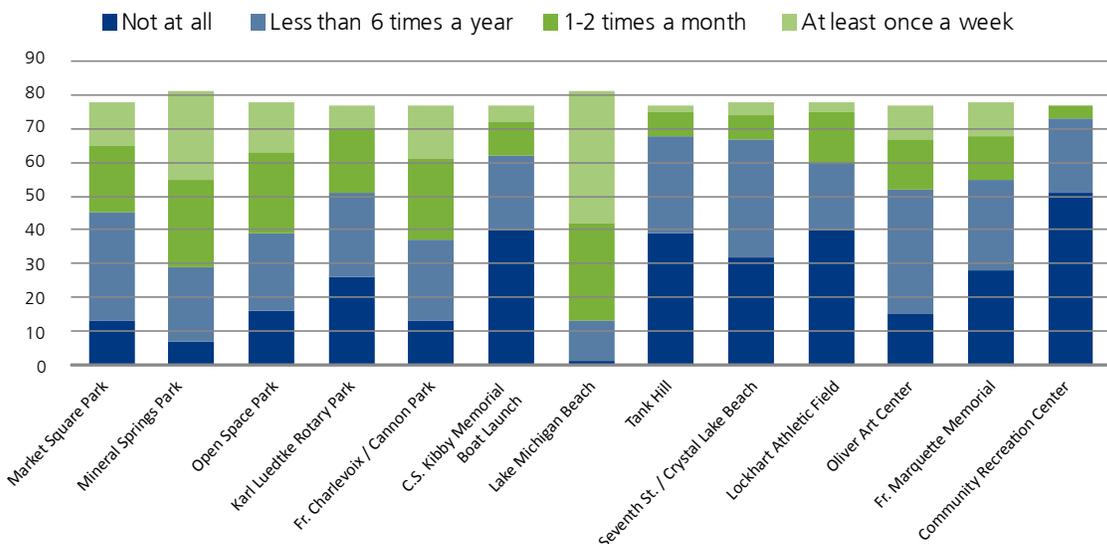
### Recreational Activity Participation



### Planning and Development Priorities



### Park Use





Residents are engaged in conversation at the Community Input Session.

# Consulting Community

## Process

The community input process was three-fold. First, a survey was conducted that was available both online and in paper form. Next, two community visioning workshops were held to give community members another chance to voice their opinions about the future of the parks and recreation programs in Frankfort. Finally, after the draft plan was complete, a public hearing was held to hear final comments. The public was invited to attend all Frankfort Recreation Board meetings throughout the planning process.

## Survey Results

The community survey was available to the public from March to May of 2014. There were a total of 89 respondents, with 82 surveys completely filled out. Some surveys were completed on paper, which allowed some questions to be skipped. The incomplete surveys are included here to gather all available input.

## Overall Participation in Programs

The results from the first question showed that 67 percent of respondents participated in parks and recreation

programs offered by the City of Frankfort in the past five years.

## Recreational Activities

Out of the fifteen choices and “other” responses possible in Question 2, the recreational activity that survey respondents most frequently participate in is walking, followed by swimming and biking.

## Recreational Facilities

Question 3 listed all of the City of Frankfort parks and asked respondents to note how frequently they used each park. The most frequently used park was Lake Michigan Beach followed by Mineral Springs Park, Cannon Park, Open Space Park and Market Square Park.

## Parks Maintenance

Overall, survey respondents feel that the City of Frankfort parks are well maintained. Out of the 14 parks listed, the park with the most favorable maintenance rating was the Oliver Art Center, followed by Mineral Springs Park. The park with the least favorable maintenance rating was the Community Center, followed by the Seventh Street/Crystal Lake Beach.

### Recreation Ratings

In Question 5, survey respondents were asked to rate the variety of park facilities, recreation programming, arts and cultural events, and other areas of concern within the City of Frankfort Parks and Recreation system as either excellent, good, fair, poor, or no opinion. Out of the three choices, the variety of park facilities was the highest rated, followed by art & cultural events. These two options were rated very similarly. Recreation programming scored the least favorably.

### Parks and Programs for Age Groups

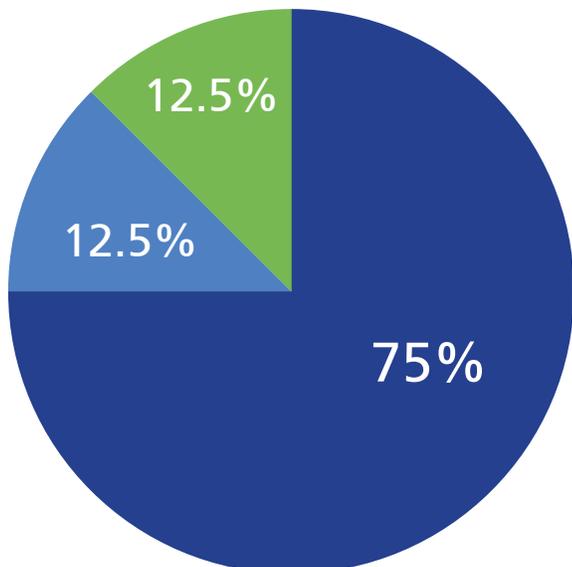
Question 6 inquired to what extent Frankfort’s outdoor parks and recreation activities meet the needs of young children, youth, adults, and senior adults. Although the general consensus was that the parks and recreation activities meet the needs for all age groups, elementary school age and preschool age groups scored slightly higher than the rest. The groups that scored the least favorably were the high school and middle school age groups.

### Planning and Development Priorities

Question 7 asked survey respondents to indicate what they feel should be the planning and development priorities in Frankfort. Beach facilities scored the highest, with 74 respondents saying that they were a high priority. Walking/nature trails were the second highest priority, and the enhancement of parks to include accessible play structures and restrooms was third.

### Desired Beach Restroom Location

■ Cannon Park ■ On the beach ■ Build a facility at both sites



### Public Restroom Location and Quantity

Questions 8 asked respondents to identify whether they would prefer to have modern restroom facilities at Cannon Park, on Lake Michigan Beach, or at both locations. Seventy-five percent of respondents favored Cannon Park as the ideal restroom location, and the remaining responses were split between on the beach or at both locations. Twenty-seven respondents chose to leave a comment on this question; the majority of responses included statements supporting a facility at Cannon Park and disapproval of the facilities at Lake Michigan Beach. Other sites that were suggested include Seventh Street Beach, Mineral Springs Park, Market Square Park, and Open Space Park.

Question 9 asked respondents to consider that Frankfort has 10 municipal bathrooms but a reduced number of City employees, and to indicate whether they would prefer to have fewer restrooms open to the public that were cleaned and maintained regularly, or to have the same number of restrooms but cleaned less frequently. The responses were split – 49% of respondents favored closing some restrooms in order to have them better maintained and 51% preferred to have a larger number of restrooms open. Almost half of all respondents left a comment about this question. In general, respondents either felt the Lake Michigan Beach facility should be closed, or that all bathrooms should be kept clean regardless of the number. Many respondents did not know where all of the public restrooms were located.

### Demographics

Questions 10, 11, and 12 asked respondents about the age of their household members, the age of the respondent, and the City in which the respondent lives. The majority of survey respondents were 61 and older (44%). Thirty-eight percent of respondents were between 41 and 61 years old, and 7% were between 21 and 40 years old. Fifty-six respondents reported their location as Frankfort, 8 respondents were from the nearby area, 11 were from the southern lower peninsula, and 4 were from out of state.

### Additional Comments

Question 13 gave respondents the opportunity to add any comments or suggestions regarding the development of the Recreation Master Plan. The full comments can be seen in the appendix.

## Community Visioning Workshops

In addition to the community survey, the City of Frankfort held two community visioning workshops to gather public opinion on the future of Frankfort’s parks and recreation programs. The sessions were held on Wednesday, August 6th, 2014 at 6:30 pm and Thursday, August 7th at 10:00 am. The first session drew 30 participants, and the second session had 16 participants. The sessions were advertised through the local newspaper, the City’s Website, e-mail blasts, and flyers.

Attendees arrived to find tables set with exercise sheets and other materials. The tables were numbered, and these numbers are referenced throughout this summary. The facilitator asked a series of six questions, giving the groups approximately five to ten minutes to develop as many answers as possible. Each individual then used dot stickers to indicate his or her preferred answers. Participants voted for four items during Exercises 1 and two items during Exercise 4. When each table had generated and voted on its top three visions for the future, participants were asked to offer three strategies for achieving each vision. A representative from each group then presented these visions and strategies to



Groups of participants write ideas at the evening session



Participants brainstorm during the morning session



The City of Frankfort invites you to participate in a  
**Frankfort Recreation Master Plan  
 Community Visioning Workshop**



*Two sessions to choose from:*

**Evening Session**  
 Wednesday, August 6<sup>th</sup>  
 6:30 pm

**Morning Session**  
 Thursday, August 7<sup>th</sup>  
 10:00 am

Frankfort Elementary School  
 Multi-Purpose Room  
 613 Leelanau Avenue, Frankfort, MI 49635

*A fast-paced  
 brainstorming session  
 where you can  
 have your say  
 in the future of  
 Frankfort's Parks!*

Come share your input about the future of your parks! The information gathered during these interactive group brainstorming sessions will be used to update the City's Recreation Master Plan. This document will serve as a roadmap for the future of Frankfort's parks and will qualify the City for grants to improve our parks! These events will be facilitated by Beckett & Raeder, the City's planning consultant for the Recreation Master Plan. The evening and morning sessions will be identical and no longer than two hours, so all are welcome to attend either session.

*We hope to see you there!*

For more information please call:  
 Joshua Mills, Frankfort City Superintendent (231) 352-7117



Participants present to the group their table’s priorities



Participants vote on their collective priorities

the audience as a whole. During the presentations, a facilitator wrote the visions on poster-sized sheets. Repetitive elements were combined, and the facilitator reviewed each entry with the group to ensure clarity. The “Collective Priority” sheets were hung near the exit, and attendees were asked to use their remaining three voting stickers to indicate their top priorities among all of the suggested visions.

In addition, comment cards were available for participants to voice opinions that were not addressed in the course of the discussions. Full results from the sessions and comments can be found in the appendix.

### Likes and Dislikes

Participants in the vision session began the brainstorming exercises by discussing what they liked about Frankfort’s parks and recreation programs as they currently are and what they thought could have been done better. In terms

of the positive aspects of Frankfort’s parks, participants frequently mentioned the natural beauty of Frankfort and its open spaces, including the beautiful sunsets at Lake Michigan Beach and the scenic landscaping at Rotary Park and Mineral Springs Park. Participants mentioned the playgrounds that are loved by the children, and that the parks are generally clean and well maintained. Group members appreciated the pet refuse bags and the dog-friendly areas of Lake Michigan Beach. Some participants mentioned the number, diversity, and location of the parks as positive attributes. Other participants mentioned that the parks are family friendly, used by all ages, and well-used.

The vision session attendees had many diverse thoughts when asked what they thought could have been done better in Frankfort’s parks. Overall, the most frequently mentioned items related to the Lake Michigan Beach bathroom’s need of upgrades, maintenance, cleaning,





modernization, or relocation. Others mentioned that all restroom facilities should be modern with flush toilets and connected to the City utilities. Another frequently mentioned item was the accessibility of the parks; participants felt that all bathrooms need to adhere to ADA standards, that there should be accessible parking at the parks, and that other facilities should be accessible, including playground equipment. Bellows Park was mentioned several times as needing upgrades, such as a new pavilion, upgraded restrooms, and power. The fifth most commonly mentioned item was a dog park. Other suggestions that were not as frequently mentioned pertained to maintenance, safety, amenities, and signage at the parks.

### Regional Recreation Assets

The next exercise gathered information from participants about what other recreation amenities in the region are used by Frankfort residents. There were a great number of assets mentioned by participants, which speaks to the richness of recreational amenities available in the area. The most frequently mentioned regional assets were the Sleeping Bear Dunes National Lakeshore, Crystal Mountain, the Betsie Valley Trail, the Platte River, Interlochen, and Pointe Betsie.

### Future Priorities

The next exercise asked participants to envision what they would like Frankfort's parks to be like in the future. The most commonly mentioned or voted items included improved restroom facilities for all major parks (including the beach restrooms) a skateboard park, a dog park, upkeep of the lighthouse, improved facilities for outdoor concerts and gatherings, programs and amenities specifically for the youth of Frankfort, and park accessibility. Other items that were frequently mentioned were signage to commemorate Frankfort's history, and features that focus on keeping families and children safe.

### Taking Action

Each table of participants voted on their top three future items, and then they were asked to come up with some specific actions to achieve their vision. A list of all of the priorities and action items can be found in the appendix, but as an example, some action items that were listed as a way to improve park restroom facilities included identifying the priority parks, acquiring matching funds and grants, ensuring that proposed restrooms are ADA compliant, and securing funding for construction and maintenance of the facilities.

### Barriers to Success

In the next exercise, participants were asked to think about what barriers would prohibit their preferred vision from becoming a reality. Not surprisingly, the most frequently mentioned barrier was a lack of funding. A lack of staff, general community apathy and lack of community involvement, lack of community consensus or a common vision were other frequently mentioned barriers.

### Collective Priorities

As participants were leaving, they were asked to vote on their top two collective priorities. The modernization of restroom facilities was clearly the top priority, and was mentioned at both the morning and evening sessions. Enhancement of the waterfront for public gatherings, activities and cultural events was second, followed by youth programs. The items receiving a moderate number of votes were family areas at the pier / renovation of the pier, connecting Cannon Park to the beach, a dog park, a skate park, and accessible parks and facilities.

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## Restroom Facility Survey

In the spring of 2012, the Frankfort Planning Commission surveyed the year-round and summer residents of Frankfort to “gather information and gain insight before setting any standard” for current and future public restroom facilities. In total there were 77 complete survey responses, 37 of which were completed by year-round residents of Frankfort. The survey asked respondents which restroom facility features and amenities were most important to them in municipal restrooms, and also which additional amenities are desired for Lake Michigan and Crystal Lake beach parks. The importance of each item was signified by a number ranging from 1 to 5, with 5 meaning strongly important, 4 meaning important, 3 meaning somewhat important, 2 meaning hardly important, and 1 meaning not important. The responses were aggregated by zip code to determine if the desires of Frankfort residents differed from summer residents.

Regarding all municipal restroom facilities and all answers combined, the items with an average score of 4 or above (important or strongly important) were 1) restrooms are cleaned and sanitized on a scheduled basis, 2) sinks with running water and soap available, 3) flush toilets connected to municipal sewers, 4) restrooms regularly monitored for and repaired to

eliminate graffiti and vandalism, and 5) more than one stall to accommodate multiple users. Items that scored an average of around 3 (somewhat important) were baby changing stations for both the men’s and women’s restrooms, a security camera system, and access to water on the outside of the building.

Regarding amenities that would be specific to a beach park area restroom, the most important feature was an outdoor drinking fountain (3.96 score), followed by an outdoor foot washing station (3.31 score), followed by an outdoor quick rinse cold shower (2.82 score).

In addition to the community survey, the Planning Commission completed a field survey of seven City-owned restroom facilities. The information collected included the number of stalls (including how many were ADA compliant), amenities present, general condition and cleanliness, and repairs needed. Of the seven locations, three had ADA-compliant stalls but the restrooms themselves had exterior doors that were difficult to open. The full results of the Restroom Facility Survey and the field survey can be found in the appendix.

<b>Table 6: Beach Facility Survey Results</b>						
<b>Importance of Amenities for All Municipal Restroom Facilities</b>						
<b>Item</b>	<b>City Residents</b>	<b>Rank</b>	<b>Non Residents</b>	<b>Rank</b>	<b>All Responses</b>	<b>Rank</b>
Restrooms cleaned and sanitized on a scheduled basis	4.86	1	4.75	3	4.81	1
Sinks with running water and soap available	4.51	2	4.80	1	4.66	2
Flush toilets, connected to municipal sewers	4.51	2	4.78	2	4.65	3
Restrooms regularly monitored for & repaired to eliminate graffiti and vandalism	4.51	2	4.70	4	4.61	4
More than one stall to accommodate multiple users	4.27	3	4.48	5	4.38	5
Baby changing stations for both men and women restrooms	3.43	4	4.05	6	3.75	6
Security Camera System	2.84	6	3.77	7	3.32	7
Access to running water on the outside of the building	3.03	5	3.51	8	3.28	8
<b>Importance of Additional Amenities at Frankfort Beach Park Areas</b>						
<b>Item</b>	<b>City Residents</b>	<b>Rank</b>	<b>Non Residents</b>	<b>Rank</b>	<b>Combined</b>	<b>Rank</b>
An outdoor drinking fountain	3.81	1	4.10	1	3.96	1
An outdoor foot washing station	3.08	2	3.53	2	3.31	2
An outdoor quick rinse cold shower	2.24	3	3.35	3	2.82	3
5=Strongly Important, 4=Important, 3= Somewhat Important, 2=Hardly Important, 1=Not Important						

# Demographic Dashboard

## Frankfort Population

2010 Census: 1,286  
 2000 Census: 1,513

## Median Age

Frankfort 2010: 54.6  
 Benzie County 2010: 46.2  
 Michigan 2010: 38.9

## Median Household Income

Frankfort: \$ 41,500  
 Benzie County: \$ 47,491  
 Michigan: \$ 48,471

## Housing

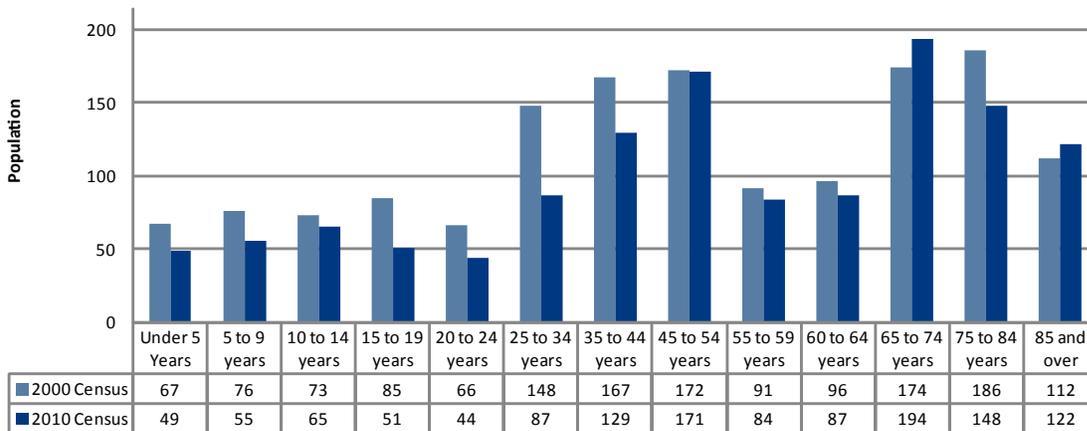
Total Housing Units 2010: 942  
 in 2000: 873

Occupied Housing Units 2010: 601  
 in 2000: 665

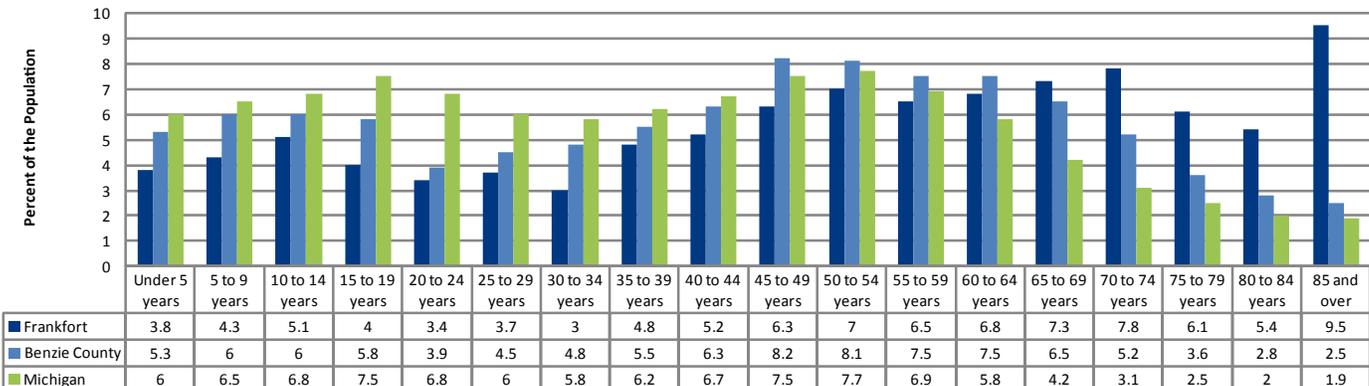
Seasonal, Recreational,  
 Or Occasional Use 2010: 227  
 in 2000: 151

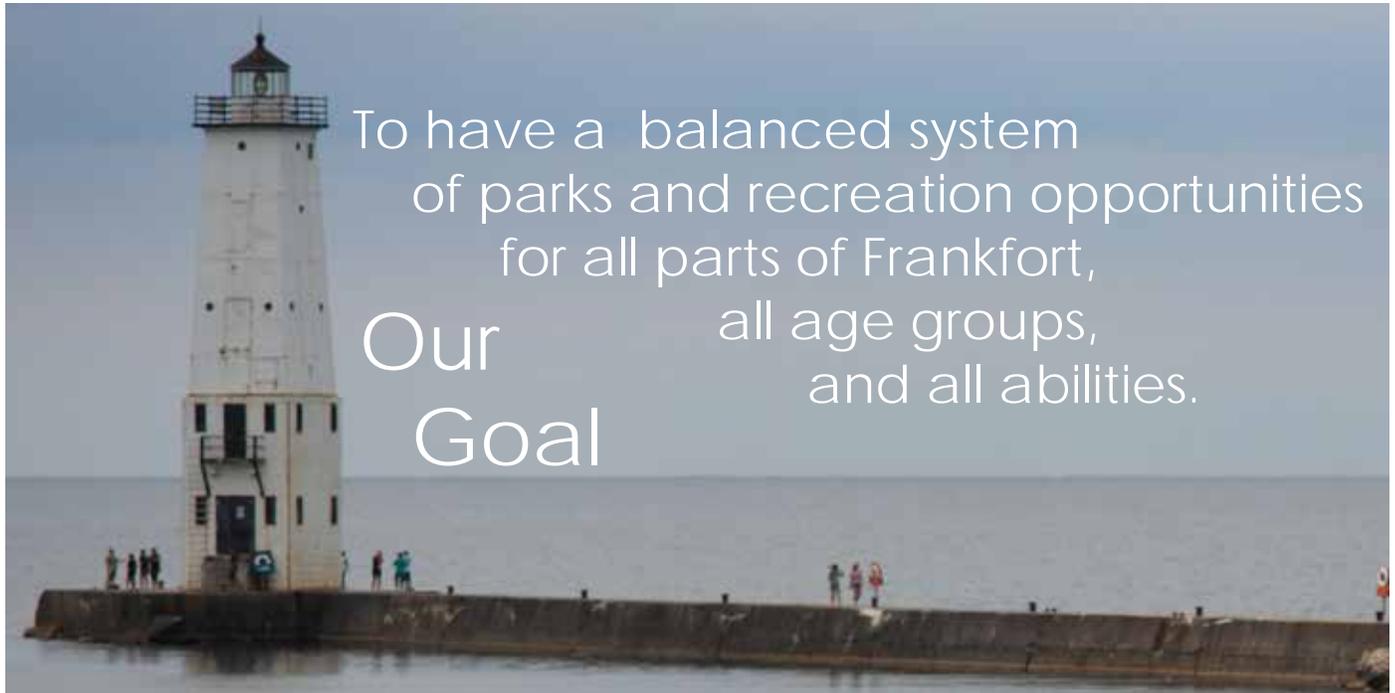
Other Vacant Units 2010: 114  
 in 2000: 57

2000 Population vs 2010 Population Per Age Group



Percent of the Population by Age Group





To have a balanced system  
of parks and recreation opportunities  
for all parts of Frankfort,  
all age groups,  
and all abilities.

**Our  
Goal**

# Cornerstones

## Process

After the completion of the existing recreational facilities inventory and public input gathering, the next step in the formulation of the Recreation Master Plan was to determine the goals, objectives, and action plan for the next five years. The goals of this plan are based on the needs of the community as identified through the facility inventory, public input process, and the unique demographics of the community.

## Community Demographics

As of the 2010 US Census, the City of Frankfort has a population of 1,286, which is a decrease from the 2000 population of 1,513. Every age group except for ages 65-74 has seen a decrease in population. The sharpest decline was seen among 25- to 34-year-olds, which decreased by 58%.

The community, which has a significant population of retirees, had a median age of 54.6 which is higher than both Benzie County (46.2) and Michigan (38.9). According to the 2010 Frankfort Master Plan, the population of Benzie County is estimated to be the oldest of the northwest Michigan communities. The age distribution is clearly shifted to the older half of the population, with 56.4 percent of the population aged 50 or older. In comparison, only 34.1 percent of the Michigan population is over the age of 50.

In terms of income, the median household earning in Frankfort in 2010 was \$41,500, lower than both Benzie County and Michigan as a whole.

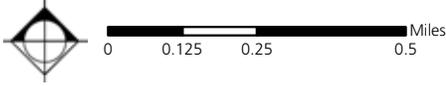
Another unique aspect of Frankfort is the number of summer residents. Frankfort is a beautiful area to spend the summer, and 227 of the 942 total housing units in Frankfort are for seasonal, recreational, or occasional use. This number is an increase from 151 of the 873 total households in 2000. The percentage of seasonal, recreational, or occasionally used homes has risen from 17.3% of housing units in 2000 to 24% in 2010.

## Goals, Objectives, and Action Plan

The Frankfort Recreation Board met on August 28th, 2014 to discuss the goals, objectives, and action plan items for the next five years. The board reviewed the previous overarching goal from the 2008 Recreation Plan and decided to carry over that goal to the current recreation plan with some changes. The overall goal of this recreation plan is “to have a balanced system of parks and recreation opportunities for all parts of Frankfort, all age groups, and all abilities.” The board felt that this goal was still as applicable to the Frankfort community as it was in 2008.

CITY OF FRANKFORT  
RECREATION MASTER PLAN

# Action Plan



Legend

**City of Frankfort**

- 1 4th Street Pocket Park
- 2 C.J. Kibby Memorial Boat Launch
- 3 Frankfort Municipal Marina
- 4 Father Charlevoix "Cannon" Park
- 5 Karl Luedtke Rotary Park
- 6 Lake Michigan Beach
- 7 Lockhart Field
- 8 Market Square Park
- 9 Mineral Springs Park
- 10 Open Space Park
- 11 Park Avenue (Tank Hill)
- 12 Seventh Street Beach
- 13 Elizabeth Lane Oliver Center for the Arts
- 14 Father Marquette Memorial Marker

**Frankfort Public Schools**

- 15 Frankfort Elementary School
- 16 Frankfort High School

**State of Michigan**

- 17 Betsie Valley Trail

**Private**

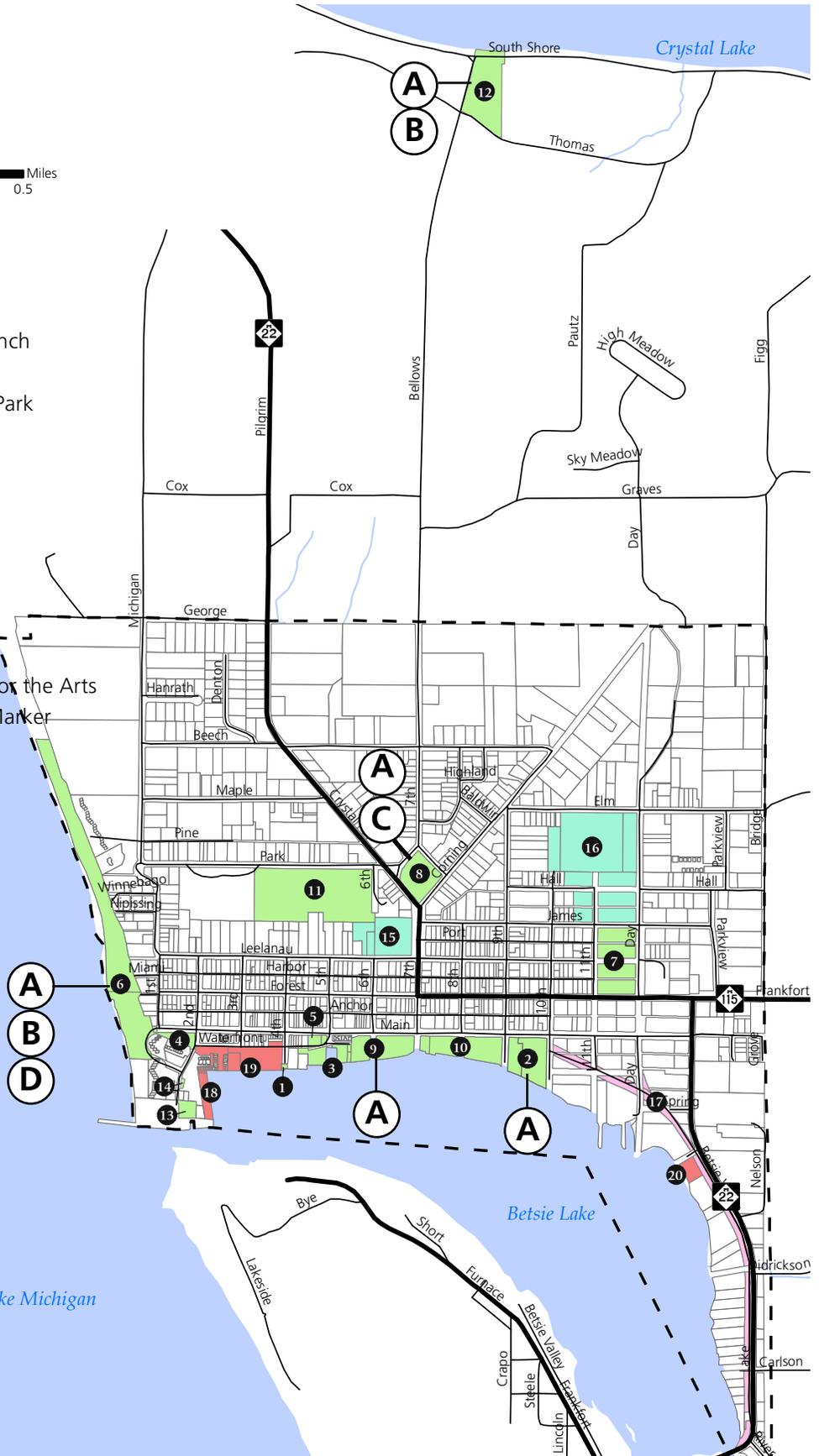
- 18 Goldcoast Marina
- 19 Jacobson Marina
- 20 East Shore Marina

**(A)** Action Plan Item

**(E)** Location not yet determined

**(F)** All Parks

**(G)** Location not yet determined



After reviewing the public input from the 2014 community survey and the 2014 community visioning workshops, the board drafted a parks and recreation action plan for the next five years, with three main objectives. The group recognized that each action plan item supports multiple objectives, instead of just one. Therefore, the objectives which each action item supports are listed in the Action Plan table.

**Objective 1: Provide recreation opportunities for all age groups.**

The recreation facilities and opportunities in Frankfort must be designed for a wide age range since 25% of the population is over age 60 and 20% of households contain children under age 18. (2010 US Census).

**Objective 2: Provide recreation facilities and opportunities for people of all abilities.**

To create an inclusive parks system that serves residents and visitors of varying abilities, all new and renovated facilities must comply with the Americans with Disabilities Act regulations and guidelines. This benefits every citizen by making it easier to access the facilities and recreational amenities provided by the City of Frankfort, while maintaining a diverse array of physical recreation opportunities in the outdoor environment.

**Objective 3: Provide quality recreation facilities and opportunities to all parts of Frankfort.**

Frankfort is a recreation destination for regional residents and visitors alike with its spectacular natural features, including the Lake Michigan shoreline. The City of Frankfort will systematically upgrade and improve its amenities and opportunities to protect the taxpayer’s capital investments for future recreation and offer a valuable recreation experience. Site plans for several of the parks were developed circa 2001 (see appendix) as part of a Coastal Zone Management grant, but these site plans may need to be updated with anticipated

improvements.

**Action Item: Modernize Public Restrooms**

For many years, the Frankfort Community has been discussing the ideal location for a public restroom, and what the standard of that restroom should be. This issue is very important to the community, given that one’s impression of the time spent at a public park can be severely impacted by a low-quality restroom experience. In the next five years, the City of Frankfort aims to complete the planning process for public restroom implementation and ensure that any decision that is made has sufficient community support. Modernized public restrooms support all three of the Recreation Master Plan objectives, because a newly-constructed restroom would follow the Americans with Disabilities Act standards, it would provide an amenity that benefits all age groups, and it would be a high-quality facility that will stand the test of time.

**Community Support**

- In the Planning Commission’s restroom facility survey of 2012, “Flush toilets, connected to municipal sewers” tied for second regarding what is most important to city residents among restroom amenities.
- At the Community Visioning Workshop, modernizing the restroom facilities was the top-voted collective priority, and the most commonly mentioned and voted future priority was improved restroom facilities for all major parks (mentioned four times, received 8 votes).
- In the Community Survey, “Enhance City parks to include accessible playgrounds and restrooms” was the second highest-rated planning and development priority. Seventy-five percent of survey respondents felt that the beach restroom should be located at Cannon Park (12.5% felt it should be located on the beach, and 12.5% suggested building a restroom at both locations).

Table 7: Five-Year Action Plan							
Map Key	Objectives Supported	Action Items	2015	2016	2017	2018	2019
A	1, 2, 3	Modernize Public Restrooms					
B	1, 2, 3	Update Beach Facilities					
C	1, 2, 3	Market Square Park Improvements					
D	3	Lighthouse Maintenance					
E	1, 3	Dog Park					
F	3	Maintenance					
G	1, 2, 3	Community Recreation Center					

### Action Item: Upgrade Beach Facilities

Frankfort's location on the shore of Lake Michigan and near Crystal Lake and the Sleeping Bear Dunes National Lakeshore makes it a unique and beautiful place to live and vacation. Not surprisingly, the most popular areas of Frankfort are its beaches. In order for Frankfort to continue drawing visitors and year-round residents, the beaches must have high-quality, convenient, and accessible facilities that make the beach-going experience a remarkable one.

In the park facilities inventory, the accessibility of Lake Michigan Beach was rated 3, meaning that most elements are accessible, and Seventh Street Beach was rated 1, meaning no facilities were accessible. Upgrading beach facilities at both Lake Michigan Beach and Seventh Street Beach / Crystal Lake Beach supports all three objectives because it would increase the level of accessibility to the public, provide amenities that are used by all ages, and would increase the quality of facilities in two geographic areas of Frankfort.

Specific renovations at Bellows Park may include a new pavilion, a new restroom facility, enhanced parking, updated signs, updated landscaping, updated park equipment, an improved boat launch and replaced or expanded dock, a delineated swim area, and possible disc golf course or nature trail.

Specific renovations at Lake Michigan Beach may include the improvement or replacement of the staircase at Nipissing, new or relocated restrooms, updated historic signage, an expanded volleyball area, renovated access and parking from Sac and Miami streets, the installation of footwash stations and drinking fountains, wall repair, and dune grass maintenance.

#### Community Support

- In the community survey, "Beach Facilities" was rated the top planning and development priority. (Survey Question 7). 90% of respondents rated it as a high priority. Also, Lake Michigan Beach was identified as the most-used park.
- In the Community Visioning Workshop, two of the most frequently mentioned items in Frankfort that could be improved are the Bellows Beach facilities and the Lake Michigan Beach bathrooms.

### Action Item: Market Square Park Improvements

Frankfort's play areas are one of the things that residents love most about the Parks. Even though a large portion of the population is over 60, 20% of households in Frankfort contain children under age 18. Additionally, Frankfort must have adequate facilities for the youth in order to attract and retain new residents.

In the parks inventory, Market Square Park's play equipment was noted as having some older surfaces that need attention, in addition to needing access paths between components. Also, there were no accessible swings. The park received an accessibility assessment rating of 1, meaning no elements were accessible. An addition to the Market Square Park playground would support all three objectives by providing amenities for residents of young ages, by increasing the accessibility of the park, and by increasing the overall quality of the park amenities.

Specific improvements to Market Square Park may include a new restroom facility, the replacement of the multi-purpose court, updated lighting, updated signage, a possible new skate park, a new perimeter walking trail, updated and expanded park equipment, and a new irrigation system.

#### Community Support

- "Enhance City parks to include accessible playgrounds and restrooms" was the third highest-rated planning and development priority in the community survey, behind beach facilities and walking / nature trails.
- In the Community Visioning Workshop, incorporating accessible facilities including playground equipment was one of the most mentioned items that Frankfort should do better. In addition, youth play and exercise areas was one of the most mentioned items for desired future development.

**Action Item: Lighthouse Maintenance**

The care of the lighthouse that guides ships into Frankfort Harbor has recently been entrusted to the City of Frankfort. As a symbol of the City, the Lighthouse must be preserved for future generations. A Lighthouse Preservation group has recently formed to facilitate this. First, existing maintenance needs must be identified and then prioritized for funding allocation. Items that have already been identified are exterior painting and interior renovations. This action item supports objective 3 by maintaining Frankfort's parks to a high degree of quality.

**Community Support**

- In the Community Visioning Workshop, upkeep of the lighthouse was one of the top future priorities (Mentioned twice, received five votes).
- In the Community Survey, Lake Michigan Beach was identified as the most-used park. The lighthouse and pier is the focal point of this park, and a symbol of Frankfort.

**Action Item: Dog Park**

In the past, Frankfort tested the idea of a dog park in town by providing specific days and times that dogs would be allowed in the grassy area within the track of the Frankfort High School property. Though the dog park was popular with residents who enjoyed socializing with others while their dogs were in the park, ultimately the dog park was removed due to maintenance problems with the field. Since that time, interest in a dedicated dog park has continued, and the City of Frankfort intends to go through a planning process to determine which area of Frankfort might be suitable for a dog park development. This would support objective 1 by increasing the variety of recreational opportunities available to all ages. In addition, it supports objective 3 by maintaining the quality of Frankfort's Parks through creating a designated area for dogs to be allowed off-leash.

**Community Support**

- A dog park was one of the top future priorities in the Community Visioning workshop (Mentioned three times, received five votes).
- The desire for a dog park was mentioned several times by those who left comments at the Community Visioning Workshop, as well as in the Community Survey comments.

**Action Item: Maintenance**

Once an amenity or program is in place, it is important to maintain it in order to protect the investment of the City and its taxpayers. In addition, a high degree of maintenance contributes to the overall aesthetic appeal of Frankfort's parks and encourages greater use of them. Frankfort intends to continue maintaining its parks facilities and amenities in support of objective 3.

**Community Support**

- In the Community Visioning Workshop, "Maintain and upkeep all facilities" was a collective priority of the group. In addition, the maintenance of many facilities was mentioned as a future priority, including restroom facilities, the lighthouse, and all parks.
- In the Community Survey, parks that were rated as the least well-maintained were the Community Recreation Center, Seventh Street / Crystal Lake Beach, Tank Hill, and Cannon Park.

**Action Item: Community Recreation Center**

Although the summer in Frankfort is beautiful, the cold winter months can make recreation a challenge for some. A Community Recreation Center is in the planning stages in Frankfort, and the City intends to complete the planning process for the building and raise funds for implementation. A recreation center supports all three objectives by offering recreation facilities and opportunities for all ages, especially the growing older population in Frankfort; by creating more accessible recreation opportunities and a higher-quality indoor recreation center.

**Community Support**

- In the Community Visioning Workshop, a Community Center was one of the collective priorities of the group and received three votes.
- The existing Community Recreation Center was rated the least well-maintained park facility in the Community Survey.

**Building Consensus**

In order for any project to move forward, there must be buy-in from the community. Building consensus can be a lengthy process, but it is ultimately necessary for a positive project outcome. The National Parks Service provides a "Community Tool Box" with helpful information, including tips for reaching a consensus. This information is provided on the following pages.



## Consensus Building

### What We've Found

It goes without saying that a community's views and ties to a resource can be strong. Introduce a threat to that resource or a proposal for change in its use or boundaries and tempers flare between polarized interest groups. In our work with communities we often encounter individuals who have deeply held and differing values and contradictory assessments of political and economic impacts. In response to this complexity that surrounds most projects, we open the floodgates to try and make sure all points of view are heard. It can be difficult, and it does take time, but the outcome is worth it. People feel ownership of the process, have a stake in the decisions, and are committed to seeing work finished.

### Just the Facts

Consensus building is a decision-making process that is vital to any community planning effort or other process requiring public participation. With the assistance of an unbiased mediator or facilitator, participants can raise issues, seek to understand each other's views, and then cooperatively, often through compromise, develop an agreed upon resolution such as goals for a resource or actions for land use planning.

Consensus building involves a longer timeframe than most other forms of decision-making. Difficult decisions on significant issues require patience, time and participation. It may be necessary to break down big decisions into "mini-agreements" to help build group trust and lay the foundation for major decisions that can be supported and implemented.

In certain situations, consensus building will not be effective or will fail entirely, such as when the

issues involve deep-rooted value differences, very high stakes, or win-lose confrontations. These characteristics occur in many environmental disputes that involve allocation or alteration of scarce resources. In these cases, other decision-making mechanisms may be necessary, such as formal arbitration or mediation.

An important reminder: Consensus building does not mean everyone agrees that a decision is optimal. It means a decision is reached that everyone can live with; in other words, the decision addresses stakeholders' most important issues.

### How To Do It

#### 1. Pre-meeting legwork

Prior to beginning the process, it may be necessary to do some research to identify stakeholders and/or to convince different interest groups to participate. Take into account the history these groups may have with each other; they may need compelling reasons and assurances as to the validity of the process and what will happen with the outcomes. Meet with key stakeholders one-on-one to make clear the scope and goals of the consensus building process, the groups' level of decision-making authority, and what they can realistically hope to accomplish. Participants should have a say in the agenda, selecting their representatives, defining the issues, and developing appropriate ground rules. This is one way to build trust into the process, which is critical to a successful outcome. Take this step of meeting separately with key stakeholders even if the meeting is going to be open to the public at large.

#### 2. Set up the meeting

This event can be any size. It can be a large, well-advertised public workshop, a small meeting of a committee or task force, or a special convocation of stakeholders. What is most important is that the group represents diverse interests such as government, business, non-profits, and citizens. There may be one or several meetings depending upon the objectives. The meeting place should be in a "safe" neutral space and held at a convenient time and date that does not conflict most schedules, which



means not during a workday or on school or religious holidays. Depending upon the size of the event, invite participants by phoning, mailing invitations, and/or placing notices in newspapers and newsletters.

### 3. Assign a facilitator

Particularly in high stakes situations, a highly skilled facilitator who is viewed by all interests as fair and competent will greatly improve the chance for success. The facilitator can maintain group momentum and keep discussions on track by guiding for compromise and common ground in conflicting opinions.

### 4. Let the process begin!

Follow the agreed upon agenda and post the meeting objectives for all to see. These should be referred back to if participants get off track. The key to reaching a successful consensus is for everyone to have an opportunity to speak and be heard. Be sure to record statements verbatim. Capture thoughts on flip charts, whiteboards or overhead projectors so that everyone can see them and be able to them as the meeting continues.

### 5. Follow up

After the meeting, mail meeting notes. This may include a summary of what happened, the actual quotes of participants, any agreed upon decisions, and any requested information and data that was referred to or is in preparation for the next meeting. If there will be additional meetings, give a large, clear reminder of the date, time, place and objective.

#### Definition

Bringing people together to express their ideas, clarify areas of agreement and disagreement, and develop shared resolutions.

#### Use It If...

- You want to build a strong public involvement program because the impact of a project or land use decision will be relatively broad.
- You want a forum that will build trust and bridge stakeholder differences by allowing diverse interests to work together, feel free to express their opinions and find mutually acceptable solutions based on common interests.
- You are seeking to build partnerships up among stakeholders in order to bring more resources and expertise to develop alternative solutions.
- The community will be ultimately responsible for implementation and ongoing management decisions. Stakeholders are less likely to block implementation if they understand that a plan or policy reflects their input and is crafted to meet their basic interests.

#### Forget It If...

- You need a quick solution because a community or organization faces an emergency situation.
- You find that a community or stakeholders are so polarized that face-to-face discussions are not possible, or likewise, there is overwhelming ambivalence.
- You are using the process only to create the appearance of openness and have no intention of using the outcomes. If this happens, significant sense of distrust can emerge eliminating any chances of reaching a decision that participants can accept.
- A particular issue is best settled in a political or legal forum.

#### Timing is Everything

Consensus building can be used anytime depending upon a project's issues and goals.

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# Results of the Environmental Stewardship Assessment

## III. Results of the Environmental Stewardship Assessment

### ❖ Environmental Stewardship Dashboard

<b>Water Systems</b>	▲	Wellhead Protection/Source Water Protection	
	▲	Water Metering	
<b>Wastewater Treatment</b>	▲	Sufficient Capacity	
	▲	Extends to Surrounding Community	
	▲	Non-Combined Stormwater System	
	▲	Technology	
<b>Solid Waste</b>	▲	Reduction Programs	
	▲	Recycling	
	▲	Reuse	
	▲	Purchase Recycled Content	
<b>Energy Management</b>	▼	EnergyStar Portfolio Manager	
	▲	Energy Conservation	
	▲	Efficiency Updates	
	▼	Renewable Use	
<b>Stormwater Management</b>	▲	Municipal Low Impact Development	
	▲	Stormwater Management Plan	
	▲	Incentives/Requirements for Private Develop LID Use	
<b>Transportation Policy</b>	▲	Complete Streets Policy	
	▲	Street Cleaning	
	▲	Non-Motorized Priority	
	▲	Public Transportation	
<b>Environmental Data</b>	▼	DMR Pollutant Releases	
	▲	TRI Releases	
	▲	MAERS	
	42	WDS Sites	
	8	NPDES Permits	
<b>Planning</b>	▲	Smart Growth	
	▲	Open Space Preservation	
	▲	Transportation Options	
	▲	Walkable Higher Density Housing	
	▲	Placemaking	
<b>Recreation</b>	—	Environmental Management of Recreational Resources	Not full implementation of MP Policy
	▼	Certified Clean Marina	
<b>Watershed Protection</b>	▲	Watershed Protection Plan	
	—	Areas of Concern	Betsie River/Lake Siltation
<b>Economic Development</b>	▲	Economic Development Strategy	
	▲	Economic Sustainability Policy	
	▲	New Economy	

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## Detailed Park Inventories

### Market Square Park

Size: 3 acres

Location: Corner of M22 and Bellows/Corning Avenues

Accessibility Score: 1

Inventory Date: July 2013

Observed Use Level: Medium

Description: This Park is located in the 4 acre octagonal shaped block in the center of town. It is a general purpose playground and open space used for special events such as two annual art fairs.

Market Square Park Facilities			
Recreation Facilities			
Item	Quantity	Condition	Notes
Playground Structure	3	Good/Excellent	Built in 2002. Composite structure, monkey bars, and climber
Basketball Court	2	1 good, 1 poor	Lighted. Space also has roller hockey nets. One court recently resurfaced.
Tennis Court	2	Excellent	Lighted. Recently resurfaced.
Trike Track	1	Poor	
Swings	12	Good	Two six-place swing sets, no ADA swing.
Other Play Equipment	9	Good	6 Spring toys, see-saw, sand shovel, balance beam
Picnic and Support Facilities			
Picnic Tables	4	Good	
Benches	6	Good	
Restrooms	1	Fair	
Signage	Yes	Good	
Parking Lot	Yes	Good	+/- 10 Spaces
Drinking Fountain	1	Fair	

Comments:

Events: Two art fairs a year

Overall Impressions:

New play equipment and some older surfaces that need attention. Trike track needs resurfacing or if little-used, removal. Tennis courts have been recently resurfaced.

Accessibility Evaluation:

Restrooms not accessible. No accessible route to basketball courts, no accessible route within park from one component to another.

Ideas for Improvement:

- New ADA-compliant restroom facility with storage
- Multi-purpose skating rink
- Skate Park
- Historical and interpretive signage
- Wayfinding signage
- Rock wall
- Accessible paved trail around the perimeter of the park
- Renovate multi-purpose court
- Irrigation
- Small pavilion
- Bike racks
- New drinking fountain / water fill station
- New refuse containers with recycling capabilities
- Additional benches
- Improved landscaping

## Mineral Springs Park

Size: 3.26 acres

Location: Betsie Bay and Main Street

Accessibility Score: 3

Inventory Date: July 2013

Observed Use Level: High

Description: This Park includes almost twenty-five percent of the Betsie Lake shoreline with a lineal footage of approximately 1,180 feet. It is a rare and valued asset to have this much waterfront in public ownership. This park is large enough to be a multiple use facility, including a City-owned Marina and District Library.

Mineral Springs Park Facilities			
Recreation Facilities			
Item	Quantity	Condition	Notes
Volleyball	1		
Play Structure	2	Excellent	Age 3-5 play structure, multi-use play structure
Swings	6		4 swings, 2 swinging chairs
Shuffleboard	2	Poor	Not used
Walking/Biking Trail	1	Good	Betsie Valley Trail / Beach-to-Beach Trail
Support Facilities			
Picnic Shelter	1		
Picnic Tables	15	Good	
Grills	3	Good	
Restrooms	1	Good	
Signage	Yes	Fair	
Benches	+/- 22	Good	
Bike Rack	2	Good	
Well	1	Good	
Mutt Mitt Dispenser	1	Excellent	

### Comments:

Pavilion recently re-roofed

Library was owned by the City of Frankfort, now a District Library

Shuffle board courts not used

### Overall Impressions:

Well-used playground with accessibility options. Shuffleboard not used often.

### Accessibility Evaluation:

Public restroom not accessible, no doors on stalls

### Ideas for Improvement:

- Improve and/or rebuild structure facades
- Outdoor storytelling area near library
- Construct ADA-compliant restroom facility
- Historical and interpretive signage
- Wayfinding signage
- Additional benches
- New refuse containers with recycling capabilities
- Replace grills and picnic tables and construct additional picnic pods
- Add equipment to existing playground area
- Convert existing volleyball court to a beach volleyball court
- Improve shuffleboard court
- Improve/maintain trail
- Improve park lighting w/ LED lights
- New drinking fountain / water fill station
- Informational kiosk
- Bike racks
- Improve landscaping

## Karl Luedtke Rotary Park

Size: .5 acres

Location: Adjacent to City Hall and the Municipal Marina

Accessibility Score: 4

Observed Use Level: Medium

Inventory Date: July 2013

Description: This is a beautiful, landscaped, meticulously maintained community garden area relatively close to the center of downtown. It is located adjacent to City Hall and can serve as entertainment for children while adults, residents and visitors alike are shopping downtown, or as a place to relax in tranquility during the work day.

Karl Luedtke Rotary Park Facilities			
Recreation Facilities			
Item	Quantity	Condition	Notes
Play Structure	1	Good	Small climber
Support Facilities			
Picnic Tables	5	Good	
Benches	9		
Water Fountain	1		Needs restoration
Flag Pole	1		
Signage	Yes	Good	
Parking Lot	Yes	Good	

Comments:

Overall Impressions: Used more as a walk-through from Main Street to parking lot behind City Hall; passive use level. Moderately-used space including benches and tables. A great landscape perennial garden that also serves as an accessible route to the marina.

Accessibility Evaluation: Very good

Ideas for Improvement:

- Upgrade existing LED lighting
- Replace existing drinking fountain/water fill station
- New refuse containers with recycling capabilities
- Historical and interpretive signage
- Wayfinding signage
- Improve corner lot for the benefit of the public
- New drinking fountain / water fill station

## Father Charlevoix "Cannon" Park

Size: 0.1 acres

Location: Western-most end of Main Street

Accessibility Score: 2

Observed Use Level: Low

Inventory Date: July 2013

Description: A small park located near Lake Michigan beach, "Cannon" Park is recognizable by the 7-ton cannon brought to the City in the late 1800s. The park also marks the beginning of the Frankfort-Elberta Beach to Beach Trail.

Father Charlevoix "Cannon" Park Facilities			
Item	Quantity	Condition	Notes
Walking Path	1	Excellent	New concrete sidewalk links downtown to Cannon Park
Picnic Tables	4	Good	Movable tables
Signage	No		No park signage
Parking Lot	Yes	Good	
Benches	4	Good	Two are along the accessible route
Cannon	1	Good	
Grills	2	Good	Stationary grills

Comments: Park is the beginning of the Beach-to-Beach Trail

Overall Impressions: Little-used linear park linking downtown to waterfront and beach with picnic facilities.

Accessibility Evaluation: A new sidewalk runs through the park and connects downtown to Cannon Park. Two benches are along the access path, but other amenities are not connected to an access path.

Ideas for Improvement:

- Restroom facility
- Pavilion
- Place picnic pods
- Irrigation
- Brick paver or concrete around the cannon
- Improve landscaping
- Historical and interpretive signage
- Wayfinding signage
- New refuse containers with recycling capabilities
- New drinking fountain / water fill station
- Information kiosk

## C.J. Kibby Memorial Boat Launch

Size: 4 acres

Location: Adjacent to Open Space Park

Accessibility Score: 2

Observed Use Level: High

Inventory Date: July 2013

Description: This Park is located on the Betsie Lake and consists of mainly a parking area and a boat launch ramp. It is a public access site to Betsie Lake.

C.J. Kibby Memorial Boat Launch Park Facilities			
Recreation Facilities			
Item	Quantity	Condition	Notes
Fish Cleaning Station	1	Good	
Walking / Biking Trail	1	Good	Betsie Valley Trail / Beach-to-Beach Trail
Boat Launch	5 skid piers	Good	
Support Facilities			
Parking	Yes	Fair	Large Asphalt Lot, grass growing through
Restrooms	1	Good	
Signage	1	Poor	
Benches	1	Good	
Bike Racks	2	Good	
Wi-fi Antenna	1	Excellent	Provides wireless internet access

Comments:

Fish cleaning station just re-roofed

Floating dock, staging dock for boat launch

Overall Impressions: A busy space that must be even busier during peak periods. Fish cleaning station was well-used.

Accessibility Evaluation: Fair, not many amenities.

Ideas for Improvement:

- More seating or picnic opportunities
- High speed ferry dock at 10th street
- Renovate restrooms
- Renovate fish cleaning station
- Place day docks and boardwalk along waterfront
- Historical and interpretive signage
- Wayfinding signage
- Install new flag pole
- Accessible canoe/kayak launch
- Repave and have green parking lot area
- New refuse containers with recycling capabilities
- New drinking fountain / water fill station

## Lake Michigan Beach

Size: 15.5 acres

Location: West terminus of Main Street (Father Marquette Circle)

Accessibility Score: 3

Observed Use Level: High

Inventory Date: July 2013

Description: This Park is located at the entrance to the Frankfort Harbor. It provides a public Lake Michigan beach at the west end of Main street (downtown).

Lake Michigan Beach Facilities			
Recreation Facilities			
Item	Quantity	Condition	Notes
Volleyball Courts	3	Good	
Swings	8	Excellent	2 four-place swing sets
Play Structure	1	Good	Small climber
Outdoor Swimming	Yes		Lake Michigan
Restrooms	1	Good	New but small
Support Facilities			
Parking Lot	Yes	Excellent	
Signage	Yes	Good	
Benches	50	Good/Excellent	2 swinging benches included
ADA Walkways			
Lighthouse	1		
Pier	2		
Dog Run	1		
Mutt Mitt Dispenser	3	Excellent	

Comments: Historic plaque commemorating citizen who drowned at the beach

Overall Impressions: Well-used space. Benches provide accessible seating options.

Accessibility Evaluation: ADA walkways

Ideas for Improvement:

- New refuse containers with recycling capabilities
- Construct restroom facility on Sac Street or beach
- Preserve lighthouse (interior and exterior)
- Designate a swimming area
- Make signage uniform
- Historical and interpretive signage
- Wayfinding signage
- Construct Nipissing stairway with viewing platform
- Mobility mats for access to beach
- Place additional bike racks at entries
- Renovate existing concrete wall at turnaround
- Construct a community fire pit
- Promote surfing, kite surfing, and SUP opportunities
- Collaborate with the City Council and US Corps of Engineers on enhancement/safety of pier
- Enforcement of park rules
- New drinking fountain / water fill station

## Park Avenue (Tank Hill)

Size: 15.6 acres

Location: Park Avenue forest area

Accessibility Score: 1

Observed Use Level: Medium

Inventory Date: August 2013

Description: This Park is located by the City's water tower and includes about 20 acres of forest. There are hiking trails, an outdoor theatre area, and mature maple trees.

Park Avenue Facilities			
Item	Quantity	Condition	Notes
Nature Trail	Several	Good	
Elevated H2O tank	1		

Comments: Lakeside Shakespeare performs in the open space area 2 weeks/year; was used as an ice rink until approximately 13 years ago

Overall Impressions: Park is in a transitional stage; several large and some landmark trees had to be removed and areas are being re-vegetated. A walking trail winds around the perimeter. The evening of the visit, a Shakespeare festival was taking place and the small open space in the center of the wooded park was used successfully as an entertainment space. Good potential for an interpretive walking trail describing the history and environmental events and improvements.

Accessibility Evaluation: Not accessible. No accessible public R.O.W. sidewalk or accessible walk through site.

Ideas for Improvement:

- New refuse containers with recycling capabilities
- Viewing deck
- Disc golf course
- Camp for kids
- Improve accessibility and parking
- Creation of new trails and formalizing of existing trail
- Interpretive signage
- Wayfinding signage
- Enhance and promote amphitheater
- New drinking fountain / water fill station

## Seventh Street Beach (aka Crystal Lake Beach, Bellows Park)

Size: 6.5 acres

Location: Bellows Avenue & South Shore Drive

Accessibility Score: 1

Observed use level: Medium

Inventory Date: August 2013

Description: A small beach on Crystal Lake north of the City limits. The Park serves as a beach and picnic area.

Crystal Lake Beach Facilities			
Item	Quantity	Condition	Notes
Primitive Boat Launch	1	Good	Small, No concrete ramp
Picnic Shelter	1		
Grills			
Picnic Tables	4		
Swings	6	Excellent	1 six-place swing set
Restroom Facilities	1	Fair	
Signage	Yes		
Outdoor swimming	Yes		Sand Beach

Comments:

City-owned but located in Crystal Lake Township

Used to have a brick building with a fireplace

Overall Impressions: Park is on either side of Shore Rd. A small, quiet, sandy lakeside park with swimming beach and picnic shelter.

Accessibility Evaluation: No accessible public R.O.W. sidewalk or accessible walk through site.

Ideas for Improvement:

- New refuse containers with recycling capabilities
- Nature trails and boardwalk through the wetland area
- Eradicate ash trees and trees that are unsafe
- Disc golf
- New pavilion with solar power
- Fireplace with chimney
- Permeable surface parking areas with rain gardens
- Mid-block crosswalk
- Expand dock
- Improve boat launch
- Install bike racks
- Historical and interpretive wayfinding signage
- Improve designated swim area
- Floating diving raft
- Collaborate with Benzie County Road Commission to enhance stormwater control on Bellows Ave and South Shore Road
- Landscaping
- New ADA-compliant restroom facility
- Picnic pod areas
- New drinking fountain / water fill station

## Father Marquette Memorial Site

Size: <1 acre

Location: 2nd Street near Father Marquette Circle

Accessibility Score: 1

Observed Use Level: Low

Inventory Date: August 2013

Description: An historic site located near the Oliver Art Center.

Father Marquette Memorial Site Facilities			
Item	Quantity	Condition	Notes
Signage	Yes	Excellent	
Benches	1	Good	

Comments:

Overall Impressions: Low usage. Small, well-maintained and quiet pocket memorial park. Very nice perennial garden

Accessibility Evaluation: No accessible route including public R.O.W. sidewalk.

Ideas for Improvement:

- New refuse containers with recycling capabilities
- Sidewalk through park to Oliver Art Center
- Historical and interpretive signage
- Wayfinding signage
- Maintain landscaping
- New drinking fountain / water fill station

## Fourth Street Pocket Park

Size: <1 acre

Location:

Accessibility Score: 1

Observed Use Level: Low

Inventory Date: August 2013

Description: This Park provides pedestrian access to the shore of Betsie Lake. In the winter, the park is used for snow removal storage

Fourth Street Pocket Park Facilities			
Item	Quantity	Condition	Notes
Lawn area	1	Good	

Comments:

Used for snow storage in the winter, curb is damaged

Permissive use agreement

Overall Impressions: Good overlook to south side of channel and historic sites.

Accessibility Evaluation: No accessible public R.O.W. sidewalk.

Ideas for Improvement:

- Refuse containers with recycling
- Gazebo
- Picnic area
- Day docks
- Dinghy docks

## Frankfort Municipal Marina

Size: 1.6 acres

Location: Near Waterfront Drive and Fifth Street

Accessibility Score: 3

Observed Use Level: High

Inventory Date: July 2013

Description:

Frankfort Municipal Marina Facilities			
Item	Quantity	Condition	Notes
Boat Slips	70		
Restrooms	1	Good	
Walking / Biking Trail	1	Good	Betsie Valley Trail / Beach-To-Beach Trail
Marina Fuel	Yes		
Ice Machine	Yes		
Soda Vending Machine	Yes		
Shower Facilities	Yes		
Parking Lot	Yes	Good	
Signage	Yes	Fair	

Comments:

Overall Impressions: Well-used picnic area and tables. Use appeared shared between boaters and park/playground users.

Accessibility Evaluation: Fair to good

Ideas for Improvement:

- Refer to the Marina Master Plan adopted in 2009 for a detailed list of designated improvements
- Replace existing site lighting with LED lighting
- Replace pontoons on floating docks
- New refuse containers with recycling capabilities
- Irrigation
- Improve landscaping
- Install new gas pumps

## Lockhart Field

Size: 5.5 acres

Location: Day Avenue and M-22

Accessibility Score: 2

Observed Use Level: Medium

Inventory Date: August 2013

Description: Easily recognizable by its wrought iron fence, this athletic field is maintained by the Frankfort/Elberta Area Schools, but is open to the public. It is mainly used for school athletic events.

Lockhart Athletic Field Facilities			
Item	Quantity	Condition	Notes
Football field	1	Good/Excellent	Lighted; bleachers and press box
Baseball field	1	Fair / Good	Lighted; bleachers and grandstand
Locker Rooms	1		Not Accessible to the Public
Restrooms	1	Excellent	Officials room included
Irrigation	Yes		
Storage Room			
Park lighting	Yes	Poor	
Signage	Yes	Fair	

Comments:

Owned by City of Frankfort

Operated by the Frankfort/Elberta Athletic Association

Leased by Frankfort High School

Overall Impressions: Baseball field appears to be used often. Football field in very good condition, baseball field infield and turf could be improved. Portable bleachers have been placed to supplement the grandstand, which gives a slightly cluttered appearance.

Accessibility Evaluation: No accessible public R.O.W. sidewalk or accessible walk through site.

Ideas for Improvement:

- New refuse containers with recycling capabilities
- New batting cage
- Renovate and preserve baseball grandstand
- Erect decorative brick entries
- Install wrought iron fence along M22 and at facility entries
- Install brick cornices on all 4 corners
- Construct split-faced block bleachers on home side enabling ADA compliance
- Install new lighting for the football field
- Improve surface water drainage around facility
- Historical and interpretive signage associated with athletic accomplishments
- Construct new softball field on school property on the southeast corner of James Street and Day Avenue (existing little league field)
- New drinking fountain / water fill station

## Open Space Park

Size: 4 acres

Location: Between the Library and the C.J. Kibby Memorial Boat Launch

Accessibility Score: 2

Observed Use Level: Low

Inventory Date: July 2013

Description: This Park is an extension of Mineral Springs Park, extending eastward along Main Street and Betsie Lake. This Park consume approximately 860 feet of the Betsie Lake shoreline. It is a beautiful green space that is utilized for numerous community events and serves as an area of overflow parking for the Boat Launch. This Park is intended to be a multiple use facility, including a Recreation Center and Farmers Market.

Open Space Park Facilities			
Item	Quantity	Condition	Notes
Signage	Yes	Fair	
Benches	+/-7	Good	
T-dock	1	Good	Accessible fishing pier
Multi-Purpose Sports Field	1	Fair	Serves as event space and overflow parking; not irrigated
Walking/Biking Trail	1	Good	

Comments:

Farmers market - 60 vendors on Saturdays

Fall festival in mid-October

Concerts, wedding venue

Fishing dock financed through GLF Grant (accessible, could use some lighting. Used as a day dock)

Building leased to Masonic Lodge.

Visited on a Sunday afternoon in July when use level was low but in a subsequent visit, use level was high due to a planned event. Betsie Valley trail was used consistently during both visits.

Overall Impressions: Open space that accommodates large events and overflow parking, and has to maintain the flexibility to do so.

Accessibility Evaluation: Fair, not many amenities.

Ideas for Improvement:

- New refuse containers with recycling capabilities
- Outdoor movies
- Historical and interpretive signage
- Wayfinding signage
- Remedy and/or control goose problem
- Construct boardwalk adjacent to shoreline
- Place day dock and dinghy docks between Municipal Marina and Corps dock
- Utilize Corps dock for day cruises and/or water taxis
- Irrigation
- Improve environment for Farmers Market
- Picnic pod areas
- Construct new community center on northeast corner to accommodate a multitude of community needs
- Promote events that combine water and land access
- New drinking fountain / water fill station

## The Elizabeth Lane Oliver Center for the Arts

Size: 0.8 acres

Location: 132 Coast Guard Road, Frankfort

Accessibility Score: 4

Observed Use Level: Medium

Inventory Date: July 2013

Description: The former home of the historic Coast Guard Boathouse and living quarters, the Art Center leases the building from the City of Frankfort. This year-round facility has retail space, classrooms, art exhibits, and hosts community sponsored events.

Elizabeth Lane Oliver Center for the Arts Facilities			
Item	Quantity	Condition	Notes
Art center building	1	Good	
Parking lot	1	Good	
Signage	Yes	Good	Good wayfinding signage

Comments: LEED Platinum rating. Renovated in 2011.

Overall Impressions: High-quality building providing valuable classes and enrichment opportunities for the community. Site is pretty sparse visually. Parking and transformer dominate the front elevation. Plenty of room for landscape improvements; conditions seem to suggest a xeriscape garden?

Does a potential exist for outdoor sculpture display?

No bicycle racks.

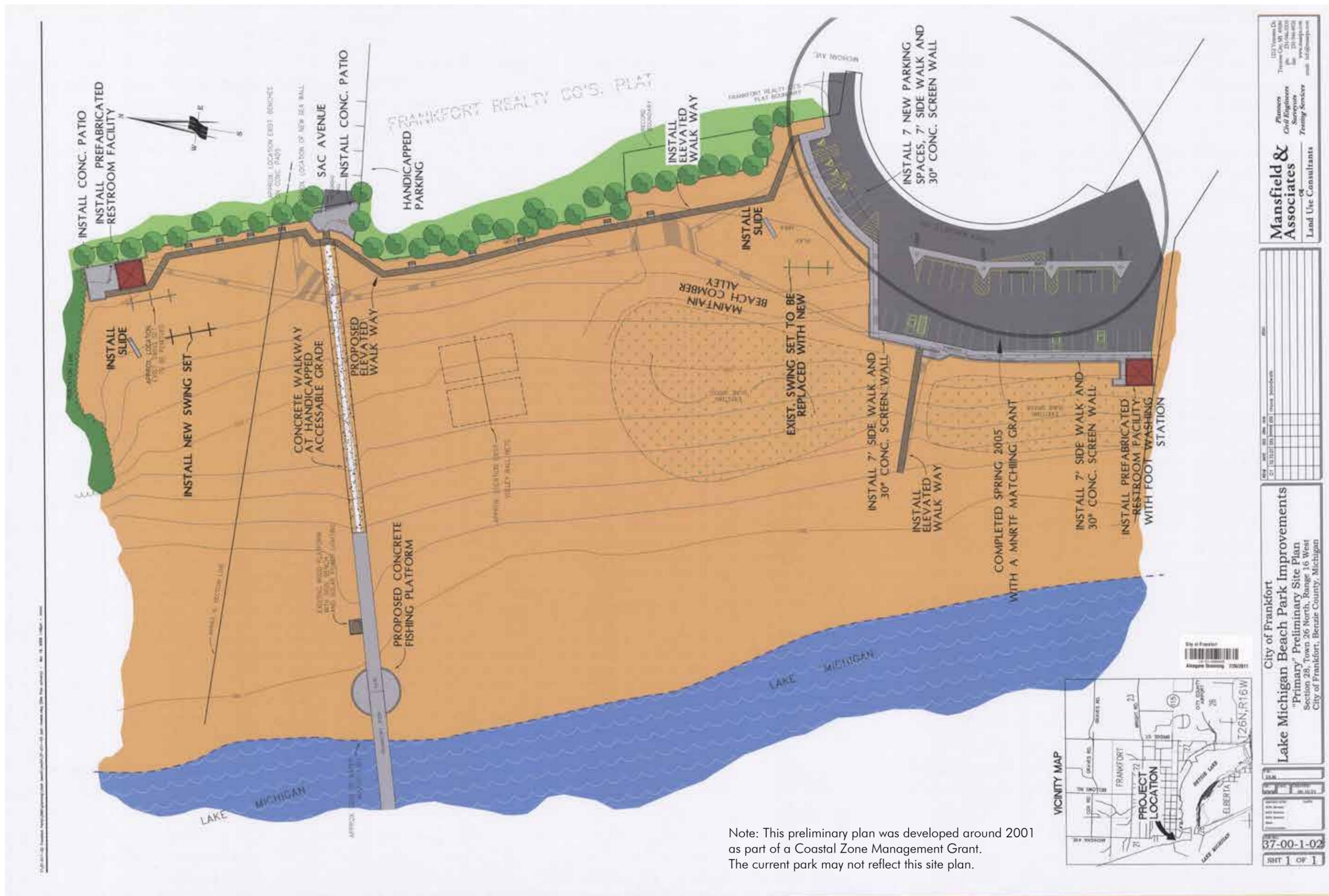
Accessibility Evaluation: Building: Very good. No accessible public R.O.W. sidewalk.

Ideas for Improvement:

- Parking shuttles
- New drinking fountain / water fill station
- Wayfinding and interpretive signage

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# Lake Michigan Beach Preliminary Site Plan



Note: This preliminary plan was developed around 2001 as part of a Coastal Zone Management Grant. The current park may not reflect this site plan.

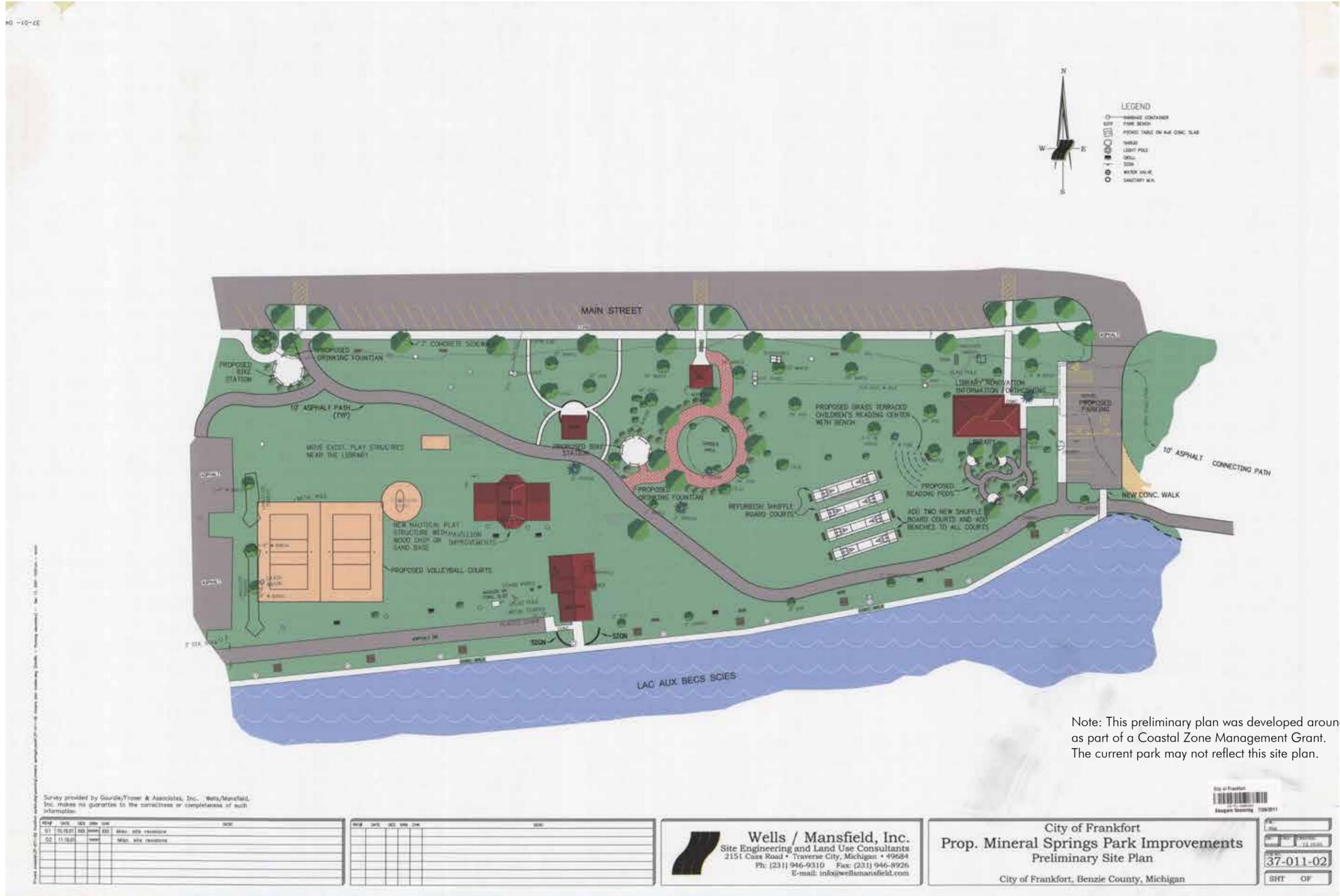
**Mansfield & Associates**  
 Planners  
 Civil Engineers  
 Surveyors  
 Testing Services  
 Land Use Consultants

1223 Vermont Dr.  
 Troy, MI 48068  
 Tel: 313.464.2320  
 Fax: 313.464.2321  
 Email: info@mansfield.com

City of Frankfort  
 Lake Michigan Beach Park Improvements  
 "Primary" Preliminary Site Plan  
 Section 28, Town 26 North, Range 16 West  
 City of Frankfort, Benzie County, Michigan

37-00-1-02  
 SHEET 1 OF 1

# Mineral Springs Park Preliminary Site Plan



Note: This preliminary plan was developed around 2001 as part of a Coastal Zone Management Grant. The current park may not reflect this site plan.

# Municipal Marina Master Plan



- a. new pavilions with restrooms and fireplaces
- b. new multi-use shelter (farmers market, concerts in the park)
- c. new pier for large boat dockage with sunken lawn/rice crink
- d. carousel
- e. new ADA playground
- f. new t-docks
- g. new fuel sales and marina master building
- h. new parking lot
- i. push out sea wall to facilitate waterfront connectivity
- j. library drop-off and park entrance
- k. new ADA multi-use path
- l. all new and existing slips to be upgraded

*City of Frankfort*  
**DDA Streetscape Improvements**  
Conceptual Marina and Park Plan

NOTE:  
The information provided hereon is for informational purposes only and does not constitute a contract. It is not a legally binding or warranty and is subject to change without notice.

WADE TRIM  
January 2009

# Open Space Park Preliminary Site Plan



Survey provided by Courdie/Fraser and Associates, Inc.  
 Wells/Mansfield, Inc. makes no guarantee as to the correctness or completeness of such information.

Note: This preliminary plan was developed around 2001 as part of a Coastal Zone Management Grant. The current park may not reflect this site plan.

REV	DATE	BY	CHK	DESCRIPTION
01	10/20/01	MM	DM	MISC. SITE REVISIONS
02	03/11/02	KZ	MM	move kayak rack and launch dock

REV	DATE	BY	CHK	DESCRIPTION

**Wells / Mansfield, Inc.**  
 Site Engineering and Land Use Consultants  
 2151 Cass Road • Traverse City, Michigan • 49684  
 Ph: (231) 946-9310 Fax: (231) 946-8926  
 E-mail: info@wellsmansfield.com

City of Frankfort  
**Proposed Park Improvement**  
 "Primary" Preliminary Site Plan  
 City of Frankfort, Benzie County, Michigan

City of Frankfort  
 Akagon Scanning 7090511  
 37-011-02  
 SHEET OF

# Father Charlevoix "Cannon" Park Preliminary Site Plan



Property Description as Furnished:  
 Beginning at the Northwest corner of Block 1, thence to the Southeast corner, thence West 100 feet, thence North 20°51' East, 97.77 feet, thence North 48.35 feet, thence North 71°56' West, 169.4 feet, thence North 60°50' West, 225.39 feet, thence North, 13 feet to thence Northwest corner, thence East to beginning, being part of Block 1 of Town and Harbor of Frankfort.

Survey provided by Swartz/Dunn and Associates, Inc.  
 Wells/Mansfield, Inc. makes no guarantee as to the correctness or completeness of such information.

TOPOGRAPHIC SURVEY  
 PREPARED FOR  
*City of Frankfort, Michigan*  
 FATHER CHARLEVOIX/CANNON PARK

Note: This preliminary plan was developed around 2001 as part of a Coastal Zone Management Grant. The current park may not reflect this site plan.

NO.	DATE	BY	CHK.	DESCRIPTION
01	10/18/01	JK	JK	MISC REVISIONS
02	01/07/02	JK	JK	concrete well, no play structure, remove 1 picnic & spread out

NO.	DATE	BY	CHK.	DESCRIPTION

**Wells / Mansfield, Inc.**  
 Site Engineering and Land Use Consultants  
 2151 Cass Road • Traverse City, Michigan • 49684  
 Ph: (231) 946-9310 Fax: (231) 946-8926  
 E-mail: info@wellsmansfield.com

City of Frankfort  
**Proposed Cannon Park Improvements**  
 Preliminary Site Plan  
 Part of Block 1, plat of Town and Harbor of Frankfort  
 City of Frankfort, Benzie County, Michigan

City of Frankfort  
 Planning Department  
 12/15/01

37-011-02

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## Public Input Survey

### City of Frankfort Parks and Recreation Master Plan Survey

The City of Frankfort is preparing to update its Parks & Recreation Master Plan. As part of the process, the city and its consultants developed a survey to gather information from its citizens. The City will use survey results to review existing Master Plan provisions, consider revisions, as well as add new Master Plan objectives and actions plans.

Information gathered from this survey is part of the public process for developing the Master Plan. Its results will be included in the final report to the City of Frankfort. No individual response or identification of respondents is requested. Following the survey the City, working with their consultant, will prepare for a public meeting to discuss these results and receive direct input on issues and actions brought forward by the survey.

Please mail or drop off your completed survey to City Hall no later than May 2, 2014. Thanks for your participation.

Parks and Recreation Master Plan Survey  
Post Office Box 351  
412 Main Street  
Frankfort, MI 49635

\* 1. Have you participated in parks and recreation programs offered by the City of Frankfort in the past five (5) years?

Yes

No

## City of Frankfort Parks and Recreation Master Plan Survey

\* 2. Please indicate the type of in-season recreational activities that you regularly participate in by placing an X on the appropriate line. THIS MEANS PARTICIPATING IN THE ACTIVITY AT LEAST ONCE A MONTH IN SEASON .

	At least once a week	12 or more times a year	Less than 6 times a year	Not at all
Volleyball	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Skate Boarding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Running	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hiking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Biking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Swimming	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Surfing, Kite boarding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ice skating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fishing / Ice Fishing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Basketball	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tennis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Yoga	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cross Fit Exercising	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

## City of Frankfort Parks and Recreation Master Plan Survey

\* 3. Please identify how often you or a member of your household use/experience the following parks or recreational facilities in Frankfort?

	At least once a week	1-2 times a month	Less than 6 times a year	Not at all
Market Square Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mineral Springs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open Space Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Karl Luedtke Rotary Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fr. Charlevoix / Cannon Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
C.S. Kibby Memorial Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lake Michigan Beach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tank Hill	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Seventh St. / Crystal Lake Beach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lockhart Athletic Field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oliver Art Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fr. Marquette Memorial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Recreation Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 4. How well are the parks and facilities in the City of Frankfort maintained?

	Excellent	Good	Fair	Poor	No Opinion
Market Square Park	<input type="radio"/>				
Mineral Springs	<input type="radio"/>				
Open Space Park	<input type="radio"/>				
Karl Luedtke Rotary Park	<input type="radio"/>				
Fr. Charlevoix / Cannon Park	<input type="radio"/>				
C.S. Kibby Memorial Boat Launch	<input type="radio"/>				
Lake Michigan Beach	<input type="radio"/>				
Tank Hill	<input type="radio"/>				
Seventh St. / Crystal Lake Beach	<input type="radio"/>				
Lockhart Athletic Field	<input type="radio"/>				
Oliver Art Center	<input type="radio"/>				
Fr. Marquette Memorial	<input type="radio"/>				
Community Recreation Center	<input type="radio"/>				

## City of Frankfort Parks and Recreation Master Plan Survey

\* 5. Overall how would you rate the City of Frankfort Parks and Recreation Program?

	Excellent	Good	Fair	Poor	No Opinion
Variety of Park Facilities	<input type="radio"/>				
Recreation Programming	<input type="radio"/>				
Art & Cultural Events	<input type="radio"/>				

Other (please specify)

\* 6. Please rate the quality of Frankfort's OUTDOOR parks, and the recreational activities available for young children, youth, adults, and senior adults.

	Exceeds Needs	Meets Needs	Does Not Meet Needs	No Opinion
Pre-School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elementary School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Middle School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
High School Age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 7. Please indicate how much of a priority you believe should be placed on the planning and developing of recreational activities/facilities in Frankfort.

	High Priority	Medium Priority	Low Priority
Beach facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Skate board park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Winter skating rink	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dog park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enhance City parks to include handicap accessible play structure & restrooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor picnic pavilions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking / Nature trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tennis courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Replace lighting /Remodel Lockhart Athletic field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Frisbee Golf	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

## City of Frankfort Parks and Recreation Master Plan Survey

\* 8. A recent community and visitor survey conducted by the Frankfort Planning Commission revealed that both residents and tourists want regularly cleaned, modern, flush multiple stall toilets including sinks with running water in all municipal parks. Please identify where you believe a new modern restroom should be located. (check only one)

- Cannon Park
- On the beach
- Build a facility at both sites

Other (please specify)

\* 9. Currently the City of Frankfort has ten (10) municipal restrooms . Given the reduction of city employees due to budget constraints, would you prefer to have fewer public restrooms open to the public, but cleaned and maintained regularly?

- Yes (Which should be closed - answer in Comment Box)
- No

Other (please specify)

\* 10. Please list the number of members of your household that fit in the following age brackets:

- Pre-School
- Elementary
- Middle School
- High School
- Adult

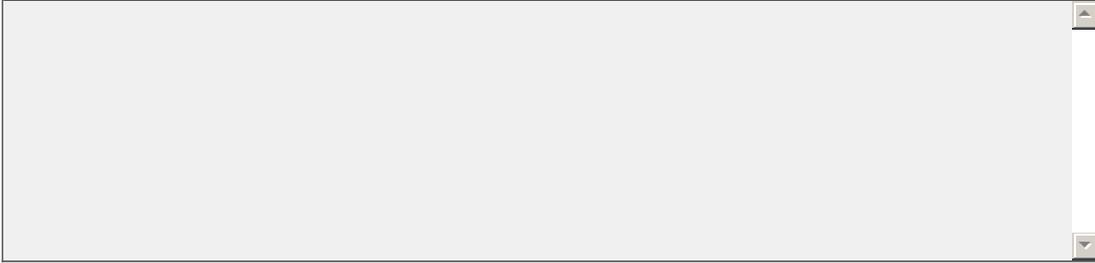
\* 11. Please check the age range that best describes your age:

- Under 21                       21 - 40                       41 - 60                       61 and Older

\* 12. To assist the city disaggregate the data, please write the name of the city, village, or township where you live.

## City of Frankfort Parks and Recreation Master Plan Survey

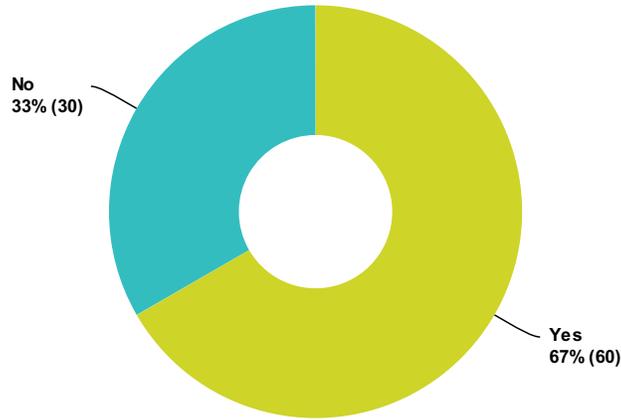
13. Please feel free to add any comments, suggestions you may have regarding the development of a Parks and Recreation Master Plan. Thank you for participating.



## Community Survey Results

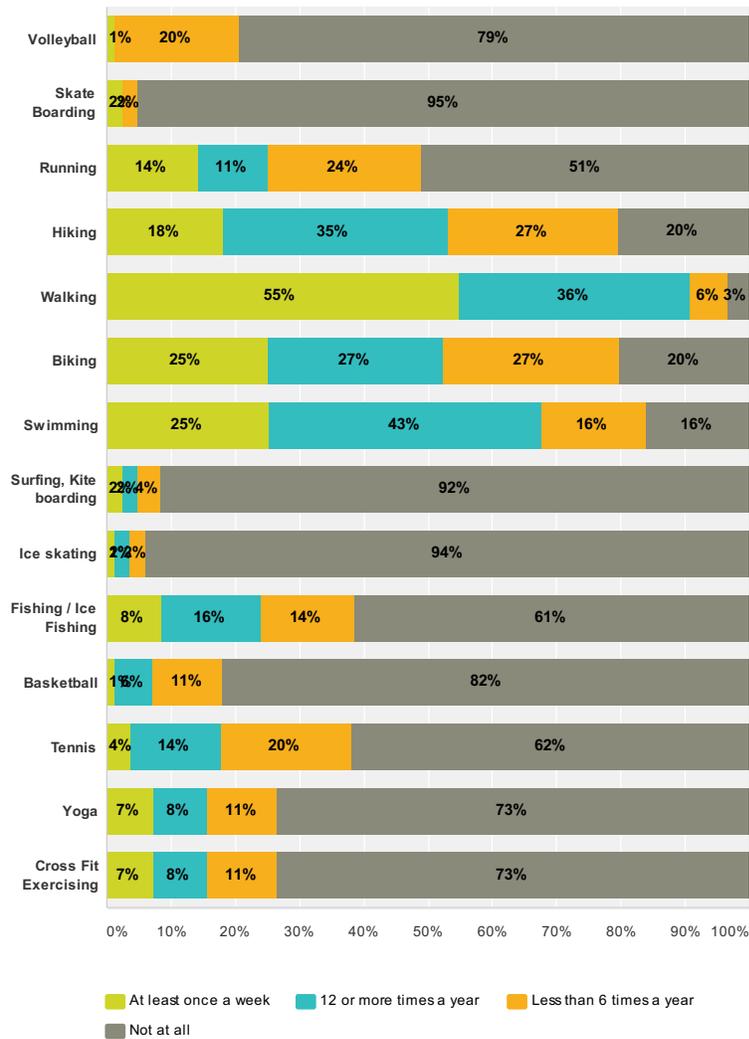
Q1: Have you participated in parks and recreation programs offered by the City of Frankfort in the past five years?

Answered: 90 Skipped: -1



Q2: Please indicate the type of in-season recreational activities that you regularly participate in. This means participating in the activity at least once a month in season.

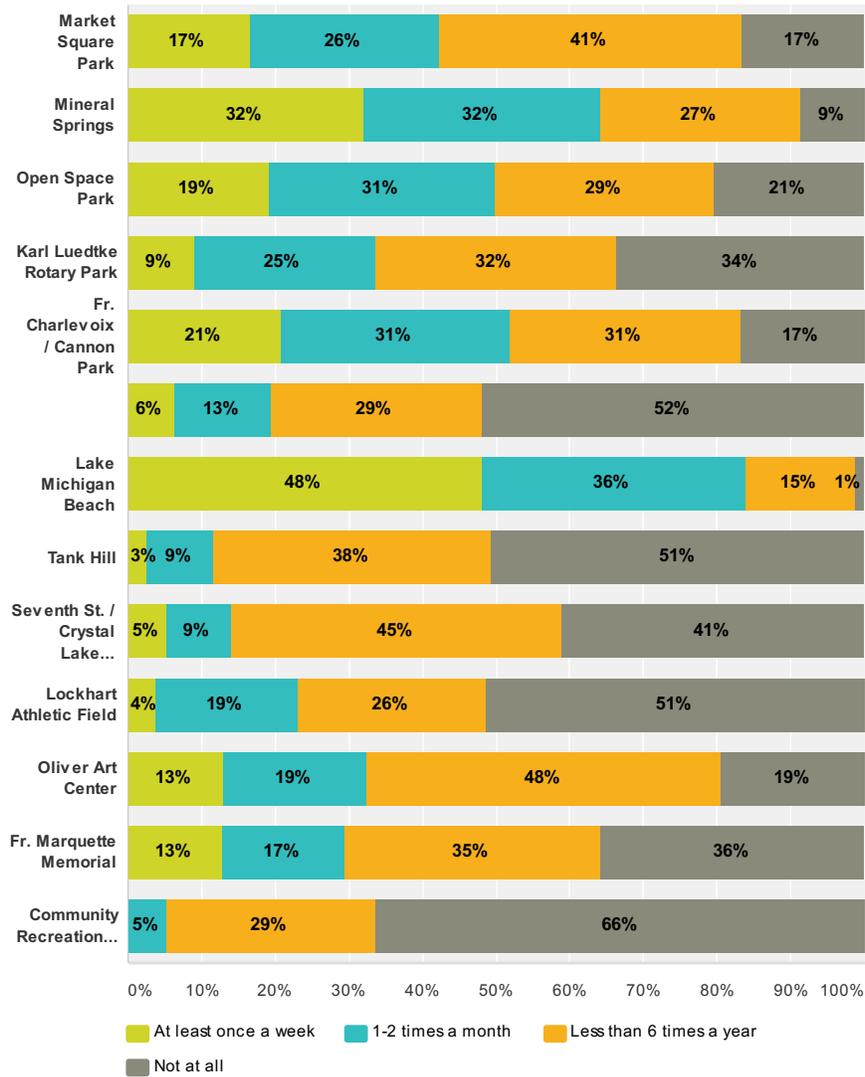
Answered: 87 Skipped: 2



#	Other (please specify)
1	Hunting Dog walking
2	Health club use
3	Art Fair
4	Photography
5	golf
6	Sadly none. I have MS and heart problems.
7	Kite Flying...between six and twelve times a year
8	kayaking;
9	Cross country skiing
10	concerts, art fairs , car shows I attend regularly.Picnics in the park
11	Frisbee on the beach!
12	Paddleboarding
13	SUP, kayaking
14	Ultimate Frisbee in Market Square Park 12 or more times a year. NOTE: I also play Soccer 12 or more times a year, and I would play at least once per week, if there was a place available to play it.
15	Twice or three times daily walks around community, through parks, on Lake Michigan Beach, and Beach to Beach Trail segments with and without dog.
16	dog walking

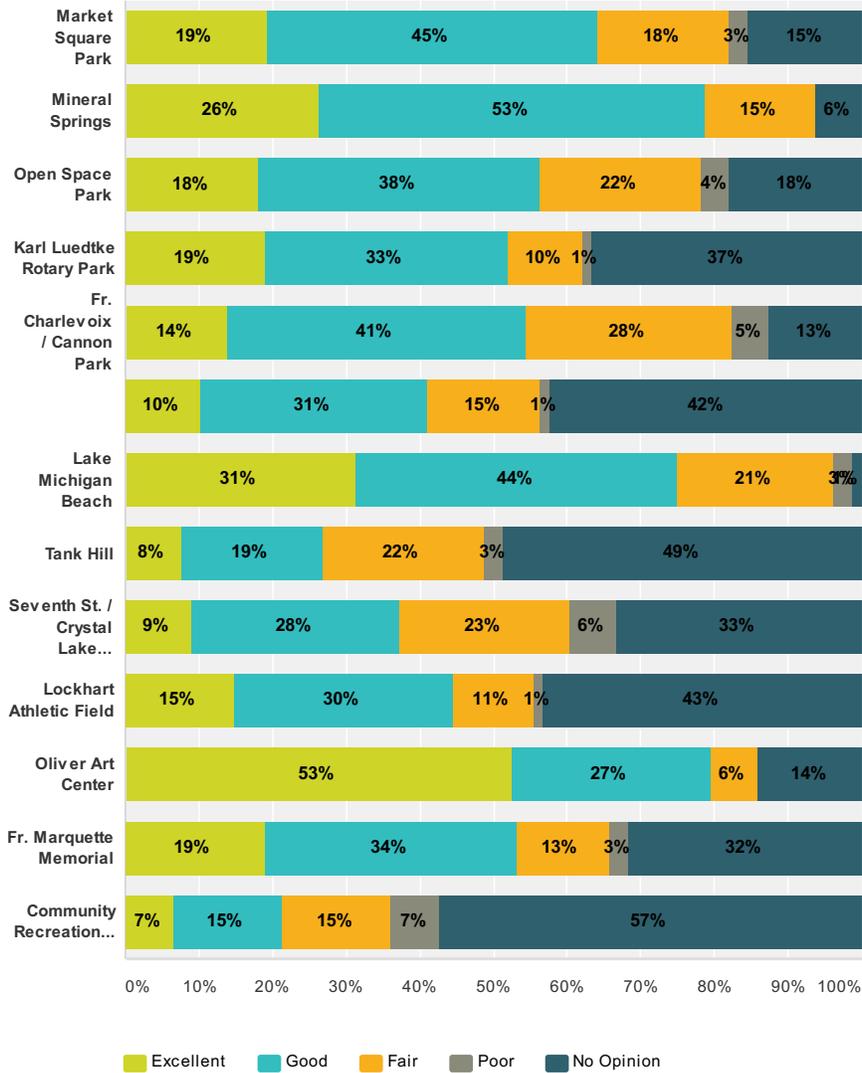
Q3: Please identify how often you or a member of your household use/experience the following parks or recreational facilities in Frankfort.

Answered: 81 Skipped: 8



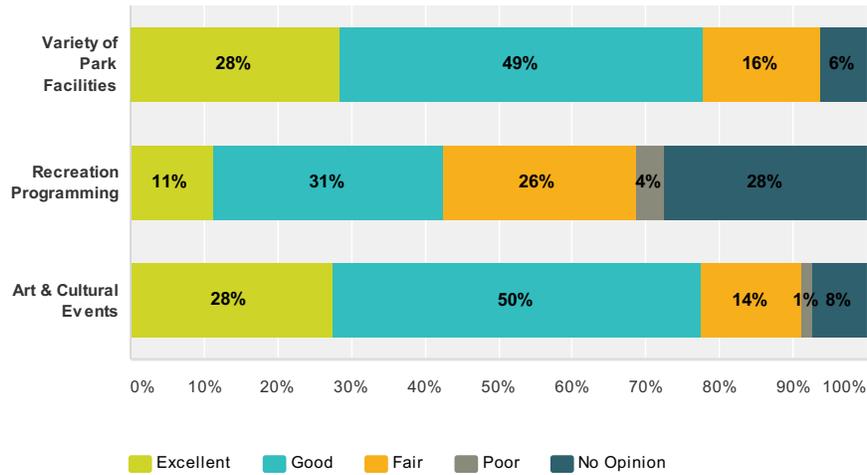
Q4: How well are the parks and facilities in the City of Frankfort maintained?

Answered: 81 Skipped: 8



Q5: Overall, how would you rate the City of Frankfort Parks and Recreation Program?

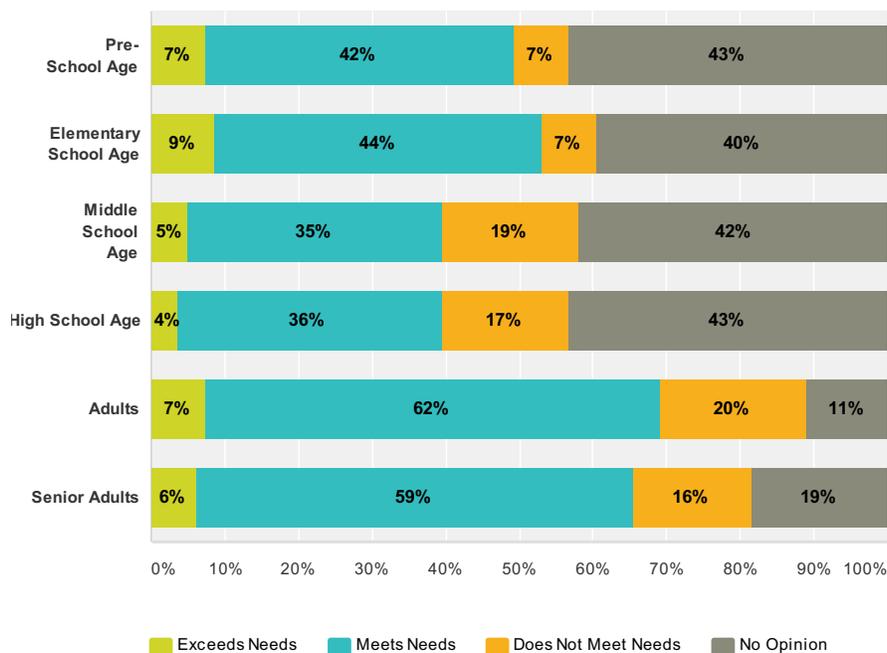
Answered: 81 Skipped: 8



#	Other (please specify)
1	Fix the tennis courts - unsafe with water and sand. Use who the youth club used, not who Crystal Ridge hired. Big difference in quality.
2	Need more programs for you and families with pre-teens/teens. Thank you!
3	I would like to see a bigger effort to get people to actually USE the parks, and to use them in a variety of ways (perhaps ways that don't first come to mind). I'm including a few ideas below in the "general comments" section.
4	Art & Cultural includes but not limited to concerts in the Park series, plus the Oliver Art Center that is extraordinary. Eliminate events in parks that involve excessive noise, pollution, congestion and limit recreational use or parking availability, or destroy the environment or infrastructure within our parks. Especially events or activities that involve outside vendors using the park for profit (circus, snowmobile races, etc.)
5	Please add more programs for all ages.

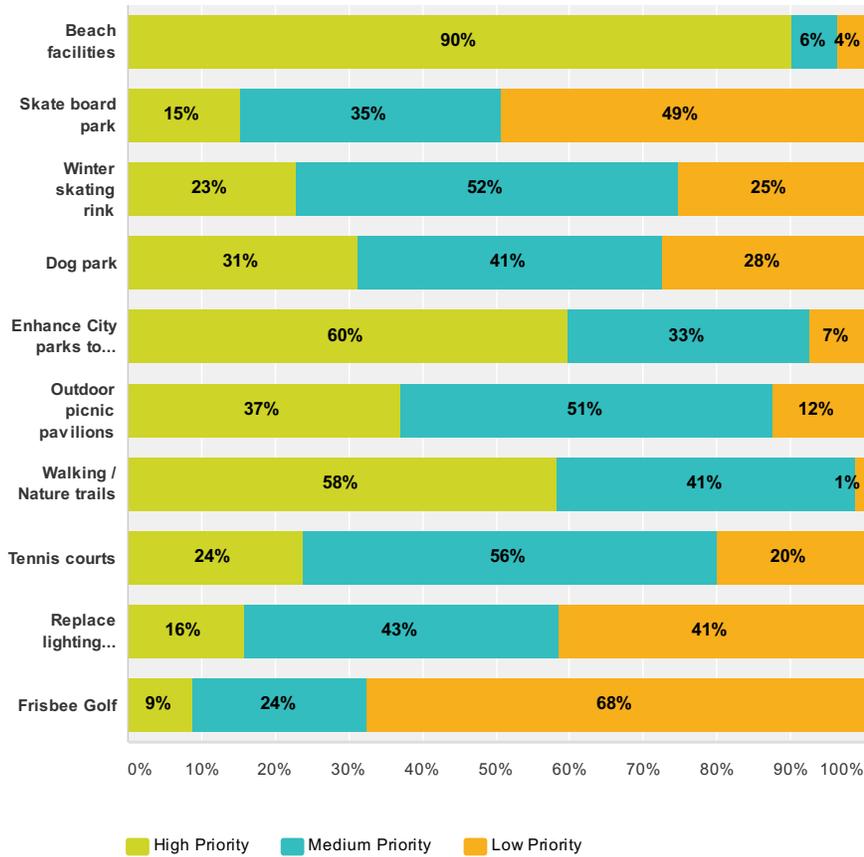
Q6: Please rate the quality of Frankfort’s outdoor parks, and the recreational activities available for young children, youth, adults, and senior adults.

Answered: 81 Skipped: 8



Q7: Please indicate how much of a priority you believe should be placed on the planning and development of recreational activities/facilities in Frankfort.

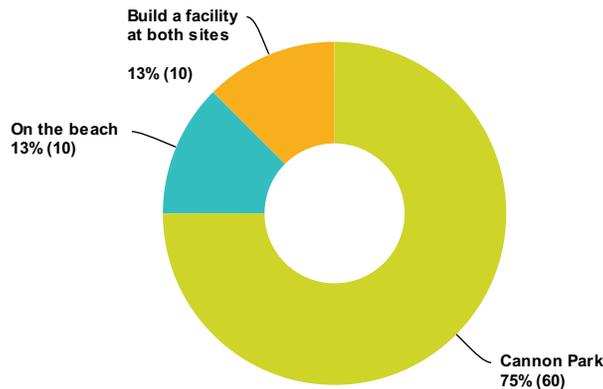
Answered: 82 Skipped: 7



#	Other (please specify)
1	Personal photos are a new and very popular art/sport for the 'every man'. Enhance locations where the best photo opportunities exist....neat, clean expanses accentuating the beauty of the area.....this equals free advertising for the area bringing in tourists and new residents which translates into money to the enhance the livability and job market for locals.
2	By beach facilities, if you mean restrooms, they should have a high priority. Any other beach facilities, a low priority. Maintaining Benzie Valley Trail should be a high priority, while developing additional trails should be medium to low priority at this time.
3	Activities, programming, and space for teens and pre-teens.
4	CUT A DEAL WITH THE SCHOOL SYSTEM SO SOME OF US YEAR ROUND RESIDENTS CAN RUN INDOORS DURING THE WINTER TIME. THERE IS A LOT OF GYM SPACE THAT COULD BE SHARED.
5	I absolutely DO NOT feel like anything should be done at Lockhart Athletic Field with Frankfort City funds, unless there is a greater mission to get non-high school-related events to happen there. If anyone other than the HS Football Team could use the field, I would maybe feel otherwise, but right now, I don't think that is the case. (It seems like hallowed ground that nobody is allowed to touch.)
6	Make available handicap accessible for all age groups - especially younger children and older adults. Access includes safe sidewalks, parking areas, stairs or ramps and clearly marked and enforced handicap parking and loading area immediately available at parks.
7	My children believe a skate park is top priority. My dog feels the dog park is more essential.

Q8: A recent community and visitor survey conducted by the Frankfort Planning Commission revealed that both residents and tourists want regularly cleaned, modern, flush multiple stall toilets including sinks with running water in all municipal parks. Please identify where you believe a new modern restroom should be located.

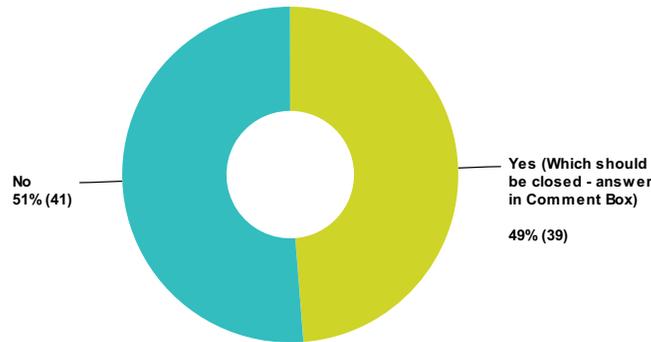
Answered: 80 Skipped: 9



#	Other (please specify)
1	Cannon Park makes sense for visibility and accessibility. Thus location also can be easily "monitored" and location makes it less of an issue for any kind of unwanted activity; it is well located for people to use.
2	Seventh St. needs better facilities
3	A new modern restroom in Cannon Park in great way of impacting three important groups: beach, bicyclists, and downtown shoppers/visitors.
4	If one is built at Cannon Park, what happens to the one at the turn around on the beach? That one at the turn around accommodates many people, beach and tourist. Cannon Park is a safety issue.
5	Keep where the present one is now.
6	Mineral Springs park (the center of town)
7	Market Square Park
8	Take a look at the beach after this winter with all the blowing Sand and wind ! The sand has shifted all over the place and the Beach is no place for a Bathroom . in two years you wouldn't be able to find it . Especially since all the Protected beach Grass WAS Taken down on the bluff on Miami street about 4 years ago.
9	Get rid of that stinky photo destroying cinder block crap hole on the beach.....please!
10	I think that it is vital to move the current foul smelling outhouse to a very much improved facility at Cannon Park.
11	Cannon Park seems the best choice to have a good restroom facility close to the main part of the beach front. The temporary port-a-potties help at the entrance to the causeway for swimmers just needing a quick break.
12	I was appalled to see and smell the restroom facilities.
13	running water please, changing space please, order free please
14	Current facility on beach is filthy, unmaintained and a public nuisance. Campers dump their sewage into facility
15	Remove from the beach. Doesn't add to the beach. Cannon Park is perfect.
16	This option works best for all interested parties and is very convenient for using the beach.
17	The "outhouse" on the beach is an absolute embarrassment to the city and it is too far from the main beach to be of much use. Cannon Park would be a much better location and it should definitely have flush toilets. What is present now is worse than nothing.
18	Mineral Springs Park. Though controversial, the facility at the beach need not be replaced unless private money is donated to relocate it. Traffic control must be included if the facility is relocated to Cannon Park to facilitate safe crossing to and from the beach.
19	do not spoil the beach!! Put 2 porta potties on north beach by life saving/phone deck and 2 more by swings. It is too far for older adults and small children to walk to the pit toilets especially if needed immediately. Please install these by Memorial day!
20	seventh street
21	More is better than less.
22	There have been facilities on the beach before that have gotten tom down because someone didn't like looking at them. If your main concern is keeping the tourists happy, which it seems to be the case most often, then I guess the beach would be the best option.
23	Market Square Park
24	I need more information to answer this question... is there already running water at both facilities, or is it harder to get running water to one facility than the other (i.e. more expensive). If so, I would go for the cheaper option that is easier to engineer. If it's equally daunting for both sites, then I prefer the location to be on the beach. Also, I think having a facility at both sites is redundant and a horrible use of money. (Especially given that you are talking about closing down restrooms in other parks because there isn't enough staff and too many budget constraints: how can you build a brand new bathroom at two locations but you cant clean the bathrooms that we have right now?)
25	Reconfigure Sac Street and construct a restroom facility and place a combination pavilion/restroom in Cannon Park.
26	Involves re-engineering the approach and exits from Lake Michigan Beach parking area, new sidewalks and handicapped parking locations, establishing shuttle service for drivers and passengers of large or recreational vehicles, reduce or eliminate parking spaces that reduce or create hazards to safe access by pedestrians, non-motorized transportation users including motorized wheelchairs and other devices.
27	Would love to see upgraded facilities at the Open Space. The Farmer's market could really use them rather than abusing the library's restrooms. City Hall is too far.

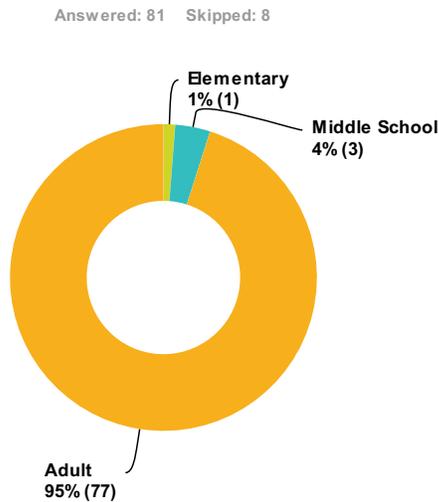
Q9: Currently the City of Frankfort has ten municipal restrooms. Given the reduction of city employees due to budget constraints, would you prefer to have fewer public restrooms open to the public, but cleaned and maintained regularly?

Answered: 80 Skipped: 9

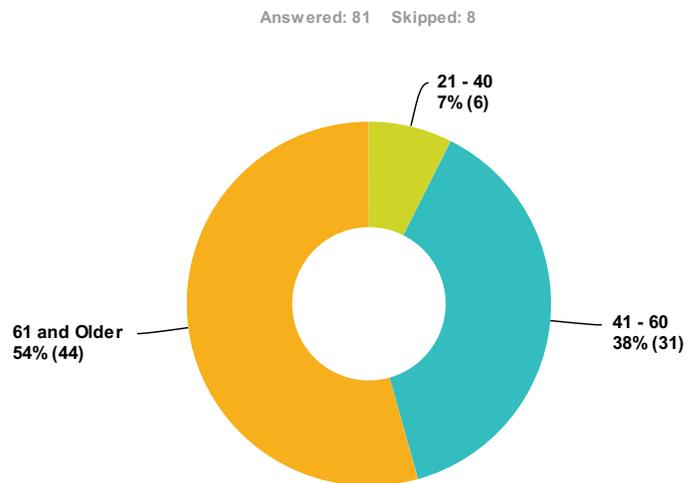


#	Other (please specify)
1	All do need to be clean though.
2	All do need to be clean though.
3	Close one on beach and relocate to Cannon Park – Get beach access and access for Shopping district – a two for one. Evaluate any closure based on current condition and what it would take to maintain a high standard. Are there any too costly to upgrade? or more costly to bring to high standard? Modern restrooms also are easier to maintain than old ones.
4	Close restroom on beach and replace with modern restroom in Cannon Park.
5	Close the current beach restroom when the new one is built If there is not a public need for a restroom, then close it. But don't make the decision based on budget constraints. Money can be found to maintain restrooms.
6	Outhouse on marquette [circle at/of] beach Almost illegible
7	Downtown should be open Beach outhouse moved
8	We hire enough seasonal employees to take care of them - don't need 2 people to do a one person job
9	Don't know where 10 are located. Like city hall & location between library & Mineral Springs.
10	Close the beachfront facility and put a restroom facility in Cannon Park that is connected to the sewer system and water system.
11	The least used.
12	The restroom on the parking circle in front of the harbor light condos.
13	The restroom on the beach needs to go.
14	Get rid of the outhouse "eyesore" one the beach.
15	The outhouse on the beach is a real eyesore. The smell in the summer ruins an otherwise beautiful place to sit and enjoy the beach.
16	beach area and city marina only ones necessary to open to public
17	The beach outhouse needs to be removed. An eyesore.
18	I use the public facility at the City Hall and would use one in Cannon Park. I'm actually not aware of the other 8 municipal restrooms. Where are they?
19	Keep Mineral Springs and something in Cannon Park as first priorities.
20	Can boat dock people use community center ?
21	The "outhouse" by the parking circle next to the beach. It is an eyesore and smells badly.
22	Not familiar with all public facilities. City Hall, Mineral Springs Park, and beach/waterfront facilities should remain open.
23	Beach cleaners could do a better job at porta pottys, it seems like staff are lazy. and it would be nice if soap was in flush bathrooms.
24	It would help if you'd specify where they all are...
25	With the increased amount of tourists in Frankfort over the last few years, I don't see how you can possibly close any of the public restrooms.
26	CONCENTRATE YOUR RESOURCES WHERE THE MOST KIDS PLAY. THEY ARE THE BIGGEST CONCERN AND USERS. I DON'T REALLY CARE HOW YOU ACCOMPLISH THIS.
27	Maintain what we can and close others.
28	It would help if you had listed where the 10 restrooms are...
29	Need to know exact location of all ten....then select the 5 or 6 that are nearest the highest traffic areas and be sure they are well marked
30	Where the heck are the 10 restrooms?
31	I can't answer which should be closed, because I don't know in which parks there are restrooms. However, I would say that a newly renovated clean facility is more likely to get used than one that is not clean and old and dingy looking, so definitely the priority should be to fix up a couple of restrooms and clean them up nice.
32	not sure
33	Lake Michigan Beach, 7th Street Beach on Crystal Lake, Market Square Park, - until rebuilt with full modern facilities, including flush toilets connected to City Sewer System and Hand washing, baby changing facilities, all regularly maintained by public employees or private contractors.
34	Quantity of bathrooms is worthless if they aren't maintained properly. As a tourist town, appearances matter greatly.
35	Beach!

Q10: Please list the number of members of your household that fit in the following age brackets:



Q11: Please check the age range that best describes your age:



Q12: To assist the City in disaggregating the data, please write the name of the City, Village, or Township where you live.

Place of Residence Reported	Number of Responses
City of Frankfort	56
Crystal Lake Township	5
Gilmore Township	2
Beulah	1
Lansing MI / Frankfort	1
Battle Creek MI	1
Pennfield Township, MI	1
Greenville, MI. Frankfort 6 months	1
Genesee Twp, Flint, Mich	1
Pittsburgh	1
Grand Rapids, MI / Frankfort	1
Cadillac, Michigan. Own condo at Harbor Lights Resort	1
Rochester, MI	1
Clinton co	1
Frankfort in the summer.	1
Spring Lake	1
Mars PA	1
Rockford, Mi	1
Home IL, summer home Frankfort	1
Brighton, Mi	1

Q13: Please feel free to add any comments or suggestions you may have regarding the development of a Parks and Recreation Master Plan. Thank you for participating.

#	Responses
1	Benzie Shores District Library is excellent asset to community...nice well maintained restroom too. (found on bottom of page) "I make frequent use to playgrounds w/ grandsons and appreciate having them!!"
2	Benzie Shores District Library is excellent asset to community...nice well maintained restroom too. (found on bottom of page) "I make frequent use to playgrounds w/ grandsons and appreciate having them!!"
3	Keep city hall restrooms open and current standard. Easy access plus great levels of cleanliness. Because of location people do not "hang out" there and overall treat it well – better than some other locations.
4	People in Frankfort and Benzie County take our excellent recreation and park facilities for granted because they are used to them. Most communities would envy what Frankfort has. A skate park would be a very valuable addition.
5	Keep city hall restrooms open (great location) and use as standard for building/maintaining other restrooms. Modern, clean, and well-maintained restrooms are vital to Frankfort's long-term sustainability through such avenues as tourism/festivals, downtown development, and recreational opportunities.
6	(found on front page) "Dumbest questionnaire I ever saw -----"
7	Need to have a public hearing to review results of survey and get specific ideas on each park
8	If there is a way to encourage dog owners to pick up waste and to properly dispose of waste they have bagged (instead of just leaving it under a bush or by a path), that would be a big improvement.
9	I have attended meeting for at least three years now on the Bathrooms, and Absolutely nothing has been done except getting a study done by MSU students with recommendations. And now the second survey going out. We had asked that the present Bathrooms have signages and shrubs and improve area surrounding Bathrooms. And of course be cleaned more often and be better maintained. Let's put this Bathroom in the Best place this time after TWO OTHERS Mistakes!
10	I think a cast metal sculpture of a jumping trout or salmon in one of the Betsie bay parks would provide an outstanding photo op for tourists. (Perhaps in Marquette Park...lots of people pose next to that sign and cross (I often snap pics for couples there and in front of the lighthouse with their cameras so they can both be in the shot).
11	I enjoy the time I spend in Frankfort and look forward to June when I return. About the restrooms, seems like however many you have open, you should maintain them all so they are clean and well supplied. A small tax increase may be needed to continue to maintain a well managed parks system. As a taxpayer in the city of Frankfort I already pay what I think is a high tax, but would be willing to pay a little more for quality parks and rec facilities. That's vital for a community to thrive. Whatever its size.
12	The public restroom needs to be on the beach. That is where all the people are.
13	The most important issue to me is the relocation of the restroom. It takes away from the beautiful look and feel of the beach.
14	A restroom in Cannon Park to replace outhouse on beach should be highest priority.
15	For all the years (35) that we have been enjoying Frankfort, the decision to put the outhouse on the beach is the most puzzling to me.
16	The lakefront is the city's crown jewel and should get top priority in any Master Plan. The first time I was ever in the "outhouse" on the beach I was absolutely appalled. A facility with flush toilets, stalls, and at least some amenities should be placed closer to the main beach area. Cannon park would be a good choice.
17	I believe clean restrooms with running water etc. located at Cannon Park would be in the best interests of residents and tourists. The "outhouse" located near the city beach is an eyesore and smells badly when the wind is from the West, which is most of the time.
18	Parks need more grills and picnic areas. Also additional trees should be planted.
19	Ever since the new beach parking lot was done I have disliked it. Too hard to see the cement area that comes out into the road and people are always running over it., the wall looks terrible The Empire Beach wall is so much better in appearance., and No one can sit in their cars and look all the way down to the water's edge anymore. The sidewalks are great! Please make sure your workers are conscientious about their jobs, often sloppy care is given. A good paint job always is a cheap improvement with buildings and structures. I appreciate the doggie bag dispensers!!
20	*10 2 adults
21	Hiking, running, mountain bike, cross country skiing trails on Tank Hill. Ice skating rink, maybe on Open Space? Biggest dream - indoor community swimming pool!
22	We have some great parks! Thank you!
23	While I can appreciate the importance of a Parks and Recreation Master Plan, it seems that other issues should be addressed. With last summer being a main indicator, parking is one issue that needs to be resolved. Our main street and nearby residential streets were overflowing last year. If you are going to change the zoning laws to allow for more and more garage apartments with the specific intent of bringing in more tourists; and adding new shops, restaurants and breweries, then you need to address the problem of where all these people will park their cars.
24	COMPARED TO CITIES LIKE TRAVERSE CITY, WE HAVE AN AMAZING AMOUNT OF BEACH SPACE PER CAPITA. WE MUST TAKE SPECIAL CARE TO KEEP IT IN GOOD SHAPE AND ACCESSIBLE TO ALL.
25	A dog park is needed...

26	Q10 had no placed to list the number of household members. In mine: 3 adults
27	Number 10 is writtten so you can't "list" members of household. Need something for teenagers. Skate park and functioning community center would be great. Basketball hoops at Market Square good.
28	<p>I would like to see a bigger effort to get people to actually USE the parks, and to use them in a variety of ways (perhaps ways that don't first come to mind). A few ideas: 1. DOG PARK: I could go on and on here, but basically we had an informal dog park at the high school for 16 months that brought in at least 25 dogs (and owners) once per week, even in the winter, and up to 60 in the summer. I think it's safe to say that it was the most used year-round park (obvi softball leagues bring in a lot of ppl, but that's only seasonal) in all of Benzie County. It fostered a sense of community between young and old, and it brought people into town who otherwise might not (some came all the way from Lake Ann!), which was good for local businesses in Frankfort. We were way ahead of Traverse City, who was hmmm and hawing about their dog park, but now they've way surpassed us, and are contemplating building a second dog park because the first has been so successful. Benzie County needs a dog park (or several!), and Frankfort should be the place!!! 2. "Block parties" where residents are encouraged to have potlucks and informal social gatherings, perhaps once per month. 3. Pick-up ultimate frisbee 4. Pick-up soccer 5. Perhaps a "music in the park" event every first friday of the month in summers or something (could be combined with above "block party" idea) 6. Kickball league &amp; tournaments (for adults?) at the HS baseball fields: I did this in Kalamazoo, and it was a ton of fun. Honor (behind Platte River Elementary) &amp; Benzonia (behind Case &amp; Watson) fields are used throughout the summer for adult softball leagues, so that market is already flooded. But I think that if Frankfort did something different, more niche, like kickball, it could attract people here to play once per week throughout the summer, the same way that softball attracts people to those communities. You could raise money doing it, too, by charging a small team fee (\$100 or something) and providing an "umpire," who might even do it for free on a volunteer basis. 7. I know that there is one volleyball tournament at the beach in the summer and one at the HS in the winter, but I think that you could ramp this up to at least two tournaments per season (I know there is quite a bit of demand for these, since my boyfriend plays a LOT of volleyball and is gone all summer long for it every weekend). Or you could work harder to make these vball tournaments bigger; usually there are about 4-8 teams for one day, but what if it were 20 teams over a weekend (and thus the out-of-towners have to stay in our hotels and eat in our restaurants). 8. Tennis tournaments? 8. Free or very cheap swimming lessons at either the 7th Street Beach or Lake Michigan; I know that this is something that the Benzie Community Water Council (Water Festival organizers) are very interested in, as well. 9. XC ski races in the winter on the Betsie Valley Trail. 10. Youth sports leagues? For example, Lake Ann &amp; Benzonia have soccer teams. Could there be others? 11. I think there should be more "vetting" of the farmers' market vendors: for instance, there are people who bring up corn from downstate. Sometimes the sellers aren't even selling their own produce; it's something that they bought from someone else! (If it's a neighbor, that's one thing. But just some random person or the grocery store, that's terrible!) There should be some rules about having to grow the produce yourself or knowing the farmer very intimately (again, neighbor or something) and/or how far away they can come from to sell. 12. Yoga in the Park (or at the beach!) 13. Toddler tumbling classes, or more things for young kids who cant sit long: right now, there is an event once per week at the Library (story time &amp; music time), but that's about it for organized kids play &amp; activities, besides a few art classes for kids at the Oliver Arts Center. (And of course there is playing at the parks &amp; beaches, but again, that isn't organized time dedicated to one activity and playing with the same group of kids each week 14. A skate park: right now, kids who want to skateboard have to go to Beulah (or Traverse City) to do it. That's silly. There's not a lot for teens to do around Frankfort, and having them put their energy into some exercise and good clean fun would go a long ways. Also, on the topic of teens not having much to do in Frankfort, there used to be "Saturday Night Jives" once per month in the basement of the 15. One of the MANY parks in Frankfort should be a dedicated community garden – there are two ways to think about this. The first is that each person signs up for a plot, and they plant whatever they want in that plot. I don't like that idea as much, but it has its merits. The second is more of a co-op model: each person signs up for a shift to weed or water or whatever. The group has voted to decide what will be planted. At the end of the season, everyone splits the harvest based on how many hours they worked in the garden. And/or you have a big community block party where everyone gets together and eats the harvest, either just the "co-op" members, or they open it up to everyone in the community. You could also hold classes for kids there, teaching them to grow such and such. There could even be chickens that are tended there (and maybe a goat!). 16. Movies in the park once per month, kind of like how TCFF does nightly on a big screen. You could work with The Garden Theater perhaps to do this? (Business-Frankfort government partnerships are a great way to get a lot of these ideas accomplished. 17. An ice skating park in the winter. Elberta made one so easily on the bay, with minimal upkeep. 18. More foot races: right now there is the Port City Run in the summer and the Betsie Bay 5k in the winter, but more races could be taken advantage of (and runners bring in big crowds, typically). I'm sure there are lots of other ideas, but these are just a few to get the outside-the-box creative juices flowing...</p>
29	<p>Critical to develop modern toilet and restroom facilities* in the city at least five locations: adjacent to Lake Michigan Beach, 7th St Beach, Market Square Park Upgrade and improve facilities in Canon Park, Open Space, Boat Launch and Mineral Springs Park to meet or exceed public facilities requirements that include hand washing, baby changing with secure and safe disposal facilities, flush toilets, camera/light security cameras and 24 hour availability with emergency phone available (as at the C. Sutter pierhead kiosk). A well maintained and secure Pet Park within the City on public property, designed to allow exercise and segregation between large and small breeds of animals, with secure disposal of animal waste and restroom*(as above) for animal park patrons, or adjacent to such facilities in listed parks, above.</p>
30	I own commercial property in Frankfort
31	Please offer more programs for youth. Please create a historic walking tour within the commerical and western residential districts of Frankfort.

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## Community Vision Workshop Results

# City of Frankfort Recreation Master Plan Visioning Session Results Summary

The City of Frankfort is in the process of updating its Recreation Master Plan. In conjunction with this undertaking, two Visioning Sessions were held on Wednesday August 6, 2014 and Thursday August 7th at the Frankfort Elementary School for the purpose of gathering input from citizens for use in formulating the long-range priorities, goals, and strategies for the plan.

46 people attended the sessions that were facilitated by Beckett & Raeder, Inc., Frankfort's planning consultants. The process used was as follows:

Attendees arrived to find tables set with exercise sheets and other materials. The tables were numbered, and these numbers are referenced throughout this summary.

The facilitator asked a series of 6 questions, giving the groups approximately 5 to 10 minutes to develop as many answers as possible to them.

Each individual then used dot stickers to indicate his or her preferred answers. Participants voted for 4 items during exercises 1 and two items during exercise 4.

When each table had generated and voted on its top three visions for the future, participants were asked to offer three strategies for achieving each vision. A representative from each group then presented these visions and strategies to the audience as a whole. During the presentations, a facilitator wrote the visions on poster-sized sheets. Repetitive elements were combined, and the facilitator reviewed each entry with the group to ensure clarity.

The "Collective Priority" sheets were hung near the exit, and attendees were asked to use their remaining two voting stickers to indicate their top priorities among all of the suggested visions.

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

Think about the parks and recreation programs as they are today in Frankfort. What do you like about our parks?	Tables mentioned	Session	Times mentioned	Votes
Natural Beauty & Open Spaces, Very Scenic	8,9	PM	2	7
Frankfort Beach, Best Public Beach; Lake Mich beach & sunsets	1, 3	AM	2	6
Playgrounds loved by kids, Equipment for Children	1, 10	PM	2	6
Doggy Bags, Dog Friendly	2, 9, 10	AM/PM	3	5
Great variety	8, 10	PM	2	5
Lake Michigan Beach - Walkways	1,6	PM	2	5
Rotary Park Gardens, Landscape	1, 5, 9	AM / PM	3	5
Mineral Springs Playground	1, 5, 9	AM / PM	3	5
Rest areas, benches on beach	5	AM	1	4
Spread out/diverse	5	AM	1	4
Used by public, Well Used	1, 3	AM / PM	2	4
Parks clean, well-maintained; Good maintenance of everything	1, 2, 3, 9	AM/PM	4	3
Lake Michigan Beach - Clean	6	PM	1	3
Trail: walkable, bike-friendly, nature-friendly	2	AM	1	3
Accessibility, seem handicap accessible	3, 5, 10	AM / PM	3	2
Lake Michigan Beach - Dog friendly parts of the beach	6, 9	PM	2	2
Family Friendly - Market Square, Multi-Generational	1	AM	1	2
Lake Michigan Beach - Benches / Swings / Volleyball	6	PM	1	2
Mineral Springs Flowers, landscape, beautiful garden	3, 5, 9	AM / PM	3	2
Peaceful	1	PM	1	2
Used by all ages	8	PM	1	2
Excellent maintenance at tennis courts/basketball	2	AM	1	1
Family-friendly	1	PM	1	1
Good playground for kids	3	AM	1	1
Lake Michigan Beach - Safety devices (Life ring, Call Phone)	6	PM	1	1
Landscaping	10	PM	1	1
Periwinkle Garden Club	1	AM	1	1
Public Fish cleaning & Parking	5	PM	1	1
Tank Hill (Natural Amphitheater)	1	AM	1	1
Beautiful with lakes/views	5	AM	1	0
Decent parking near parks	3	AM	1	0
Good Historical background	5	AM	1	0
Great playground at waterfront	2	AM	1	0
Lake Michigan Beach - Access to Lighthouse	6	PM	1	0
Lake Michigan Beach - Accessible	6	PM	1	0
Marina Area Landscape	5	PM	1	0
Market Square is popular & well-used by community	2	AM	1	0
Mineral Springs	6	PM	1	0
Location	8	PM	1	0
Number of Parks (14)	1, 8	AM / PM	2	0
Old playground at school	9	PM	1	0
Parks accessible, inviting	2	AM	1	0
Sit down in shade	3	AM	1	0
Lots of Green Space	3	AM	1	0
Welcoming to boaters	3	AM	1	0

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

Think about the parks and recreation programs as they are today in Frankfort. What can we do better?	Tables mentioned	Session	Times mentioned	Votes
Lake Michigan Beach bathroom- needs upgrades, maintenance, changing tables, not very clean or attractive	3, 5, 6, 9	AM / PM	4	13
Accessibility - All bathrooms need to be ADA-Approved; Accessible Parking, Rec Center, Facilities, Playground Equipment	1, 1, 2, 8	AM / PM	4	10
Restroom facilities, modernize, flush toilets, clean, running water - open earlier, keep open longer (past prime season) -	1, 2, 5, 10	AM / PM	4	8
Bellows Beach needs upgrading, plan - New pavilion, power, bathroom, signage to increase use	1, 3, 5	AM / PM	3	7
Dog Park	1, 2, 5	AM / PM	3	4
Goose Poop - Odors at beach restroom	5	PM	1	4
Bicycle racks - more	8	PM	1	3
Clean up better after "fair" and Shiver by the River	10	PM	1	3
Open Space Park: slope means it doesn't get used. Other activities for park? Movies? Events? Fairs?	9	PM	1	3
Recycling bins, more trash receptacles	2	AM	1	3
Safety on beach, restroom area	5	AM	1	3
Drinking water	3	AM	1	2
Farmers Market Amenity, better location	1, 6	PM	2	2
Identify parks with signage	8, 10	PM	2	2
Lake Michigan Beach - Lighthouse Restoration	6	PM	1	2
Lake Michigan Beach - Signage (Rules to be clarified - Dogs)	6	PM	1	2
Rules regarding fires on beach	10	PM	1	2
Better utilize Tank Hill	1	PM	1	1
Changing table bathroom at new kid playground	9	PM	1	1
Define swim area	5	AM	1	1
Extend trail better with markers to beach	10	PM	1	1
Goose Park & Market Square bathrooms	5	PM	1	1
Goose Poop (At Open Space Park)	9	PM	1	1
Improve overall maintenance	1	AM	1	1
Market Square & Bellows Park bathrooms nasty	1	PM	1	1
More opportunities for variety of age groups - e.g. skate bd park, Mineral Springs	2, 8	AM / PM	2	1
Need skateboarding park	1	PM	1	1
Promote pedestrian activity, promote activities to community	5	AM	1	1
Remove soda machines; replace with water bottle refill station	2	AM	1	1
Upgrade shuffle board in Mineral Springs	1	PM	1	1
Use Cannon Park Better	3	AM	1	1
Cigarette butt cans at the beach	9	PM	1	0
Doors on bathroom stalls	1	PM	1	0
Improve cleanliness regarding 7th Street Beach	5	PM	1	0
Lake Michigan Beach - Drinking Fountain / Footwash Shower	6	PM	1	0
Lake Michigan Beach - Parking	6	PM	1	0
Lake Michigan Beach - Pier Surface	6	PM	1	0
Landscaping	5	AM	1	0
Market square and Goose Park maintenance and appearance not same as others	5	PM	1	0
More funding \$	1	AM	1	0
Need to make sure doggie bags are actually thrown away	9	PM	1	0
Oliver Center needs parking	1	PM	1	0
Soccer fields	9	PM	1	0
Surface maintenance - dangerous for boarders, etc.	2	AM	1	0

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

What regional recreation assets are frequently used by Frankfort residents, and what are they used for?	Tables mentioned	Session	Times mentioned
Sleeping Bear Dunes National Park Areas: hiking, biking, picnics, scenic viewing, birding, kayaking, educational, trails, touring, pictures, visitors, camping, sightseeing	1, 2, 3, 5, 5, 6, 9, 10	AM / PM	8
Crystal Mountain: golf, skiing, walking, spa, restaurant, art park, concerts, weddings, conferences	1, 2, 2, 5, 6, 9	AM / PM	6
Betsie Valley Bike Trail: Biking, walking, running, cross country skiing, rollerblading, birding, exercise, connection to other trails	1, 2, 5, 5, 9	AM / PM	5
Platte River / Betsie River: Floating, canoeing, tubing, fishing, Park&Float, fun float	2, 5, 5, 6, 9	AM / PM	5
Interlochen: cultural events, music festivals, special events	1, 2, 10	AM / PM	3
Pointe Betsie: Educational, history, pictures, touring, visitors, fishing, kayaking	1, 2, 5	AM / PM	3
Arcadia Dune Preserve: hiking, etc.	2, 6	AM / PM	2
Crystal Lake: boating	1, 5	AM	2
Elberta Beach and Park: Sun bathing, walking, snuggling, frolicking, play structure	2, 6	PM	2
Golf courses: golf and play, recreation	2, 5	AM / PM	2
Old Indian Trail: snowshoe and cross country skiing, walking	2, 5	AM / PM	2
Piere Stocking Drive: Pictures, Touring, Visitors	3, 5	AM / PM	2
Arcadia Bluffs: golf and view	5	PM	1
Arcadia Trails & Lookout: hiking, viewing	1	PM	1
Art stuff	2	AM	1
Bar Lake & Empire: swimming	6	PM	1
Beaches - all: swimming	5	PM	1
Benzonia Park: Ball games	3	AM	1
Beulah beach park: swim/fishing	3	AM	1
Beulah Park: concerts, picnics, special events	1	PM	1
Bike trails:	6	PM	1
Boat Launch - CL: Rec.	1	AM	1
Boat launches - Crystal Lake Frankfort: fishing	5	PM	1
Camping: tent	9	PM	1
Charter Fishing Availability: fishing	5	PM	1
Cherry Bowl Drive-In: movies	9	PM	1
Concerts in the Park/Venues: Interlochen, Mam's Bee, Traverse City, Beulah, Crystal Mountain	9	PM	1
Connection to trails:	1	AM	1
Conservation property, all the GTRLC Parks. Wilderness (M-22): walking, hiking	1	AM	1
Cultural Assets:	1	AM	1
Dining:	2	AM	1
Elberta Beach Wilderness: Dog park, wilderness (escape)	1	AM	1
Elberta Parks & Lookout: hiking, beauty (viewing)	1	PM	1
Empire beach park: swim	3	AM	1
Empire Beach, Elberta Beach, Gter Lakes Leland, etc.: skatebding, beach stuff	2	AM	1
Film festivals:	2	AM	1
Fishtown-Leland: walking/shopping	3	AM	1
Grace Road Lookout: sunset, photography, Access steps to beach	10	PM	1
Indian Trail: cross country skiing, hiking	1	PM	1
Lakes surrounding Platte & Betsie Rivers: Swimming, boating, etc.	9	PM	1
Land Conservancy Trails: Walking, hiking	9	PM	1

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

What regional recreation assets are frequently used by Frankfort residents, and what are they used for?	Tables mentioned	Session	Times mentioned
Lighthouse Frankfort, etc.: view, touring, visitors	5	PM	1
Local farms, berries, produce, farmer's markets:	2	AM	1
National Lake Shore (Empire Bluff Trail): Gen. recreation	1	AM	1
Nature Conservancy Trails: hiking	10	PM	1
North Bar Beach: swim	3	AM	1
Northport State Park: sightseeing	5	AM	1
Other bike trails: biking	10	PM	1
Platt River Outlet: canoeing, swimming	1	PM	1
Platte River Park: swimming/picnicking	3	AM	1
Playgrounds (empire): kids	9	PM	1
Rails to Trails: biking, hiking, skiing, walking	1	PM	1
Shakespeare:	2	AM	1
Shopping T.C.:	2	AM	1
Traverse City Skateboard Park, Dog Park: dog park, skatepark	2	AM	1
Variety of lakes: fishing, camping, boating	2	PM	1
Venue for concerts/Interlochen: arts and education	6	PM	1
Volleyball Tournaments: Petoskey, Traverse City, Mesick	9	PM	1

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

Looking forward - what should the parks and recreation programs in Frankfort be like in the future?	Tables mentioned	Session	Times mentioned	Votes
Better restrooms for all major parks, Modernized bathrooms, Connected to Utilities, Accessible, Should be on signs	1, 1, 3, 9	AM / PM	4	8
Skateboard facilities/Skateboard Park - Long boards, lights, skateboards, trick bikes	1, 2, 2, 3, 5, 5	AM / PM	6	6
Dog park - boneyard would be an idea	1,2,3	AM / PM	3	5
Lighthouse Upkeep, Pier Area / Lighthouse development and renovation	5, 10	AM / PM	2	5
Better facilities for outdoor concerts - speakers, seating, etc.	5	PM	1	5
Youth play & exercise areas; upgraded/Basketball and tennis upgrade	5	PM	1	5
Youth programs: for pre-teens, teens; Sufficient city funding to offer programs to our youth; camps, tennis/baseball, fishing, swimming lessons	1, 2, 2	AM / PM	3	4
Modern & accessible facilities; Upkeep, modernize all physical structures & facilities	2, 6	AM / PM	2	4
High maintenance standards of parks & restrooms, Kept up, cleaner	2,10	PM	2	4
Connected community: wifi, culturally, physically, socially, needs to unify (like dog park)	9	PM	1	4
Inclusive	9	PM	1	4
Connect Cannon Park to Beach more fully: make Main St. west of Michigan Ave. be more like a parking lot	3	AM	1	4
Kept safe for families and children; surveillance cameras in parks, better safety focus on beach	1, 1, 5	AM / PM	3	3
Historic signage to commemorate our shadowed past/smart phone accessible audio, Oral History Signage, Self-guided historic walking tour	1, 2, 6	AM / PM	3	3
Maintain boat launch area (restrooms, facility, etc.)	5	AM	1	3
Energy-efficient, fully ADA compliant; recycling, solar?, low maintenance	2	AM	1	3
Ensure handicap accessibility to all parks, Handicap - ADA accessibility, Easy to find	1, 2, 2, 9	AM / PM	4	2
Waterfront enhancement (Promoting Public Congregation on waterfront, Improve Accessible Space)	6	PM	1	2
Accessible fishing piers (for disabled)	3	AM	1	2
Better family facilities for picnic, swim	10	PM	1	2
Keep small-town feel - friendly	1	PM	1	2
Community Center: Incubator/public space, LEED Certified: commercial kitchen, meeting rooms, reception space, event venue	2, 6	AM / PM	2	1
All facilities energy efficient (i.e. LEED)	2, 6	AM / PM	2	1
Water taxi - Elberta to Frankfort (Across bay)	1, 6	AM / PM	2	1
Earlier clean-up/readiness at beach	10	PM	1	1
Demographics: aging community (avg age: 54), need intergenerational parks (not just playgrounds)	9	PM	1	1
More event planning - community involvement	5	AM	1	1
Lighting engineered for utility & environmental impact	1	AM	1	1
Pickleball court	5	PM	1	1
Beach Rules & Dog Rules also (enforced) and fire pits?	10	PM	1	1
Tank Hill Pavilion - book additional cultural events	1	AM	1	1
Bike trail be brought into town; Link Betsie Valley Trail to TARP Trail	6	PM	1	1
Replanting of diseased & planting of additional trees	1	PM	1	1
Flexible offerings to attract young people to use our parks	2	PM	1	1
Host facilities for youth camps: football, basketball, lacrosse, etc.	5	PM	1	1
Move Coast Guard back to South side	10	PM	1	1
Cultural Programs & Public Art (sculpture, music halls, student art)	1, 6	AM / PM	2	0
Available	9	PM	1	0
Modern bleachers & lighting at Lockhart Field	6	PM	1	0
Campground	5	PM	1	0
Well-advertised (events, uses, availability)	9	PM	1	0
Adopt-A-Park/work bec to encourage community involvement	2	AM	1	0

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

Looking forward - what should the parks and recreation programs in Frankfort be like in the future?	Tables mentioned	Session	Times mentioned	Votes
Additional Day Docks (for boaters)	6	PM	1	0
Diversity, tourism-friendly	5	AM	1	0
More gardens	1	PM	1	0
Ice skate rink	5	PM	1	0
Multi-use: locals, tourists, pets, ages	9	PM	1	0
Irrigation in parks (without pesticides)	2	AM	1	0
Mentoring community kids, e.g. Big Brother, Big Sister	2	AM	1	0
Relocate & modernize beach restroom	5	AM	1	0
More walking trails	1	PM	1	0
LST support into the future	2	AM	1	0
Similar/Cohesive	9	PM	1	0

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

What actions can we take to

### achieve our goals?

#### MORNING SESSION

##### Dog Park

Identify place for park & size - locate near Betsie Lake Utility Authority (BLUA) to dispose of waste

Funding - Public/Private partnership

Matching grant(s) for "friends of Frankfort Dog Park"

##### Self-guided Walking Tour (2) (Historic) - Tell the story of Frankfort Town & Harbor

Consolidate Research & Identify Key Geographic Location that tells the story

Matching Grants for on-going Research & signage with audio/visual support materials (2015)

##### Public Facilities at Parks - Connected to public water & sewer

Identify Priority Parks to create facilities improvements

Matching Funds & Grants from national & state funds to improve parks & recreation

Noise, light, & activity (suitable)

##### Lighthouse - Public Up Keep, improvements

Fundraising, grants, private, etc.

Vision session to see what can be done

##### Beach Safety

Define swim area

Relocate current restroom to safer & convenient spot

Improve signage

##### Boat Launch Area, restrooms, safety, etc.

Needs to be "above average" with everything it appears, fish cleaning, restrooms, launch

Action" Consider stopping at busy times to direct traffic, etc.

Improved signage

##### Connect Cannon Park at Beach (more fully)

Traffic calming: Make parking area feel like parking lot (not extension of Main St.), pedestrian island/peninsulas/stop signs; grass, etc.

Toilet facilities

##### Improve Toilets

Cannon Park & Lake Michigan (by Caleb Memorial Concrete pad)

Bellows

##### Fishing Piers (accessible for disabled)

New Pier lower to water

Also at Bellows

##### Modernize/Upkeep all public physical facilities/structures in keeping with ADA, LEED certification, green initiatives

Education to support public engagement & acceptance for project

Design & Maintenance plan

Secure funding: donations, grants, foundations, tax dollars, bonds, borrowing

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

### What actions can we take to achieve our goals?

#### MORNING SESSION

##### Skateboard facilities/Parks

- Build safe, fun place for kids to learn/go skateboarding, accessible for spectators
- Finalize location & secure funding
- Public education re: benefits of such a park (health, community-building, etc.)

##### Dog Park - for people with Dogs

- Identify Location
- secure/raise funds
- Build it: fencing, water, picnic tables, bag stands & trash receptacles

#### EVENING SESSION

##### Youth play and exercise area upgrading basketball/tennis, etc. upgrade

- Secure grants (Michigan National Resources Trust, etc.), pursue tribes, local ally lead fundraising - perhaps one big thrust (capital funding campaign)
- Establish leadership group - public, school system, coaches, business leaders, to define priorities, more detailed plan including financing
- Execute

##### Better facilities for outdoor concerts - Speakers, seating, band shell, etc.

- Secure grants per priority

##### Host facilities for youth camps - football, basketball, lacrosse, etc

- Secure grants per priority 1

##### High maintenance standards of parks and restrooms

- Regular maintenance schedule and cleaning schedule: defined maintenance and cleaning responsibilities
- Hold employees accountable

##### Better facilities for outdoor concerts - Speakers, seating, band shell, etc.

- City builds funds in budget
- Seeks grants and outside funding

##### Ensure handicap accessibility to all parks

- Develop & replace/remodel/all municipal parks & restrooms

##### Develop/Renovate Pier/Lighthouse area and include better family facilities for picnicking with safe fire & play areas

- Actively participate with Parks and Recreational Community (involvement)
- Better Enforcements throughout park system
- Grants, funding ideas & action

##### Cleaner & Greener Parks

- Develop & enforce rules
- Park & Rec Community form some sort of "Kids Fun Involvement" - internship - cleanup days?, etc.

##### Move Coast Guard back to the South Side

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

### What actions can we take to achieve our goals?

#### EVENING SESSION

##### Modern & Accessible Facilities, LEED

ADA Compliant - Hooked to sewer system (beach), LEED certification, Location determined for LMB and Cannon Park  
Secure funding (construction & maintenance)

##### Waterfront Enhancement (public)/Entrepreneurial Water Taxi

DDA/Rec Board Collaboration to determine appropriate activities & infrastructure/amenities in public space  
Vision/Design through Master Planning Process  
Secure Funding

##### Community Center

Secure Funding opportunities

##### Keep Small Town Feel - Friendly

Keep trees & gardens maintained. Tree USA, Picnic tables & facilities maintained  
Keep Beach well-maintained

##### Skate Park, Longboards, Lights, Skateboards, Trick bikes

Location & Design/Plan  
Funding, Grant(s)  
Focus Group - Visit other successful skate parks (Ludington)

##### Youth Programs (teens and pre-teens)

Get schools involved & churches; survey other successful small town programs  
Survey kids - what do they want to see? Then act up on those requests  
Gathering place for teens & pre-teens

##### Inclusive

Everyone needs to know what is available (where, hours, activities, events, publications)  
Ex. Lockhart

##### Connected to Community

Let everyone know about events, benzie-calendar.com, bulk mailing, signage - physical calendar board, website, kiosk (behind chamber),  
wifi w/ password availability  
Events & Programs that are inclusive & intergenerational, daycamp in the park, movies on a screen like at TCFF, open space, tennis lessons,  
soccer, basketball, bocce, shuffleboard, baseball, sit down & talk space, football, swimming lessons

##### Modernized Bathrooms

Changing tables, handicap accessible  
Water, soap, flushing, etc  
Signage & location (find them!)

## Frankfort Recreation Master Plan Visioning Session Results

August 6-7, 2014

What barriers stand in the way of achieving your preferred vision?	Tables mentioned	Session	Times mentioned
Funding, Money	1, 2, 2, 3, 5, 6, 10	AM / PM	7
Staffing, Lack of Staff to achieve & maintain the assets	1, 2, 6, 10	AM / PM	4
Apathy; Complacency; Lack of Community Involvement (Apathy); Public apathy & also conversely, not feeling like public going to meetings is appreciated, thus creating apathy	2, 5, 6, 9	AM / PM	4
Community Consensus; Changing mindsets - Establishing a common vision	1, 3, 5	AM / PM	3
Lack of Action, Stagnation	2, 10	PM	2
Leadership	5, 10	AM / PM	2
Not Receptive to Change; Objection / Resistance to change	6, 10	PM	2
"NIMBY" Community Perception VS. The reality of what goes on in the park	1	AM	1
Businesses close in winter	1	PM	1
Community Acceptance	6	PM	1
Connecting with the community	9	PM	1
Demographics on paper; Frankfort is an aging community	2	AM	1
Empowering people & Creating Community Pride (public school assembly)	1	AM	1
Enforcement of Public Park Rules	1	AM	1
Funding: Follow through, more manpower (volunteering), enforcement	1	AM	1
Getting young people involved	9	PM	1
Good communication - control of rumors, etc.	5	PM	1
Good Ol' Boy mentality & government & analysis paralysis	9	PM	1
Inability to look at common good, not just self interest	9	PM	1
Lack of commitment	10	PM	1
Listening to the community input, (especially when you ask for it)	9	PM	1
Make Bellows Park more known	3	AM	1
Minimum population usage (disabled)	3	AM	1
Money/Initial then maintenance	5	PM	1
More precise definition	5	PM	1
Need for Public education around goals, action needed, cost - stakeholders need to be brought in early	2	AM	1
Proper locations - lack of	1	PM	1
Properties	10	PM	1
Time	10	PM	1
Too much seasonal - not enough year-round	1	PM	1
Vocal minority objections gaining (reasonable) community support	5	PM	1
Volunteers to participate (grant writers leadership)	5	PM	1

**Frankfort Recreation Master Plan Visioning Session Results**  
August 6-7, 2014

Collective Priorities	Votes	Session	Times Mentioned
<b>Priority</b>			
Modernized Bathrooms; Park Facilities Connected to Water & Sewer (improve toilets)	28	AM / PM	2
Waterfront Enhancement/Public Gathering; More Waterfront Space (for additional activities & cultural events)	11	AM / PM	1
Youth Programs	7	PM	1
Family areas at the pier/Renovation of Pier, Lighthouse & Pier Upkeep	6	AM / PM	2
Connect Cannon Park to the Beach	6	AM	1
Dog Park	6	AM	1
Skate Park	5	AM / PM	2
Accessible Parks and Facilities	5	PM	1
Community Center	3	PM	1
Beach Safety	2	AM	1
Connected Community (communication, events, intergenerational)	2	PM	1
Self-Guided Walking Tour	2	AM	1
Accessible Fishing Pier	1	AM	1
Inclusive Parks	1	PM	1
Maintain and upkeep all facilities (and accessible, ADA compliant)	1	AM	1
Youth Camp Facilities	1	PM	1
Boat Launch (maintain, improve)	0	AM	1
Cleaner Greener Parks	0	PM	1
Outdoor Concert Facilities	0	PM	1
Small Town Friendly	0	PM	1

## Community Visioning Workshop Comment Cards

1. Please seriously use the MSU study and Planning Commission Survey as part of your (our) final report and action plan / recommendations.
2. Please do not even contemplate it in Market Square – it is residential and residents are telling me they will sell.
3. Dog Park. Dog Park. Dog Park. Dog Park.
4. Green necklace: ability to get to parks etc.. safely on foot or bike. (shows an image of parks connected to the downtown and the trail by dotted lines)
5. Need for a dog park.
6. 1) Dog park (is intergenerational, for example). 2) On the subject of youth programs: we don't need a dedicated facility that is used 100% of the time and has a parent supervisor. No kid will use that. Rather, we need to create events, places, people, to interact with. Example: events, lessons. Kids want to go to coffee shop, if it stayed open later. 3) I felt like besides our group (Table #9) we sort of lost the idea of "visioning". Yes modern and handicap accessible bathrooms will mean people in wheelchairs can go to the bathroom in our parks, but what would they do in our parks? No events, no inclusivity, etc. Need to focus less on cement and concrete and funding, and more on creating community and opportunities to interact. That is vision (less action).
7. 1) Create a North Pier Preservation Group, 2) Update Frankfort website with high quality photographs
8. I don't think Mineral Springs Park would be a good place for a Skate Park. It should be somewhere that is open and farther away from Residential and because of skateboard wheels on the ramps and yelling.
9. Don't forget about these great community resources: 1) Marina is welcoming and well-placed 2) Downtown
10. Concerned that a skateboard park would be placed in a residential location.
11. The lights for the tennis courts are useless. Save the city money and remove them. Keep the basketball lights. The kids love them.
12. Thought there would be more interest in a dog park.

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# Planning Commission Restroom Facility Survey

City Residents

N = 37

## City of Frankfort Public Facility Survey

- ❖ The City of Frankfort currently owns ten public restroom facilities and uses additional portable restroom facilities for major events.
- ❖ The City's Planning Commission is developing minimum operating standards for all existing and future city public restrooms.
- ❖ The purpose of the survey: gather information and gain insight before setting any standard for current and future facilities.
- ❖ **Please, complete the entire survey and return by April 30, 2012.**
- ❖ Written copies available at City Hall, Benzie Shores District Library, Frankfort-Elberta Area Chamber of Commerce, and Benzie County Chamber of Commerce in Benzonia.
- ❖ Return completed survey to Frankfort City Hall in person at 412 Main Street, or by mail at P.O. Box 351, Frankfort, MI 49635.

In order to obtain accurate information, each individual participating in this survey please complete one only. Incomplete or multiple copies of surveys will be voided and not included as part of the survey results.

### Facilities Survey

In an effort to enhance the experience for visitors and residents, please indicate the importance of the items below, whether you would want and/or expect them to be included as part of the municipal restrooms. Please rank each item using the following scale, a single mark under the appropriate number.

Strongly Important... Important... Somewhat Important... Hardly Important... Not Important  
5                      4                      3                      2                      1

For ALL Municipal Restroom Facilities	5	4	3	2	1
4.51 1.Flush toilets, connected to municipal sewers					
4.51 2.Sinks with running water and soap available					
4.27 3.More than one stall to accommodate multiple users					
3.43 4.Baby changing stations for both men and women restrooms					
3.03 5.Access to running water on the outside of the building					
4.86 6.Restrooms cleaned and sanitized on a scheduled basis					
4.51 7.Restrooms regularly monitored for & repaired to eliminate graffiti & vandalism					
2.84 8. Security Camera System (please list other items, use reverse side if needed)					

For a facility that services the **Lake Michigan and Crystal Lake Beach Parks**, please indicate the importance of these **additional** amenities listed below; whether you would want and/or expect them to be included as part of its municipal restrooms. Please rank each item using the following

Strongly Important... Important... Somewhat Important... Hardly Important... Not Important  
 5 4 3 2 1

3.08  
 2.24  
 3.81

Frankfort Beach Park areas	5	4	3	2	1
1. An outdoor foot washing station					
2. An outdoor quick rinse cold shower					
3. An outdoor drinking fountain					
4. Other (please list)					

Other comments related to municipal restrooms: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All forms must have your residential Zip Code \_\_\_\_\_ in order to disaggregate responses from Benzie County Residents from those who live in other counties or states

You may provide the following information. Thanks for participating in this survey. Remember, the deadline for submitting the survey is April 30, 2012.

Name: \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_  
 E-mail address: \_\_\_\_\_

Non Residents

N = 40

**City of Frankfort  
Public Facility Survey**

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Strongly Important... 5    Important... 4    Somewhat Important... 3    Hardly Important... 2    Not Important 1

	For ALL Municipal Restroom Facilities	5	4	3	2	1
4.78	1.Flush toilets, connected to municipal sewers					
4.80	2.Sinks with running water and soap available					
4.48	3.More than one stall to accommodate multiple users					
4.05	4.Baby changing stations for both men and women restrooms					
3.51	5.Access to running water on the outside of the building					
4.75	6.Restrooms cleaned and sanitized on a scheduled basis					
4.70	7.Restrooms regularly monitored for & repaired to eliminate graffiti & vandalism					
3.77	8. Security Camera System (please list other items, use reverse side if needed)					

For a facility that services the **Lake Michigan and Crystal Lake Beach Parks**, please indicate the importance of these **additional** amenities listed below; whether you would want and/or expect them to be included as part of its municipal restrooms. Please rank each item using the following

Strongly Important... Important... Somewhat Important... Hardly Important... Not Important  
 5 4 3 2 1

3.53  
 3.35  
 4.10

Frankfort Beach Park areas	5	4	3	2	1
1. An outdoor foot washing station					
2. An outdoor quick rinse cold shower					
3. An outdoor drinking fountain					
4. Other (please list)					

Other comments related to municipal restrooms: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All forms must have your residential Zip Code \_\_\_\_\_ in order to disaggregate responses from Benzie County Residents from those who live in other counties or states

You may provide the following information. Thanks for participating in this survey. Remember, the deadline for submitting the survey is April 30, 2012.

Name: \_\_\_\_\_

Home Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address: \_\_\_\_\_

Combined

N = 79

2-Invalid

**City of Frankfort  
Public Facility Survey**

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**Facilities Survey**

In an effort to enhance the experience for visitors and residents, please indicate the importance of the items below, whether you would want and/or expect them to be included as part of the municipal restrooms. Please rank each item using the following scale, a single mark under the appropriate number.

Strongly Important... 5    Important... 4    Somewhat Important... 3    Hardly Important... 2    Not Important 1

For ALL Municipal Restroom Facilities	5	4	3	2	1
4.65 1.Flush toilets, connected to municipal sewers					
4.66 2.Sinks with running water and soap available					
4.38 3.More than one stall to accommodate multiple users					
3.75 4.Baby changing stations for both men and women restrooms					
3.28 5.Access to running water on the outside of the building					
4.81 6.Restrooms cleaned and sanitized on a scheduled basis					
4.61 7.Restrooms regularly monitored for & repaired to eliminate graffiti & vandalism					
3.32 8. Security Camera System (please list other items, use reverse side if needed)					

For a facility that services the **Lake Michigan and Crystal Lake Beach Parks**, please indicate the importance of these **additional** amenities listed below; whether you would want and/or expect them to be included as part of its municipal restrooms. Please rank each item using the following

Strongly Important... Important... Somewhat Important... Hardly Important... Not Important  
 5 4 3 2 1

Frankfort Beach Park areas	5	4	3	2	1
3.31 1.An outdoor foot washing station					
2.82 2.An outdoor quick rinse cold shower					
3.96 3.An outdoor drinking fountain					
4.Other (please list)					

Other comments related to municipal restrooms: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All forms must have your residential Zip Code \_\_\_\_\_ in order to disaggregate responses from Benzie County Residents from those who live in other counties or states

You may provide the following information. Thanks for participating in this survey. Remember, the deadline for submitting the survey is April 30, 2012.

Name: \_\_\_\_\_

Home Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address: \_\_\_\_\_

# Planning Commission Restroom Facility Field Survey

Chamber discussion  
adopt

① / ② / ③ / ④ / ⑤  
 Marina Fish Stn Mkt Sq 7th Av LM Beach  
 City Hall Min Sprg City Hall Fish Stn Mkt Sq 7th Av LM Beach

FPC: restroom Visit	City Hall	Min Sprg	Marina	Fish Stn	Mkt Sq	7th Av	LM Beach
Date 7/13/2012/time	4.06pm	3.30pm	3.45pm	3.15pm	3pm	4.30pm	4.15pm
<b>Facility Description</b>							
Mens Flush Toilets	yes	yes	yes	yes	yes	no	no
Wmns Flush Toilets	yes	yes	yes	yes	yes	no	no
Mens Number of Stalls	1 reg st + 2 u + 1 ADA st	1 reg st & 1 U, no ADA st	2 reg st + 1 u + 1 ADA st	2 reg st + 2 u	1 reg st + 1 u	1, not flush & no urinal	1, not flush & no urinal
Wmns Number of Stalls	2 reg st + 1 ADA stall	2 reg st, no ADA st	3 reg st + 1 ADA st	2, with 1 of them barely ada	1 reg st	1, not flush	1, not flush
Mens Stall Doors	yes	no	yes	yes	yes	external only	external only
Wmns Stall Doors	yes	no	yes	yes	yes/needs repair	external only, needs cleaning	external only, needs cleaning
Mens ADA compliant	1 ADA stall, but doors too heavy, no auto assist	no	1 st fully compliant, but exterior door & password entry pad difficult from wheelchair	re-examine	no	no	ADA inside stall but door hard to open. Rails??
Wmns ADA compliant	1 ADA stall, but doors too heavy, no auto assist	no	1 st fully compliant, but exterior door & password entry pad difficult from wheelchair	1 stall is wider, but otherwise barely ADA. No rail. Exterior door not ada??	no	no	ADA inside stall but door hard to open. Rails??
Mens Lighting	good	good	good	good	inadequate	none	ok
Wmns Lighting	good	good	good	good	inadequate	none	ok
Gene Facility "Bonus Points"	Mens and Womens have Baby Changer		best of city facilities				
<b>Facility Hygiene</b>							
Mens Sink Faucets working	yes	yes	yes	yes	yes	none	no water

Wmns Sink Faucets working	yes	yes	yes	yes	yes	yes	no water
Mens Soap	yes	no	yes	yes	yes	yes	sanitiser
Wmns Soap	yes	no	yes	yes	yes	yes	sanitiser
<b>FPC: Restroom Visit</b>	<b>City Hall</b>	<b>Min Sprg</b>	<b>Marina</b>	<b>Fish Stn</b>	<b>Mkt Sq</b>	<b>7th Av</b>	<b>LM Beach</b>
Mens Sufficient Paper Supplies, on inspection date	yes	enough, but would soon run out	yes, with spare rolls available	yes	barely adequate	enough, but would soon run out	no
Wmns Sufficient Paper Supplies, on inspection	yes	enough, but would soon run out	yes	yes	barely adequate	adequate, but roll placed high	no
Mens Wastebasket	overflowing, waste paper on floor	<b>re-examine</b>	ok	ok	too small. Overflowing	no	no
Wmns Wastebasket	overflowing, waste paper on floor	good size, no overflow	ok	ok	too small. Overflowing	none	no
<b>Facility General Condition</b>							
Mens Overall cleanliness	excellent but good for waste paper on floor	good	superb: the	good but floor needs sweep	porcelain clean, walls needs good clean (esp for cobwebs) inside & out.	dirty	poor, floor stained and smelly round commode. Cobwebs on ceiling need removing
Wmns Overall cleanliness	excellent but good for waste paper on floor	Good	superb: the	good, floor clean	porcelain clean, walls needs good clean inside & out.	dirty	poor, though better than Mens. Cobwebs on ceiling need removing.
Gene	Cleanliness of sinks, toilets, urinals ("porcelain"): All except 7th Ave and LM Beach are clean with no smell.						
Mens Smell	none		none	none	none	bad	not as bad on this day as on some occasions. Entry alcove of Mens used as pee-station, stained dirty smelly. Camera would identify/deter

WmmsSmell	none	none	none	none	none	none	none	bad	not as bad on this day as on some occasions
FPC: Restroom Visit	City Hall	Min Sprg	Marina	Fish Stn	Mkt Sq	7th Av	LM Beach		
FPC: Restroom Visit	City Hall	Min Sprg	Marina	Fish Stn	Mkt Sq	7th Av	LM Beach		
Gene Graffiti	none	none	none	none	graffiti present inside	none	none		
Gene Running Water	Outside	not applicable	no outside faucet, but secure private	drinking fountain, but not running water	faucet present, inoperative	none?	outside faucet in place but lacks handle		
Gene Repairs Needed	none	None interior. All exterior wood needs replacement or at least painting. Identification of Mens and Womens from outside is not good. Mens has a ripped screen. Wood at front needs extensive repair; rotten wood & exposed nails	Fascia needs re-sealing or re-painting to prevent deterioration	Mens has one missing screen and one missing window and Womens has torn screen (think I got this right). Exterior drinking fountain dirty, lime encrusted. Exterior doors need old scotch tape removing. Cobwebs need removing. Inside of exterior door to Mens needs painting	Exterior siding and doors (esp Womens) need repair	Wood at bottom of exterior walls is rotting.			

## Comments Received During the Plan Preparation

Sent: Thursday, July 31, 2014 4:10 PM  
To: Joshua Mills  
Subject: Envisioning Project

Dear Mr. Mills,

Thank you for allowing us the chance to offer our input on the Envisioning Project as it relates to the restroom at the beach. Our thoughts are:

1 - The city has a wonderland of Lake Michigan opportunities and has done it well as it relates to the downtown open space, the boat launch area and purchase of the lighthouse.

2 - It is unfortunate that the beach "restroom" facility does not enhance the other improvements. Since it is not connected to the city water system and needs to be pumped, it is smelly and unsanitary. This particular restroom facility does not give a good impression of the city of Frankfort. We watch people as they exit the facility and as they speak to their companions, if physical manipulations and gyrations are any indication, they agree with us.

3 - A Canon Park restroom and adjunct facility seems a logical solution to the situation.

We came to Frankfort in 1982 and were of the partnership that bought the old Sou'wester Motel property and transformed it to what it is today.

Sent: Thursday, July 31, 2014 9:04 AM  
To: Steve Campbell; Joshua Mills; s\_barres@yahoo.com  
Subject: Re: Park and Recreation Visioning Meetings - Attendance or correspondence requested

Hello,

I hope this finds you well and having a busy summer in Frankfort.

It looks like the residents of Frankfort are serious about making a plan for this to be a visitor friendly destination.

I feel that it is very important to have a clean restroom available for visitors. However, I don't think that it should be in the current location.

There are many other sites that could be considered where the facility would not be part of the beach view.

Cannon Park seems to be logical location.

I will not be able to attend either of the meetings. I do, however, look forward to hearing about all the plans for the future. As a property owner in Frankfort, I especially hope to see the issue of the restroom on the beach settled. If I were there, I would strongly recommend relocation.

**Date:** August 4, 2014 at 8:00:31 PM EDT  
**To:** Joshua Mills <[JMills@cofrankfort.net](mailto:JMills@cofrankfort.net)>  
**Cc:** Steve Campbell <[stevec@harborlightsresort.net](mailto:stevec@harborlightsresort.net)>, "Dan R. Kunitzer" <[dkunit@aol.com](mailto:dkunit@aol.com)>  
**Subject:** Restrooms

Josh,

Thank you for allowing input on this important matter for our lovely community. Dan and I had to be out of town for meeting this Wednesday and Thursday .

The pristine beauty of our beach is degraded by the presence of an outhouse so near. The nearby park is so close and available and is a logical, "no- brainer" solution. The beach is one of our community's greatest assets. Let's make it classy with a real, well- designed, toilet flushing restroom of which we can all be proud.

Thank you for your attention to this matter.

**Date:** August 5, 2014 at 12:00:25 PM EDT  
**To:** Joshua Mills <[JMills@cofrankfort.net](mailto:JMills@cofrankfort.net)>  
**Cc:** "[stevec@harborlightsresort.net](mailto:stevec@harborlightsresort.net)" <[stevec@harborlightsresort.net](mailto:stevec@harborlightsresort.net)>  
**Subject:** outhouse on the beach

Dear Mr Mills

I own Condo unit 98 at the Harbor Lights Resort. The NW corner of my deck is closest to the outhouse of all the units at Harbor Lights. I have family members

from out of state that spend time with us each year at the resort. It has become a highly irritating issue for my wife and myself. Young kids even urinate on the

outside against the south wall on the assumption that no one from the beach can see them. The odor has improved this year but it still comes and goes. What really grinds me is how the facility was built with no input from the residents and

now it drags slowly through the discussion process. This is a real black eye for the city. Please move it to Canon Park. Thank you.

Date: August 5, 2014 at 4:27:49 PM EDT

To: Joshua Mills <JMills@cofrankfort.net>

Cc: Steve Campbell <stevec@harborlightsresort.net>, "s\_barresi@yahoo.com" <s\_barresi@yahoo.com>, jacwise-eecs.umich.edu <jacwise@eecs.umich.edu>

Subject: Community Visioning Input

Mr. Joshua Mills  
Frankfort, Michigan, City Superintendent

Dear Josh --- We regret not being able to attend the Community Visioning Workshop this week but would like to take this opportunity to share some thoughts with you, especially on the city's recreational facilities. We have owned a condominium in Frankfort since 1995 and have been spending more and more time there since retiring from the engineering faculty at the University of Michigan. Frankfort is a wonderful resort town in a beautiful area of our state. Its downtown is a treasure, but its beautiful lakefront is what attracted us here almost twenty years ago. Although there is good support from the many restaurants and shops along Main Street and from the various recreational facilities available (and those in Mineral Springs Park have been much improved in the past couple of years), the lakefront is what makes Frankfort what it is. I grew up in Michigan City, far to the south, and its lakefront was a beautiful attraction as well, but years of neglect have caused that lakefront, and the city itself, to become run down. It is no longer an attractive place to live. Frankfort still has a great lakefront, but keeping it that way will take careful planning and some investment. Hence, this Community Visioning Workshop is very important.

When the restroom facility was installed at the south end of the beach parking lot several years ago, many of us with condos at Harbor Lights were dismayed. It was hard to believe that such a facility would be sited directly in front of the condos (without any discussion with us) and harder still to believe that it was actually going to be an "outhouse," not plumbed into city services. Certainly placing it either in Cannon Park or backed into a dune on the beach itself would have placed it closer to the area used by residents and non-residents alike. But I never fully appreciated the problem that facility represents until about two years ago when I walked into it. I was appalled. I know some of the arguments against plumbing it into city water, but they pale in comparison to the problems of not doing so.

When I have seen it, the facility has been filthy, with no water to wash hands with, no mirror, and not even a hook to hang clothes on. Also, when the sewage is pumped out of the facility, the odor is sometimes so bad that we have to close our windows for hours. The last time it was pumped out (about a week ago), you could smell the stench all the way downtown. In my judgment, it would have been much better not to have built anything than to have built that facility. What is there tells visitors to our lakefront that the city doesn't care much about them or the lakefront. So if you are looking at recreational priorities for the city, I would urge you to put a new beachfront facility at the top of the list, sited either in Cannon Park or on the beach itself. It is an investment that I believe is essential for the city to make. It would be a mistake to think that since the lakefront is nice now it will always be that way. That's what Michigan City seems to have done. They lost their crown jewel and initiated a long period of decline for their city. Frankfort can do better.

My best to you as you work through these planning efforts. They are critically important.

**Date:** August 6, 2014 at 4:19:39 PM EDT  
**To:** Joshua Mills <JMills@cofrankfort.net>  
**Cc:** "s\_barresi@yahoo.com" <s\_barresi@yahoo.com>, Steve Campbell  
 <stevec@harborlightsresort.net>  
**Subject:** Community Visioning

Dear Mr. Mills,

Unfortunately, I am not able to attend any of the brainstorming sessions, but remain very interested in community development for parks and recreational areas. With tourism having a major economic impact in Frankfort, the vision of a "world class" destination should be the driver of future plans. This would include recreational facilities, activities, parking, restrooms, etc. Currently the beachfront restroom does not meet the vision. Future plans should relocate this restroom to Cannon Park. It should include connection to a sanitary sewer, running water, shower facilities and be of adequate size to accommodate the many guests who come to our area. Both current residents and visitors deserve clean and sanitary facilities! Please include these suggestions in your discussion.

August 21, 2014

Mr. Joshua Mills  
 Frankfort City Superintendent  
 412 Main St.  
 Frankfort MI 49635

Dear Mr. Mills,

I was interested to read about the visioning sessions the city held regarding the Frankfort Recreation Master Plan and its Community Visioning Workshop. Although I am not a resident of the city, I am a member of the Periwinkle Garden Club which has strong ties to the beautification of the city parks.

I have long thought that the installation of planters and urns that older gardeners could maintain while standing or seated would be a great addition to the park landscapes. While this would not apply to Rotary Park, it certainly would apply to Mineral Springs Park. If our older members could garden while standing or seated, they could contribute more volunteer hours to the city's parks.

Many local landscapers and commercial suppliers have such planters available in a variety of heights. The Botanic Garden now under development in Traverse City has several now in use. I also volunteer there.

Please include this suggestion in the results of the Community Visioning Workshop. I was out of the state at the time of the meetings and unable to attend.

2/4/13

## FRANKFORT BEACHFRONT PARK

Enhancing the Frankfort beach area should be a significant benefit to the community. By making the beach area more attractive, a key component of the local economy, tourism, would be strengthened, and the city would be an even more enjoyable place to live.

Among the possible enhancements for the beach area are:

- Improved sanitary facilities
- Improved pedestrian access to the beach
- Improved utilization of Cannon Park
- Integration of the Betsie Valley trail, and possibly the Art Center
- Lighthouse display
- Improved parking

A few comments on each of these items follow.

The location of sanitary facilities has been a contentious issue; no one wants it to be near where one lives or in one's line of sight. Three locations are being considered: the current location at the south end of the parking area in front of the condos, on the beach in front of the current dune, and in Cannon Park. Comparison of the alternatives is done in the attachment.

Improved pedestrian access to the beach would involve principally access in the area of Main St., with no changes at Sac St. or Miami St. Traffic calming at the intersection of Main and Michigan and improved safety for people accessing the beach from the south side of Main St. would be the key enhancements.

Cannon Park is in a very desirable location and is very underutilized and under-cared for. Improved utilization of Cannon Park would involve adding sidewalk along Main St. and improving connection to the beach. The park's esthetics would be improved if water was provided for the trees (which are dying one by one) and for the grass.

The Betsie Valley trail ends here. A trail-head facility would be a good enhancement, and could be a source of funding. The Art Center, south on Second St., will likely increase pedestrian traffic in the Cannon Park area.

The city is in the process of taking ownership of the lighthouse. A display recounting its history would be a worthwhile addition to the beach area.

The parking area on the beach at the end of Main St. might be enlarged, or revised to add parking spaces.

#### POSSIBLE PLAN

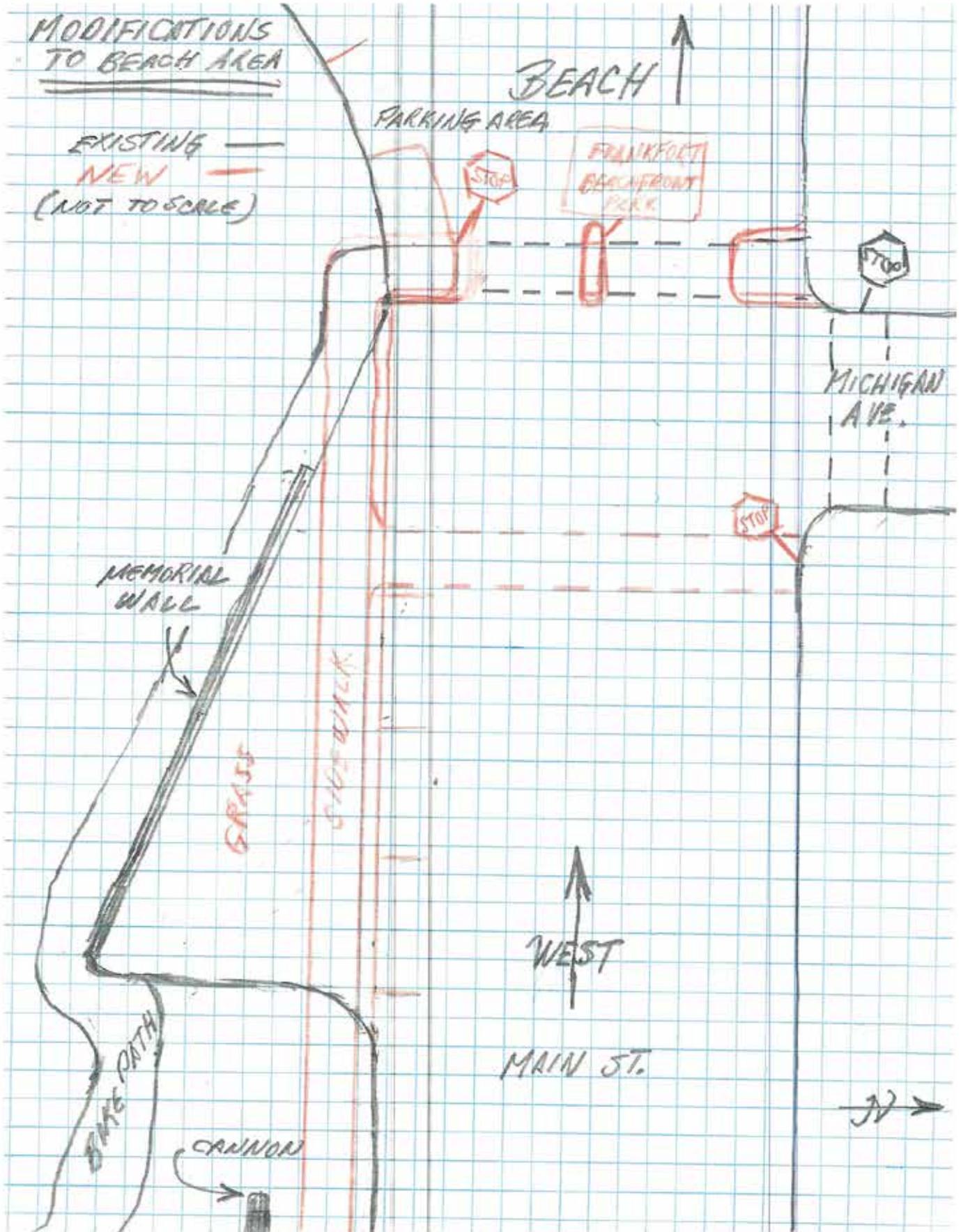
The elements of a possible plan are:

-Revise the area in the vicinity of the intersection of Main St. and Michigan Ave. (See attached drawing A.) The physical changes would be to straighten the south side of Main St. along the line established by the north edge of Cannon Park, eliminating the turning area in front of the Memorial Wall. This area would now be in Cannon Park. Sidewalk would be built along the north side of Cannon Park to as far west as the line of the walk on the west side of Michigan Ave. The walkway, from the northwest corner of Main and Michigan across Main St. to the walk along Cannon Park, would be raised slightly as it crosses Main St. This raising of the walk, along with narrowing the street and adding a center island, would calm traffic and clearly delineate the walkway. Stop signs would also be added. These changes should calm traffic, connect Cannon Park to the beach, improve pedestrian access and safety, and possibly allow for additional parking in the beach area which would now feel more like a parking lot.

-Construct a facility in Cannon Park on the south edge of the park: This building would house sanitary facilities, a wall space for lighthouse information, and whatever is desired for a trailhead (see attachment). In addition, improvements should be made on the west side of the Caleb memorial (at the foot of the breakwater) for movable sanitary facilities. This would entail a concrete pad and an enlarged backboard for the memorial to hide the facilities.

These enhancements should create a more coherent beachfront park. Funding would be through both grants and donations.





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# Notice of Plan Availability for Public Review

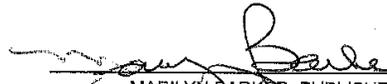
## AFFIDAVIT OF PUBLICATION

State of Michigan  
                          )SS  
County of Benzie

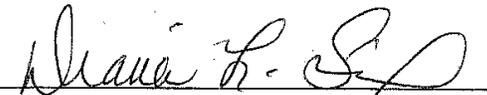
Marilyn Barker, being duly sworn, deposes and says that he/she is one of the editors, publishers of the Benzie County Record Patriot, a newspaper printed, published and circulated in said County of Benzie, and that the annexed notice of CITY OF FRANKFORT-5-YEAR RECREATION & MASTER PLAN PUBLIC REVIEW & COMMENT PERIOD was duly printed and published in said newspaper at least once each week for ONE (1) weeks in succession commencing on the 17TH day of SEPTEMBER A.D. 2014 and ending the the 17TH day of SEPTEMBER A.D. 2014.

**PUBLIC NOTICE  
CITY OF FRANKFORT  
BENZIE COUNTY  
5-YEAR RECREATION AND  
MASTER PLAN  
PUBLIC REVIEW AND  
COMMENT PERIOD**

The City of Frankfort is in the process of updating the Five Year Recreation Master Plan. As part of the process, a draft of the plan is available for public review and comment. Paper copies of the draft plan are available during regular business hours at City Hall, 412 Main St., Frankfort, MI 49635. (Open Monday-Friday, 8:00 a.m. until 5:00 p.m.) or on the web at [www.frankfortmich.com](http://www.frankfortmich.com). Comments will be accepted from September 17th, 2014 until October 16th, 2014 (30 days) by the City and online at [jmills@cofrankfort.net](mailto:jmills@cofrankfort.net).  
Sept. 17, 2014

  
MARILYN BARKER, PUBLISHER

Subscribed and sworn to before me, this 17TH  
day of SEPTEMBER, A.D. 2014.

  
Notary Public Diana L. Six, Maristee County  
Acting Benzie County  
My Commission Expires May 5, 2020

## Comments Received During Public Review Period

Josh Mills  
Frankfort City Superintendent

September 22, 2014

Thank you for allowing me to scan through the draft of the Recreation Master Plan 2015-2019. A few things caught my eye that I feel should be reviewed:

Page 8) 2nd paragraph on the right side, 2nd line..."...who are *elected* from within the community." I do not recall being elected as a volunteer to serve on the Recreation Board nor do I remember ever voting for anyone.

Page 10) Table 2, 9th Item states things as completed in 2010 which are not really there.

Page 91) Items 2 and 3 listed as, "...barriers to accomplishment of the vision."

Item 2) Perhaps the word *program* needs to be emphasized. In college, training for a career in Physical Education, it was drilled into our heads that, "Lack of facilities is no excuse for lack of an adequate program." A corollary might be that facilities don't make programs, staff does.

Item 3) Apathy, complacency, lack of community involvement.....I have to assume the references were simply to attending public meetings and not really community involvement. Without any real thought many volunteer groups come to mind that enhance recreation and the parks. There are many!! Periwinkles, Friends of the Library, Tree Board, High School Honor Society and teams, Coast Guard, people that organize volleyball and tennis groups that welcome all comers, Kid's Fishing and the many youth athletic organizations

### Personal Thoughts:

1) A staff person could provide supervision, planning, coordination, recruitment and (maybe most important) communication and publicity for non-business related events in the City of Frankfort.

2) I do not know if I'll be in town for the next review meeting so I'm attaching a proposal I hope will help resolve the long standing and difficult problem of a Beach Bathroom.

**Sent:** Monday, October 06, 2014 3:34 PM  
**To:** Joshua Mills  
**Subject:** comments on draft recreation master plan

Thank you for the opportunity to comment on the draft recreation plan.

I have been a summer resident for 60 years, owner of a cottage located at 185 S. Shore East, in Crystal Lake Township, 1/4 mile west of the Frankfort public beach at 7th Street/Bellows. My comments will only address that park, although I do use other recreational facilities in Frankfort. Personally, over the years my family and I have utilized the children's playground equipment and the boat launch at Bellows Beach. Activities at the park can also impact my own property, since it is so close by.

The plan's survey results clearly show that both residents and visitors highly value their beaches, so some omissions regarding the Crystal Lake beach were disappointing.

1. No mention was made of the urgent need to control the erosion now taking place there, which is contaminating the water with E. coli bacteria whenever there is a rain storm. This should be the highest priority, especially since it impacts a much greater part of Crystal Lake than the immediate beach.
2. While the plan makes vague reference to improving the existing boat launch, any improvements in that regard (which would attract more and larger watercraft) need to be coupled with strict enforcement of the township ordinance that requires boaters to wash their craft if they have been recently operated in other bodies of water, which is intended to prevent the introduction of invasive species into Crystal Lake. Effective enforcement would require signage to educate the public about the ordinance, regular patrols by law enforcement, and in reality, some equipment for carrying out boat washing.
3. Improvement of the existing boat launch also would need to be combined with improved parking for boat trailers, since they currently park alongside Bellows Road, creating a traffic hazard and obstructing the views of beach-users crossing the road.

Thank you for this consideration as you plan improvements in Frankfort's recreational activities.

## Proposal for a Frankfort Beach Bathroom

### Part of the Frankfort Heritage Is commercial fishing

I have seen and used public toilets over much of the world and have dug my own on a number of occasions. There are a very few that made a lasting impression. One was in Iceland at a beach in a Port City. It caught my eye because it reminded me of the fishing boats I have seen over the years in Chicago, Benton Harbor, Leelanau and Frankfort when I first came here. It was a shield for a port-a-pottie at the end of a business road. I have no memory of the toilet itself.

The idea of a sculpture as a monument (however small) to the fishing industry here with a reel of drying gill net has popped into my head many times during the past 15 years or so. When I read Jon Hawley's book on Betsie Lake and then read the draft of the Recreation Master Plan I was moved to do something.

If a location with water and sewer can be agreed upon by the appropriate bodies for a low profile building or facade to resemble a fishing trawler either coming, going or in profile with a scale-sized net reel which would accommodate the needs of people and maintenance ease (hoseable epoxie?), I am willing to contribute a noticeable amount of money to it's planning.

**From:** Samuel Barresi <[s\\_barresi@yahoo.com](mailto:s_barresi@yahoo.com)>  
**Date:** October 20, 2014 at 9:08:50 AM EDT  
**To:** Joshua Mills <[JMills@cofrankfort.net](mailto:JMills@cofrankfort.net)>  
**Cc:** Bruce Campbell Ogilvie <[glengerrick@gmail.com](mailto:glengerrick@gmail.com)>  
**Subject:** Rec. Master Plan

Josh,

This is a follow up to earlier conversations and review we have had regarding the Draft of the Recreation Master Plan that Beckett-Raeder developed. Unfortunately I am unable to attend today's Rec Board meeting to go over the document as I am downstate on business. Bruce and I have individually and collaboratively reviewed the document and have found it needs significant editing. We have found incorrect grammar, misspelled words, incorrect usage of words and most concerning incorrect or missing information. As stated before, these were too numerous to list the feedback on the city's website. This document is too important to approve it in its current state as it reflects on the image and reputation of Frankfort. Again, I am willing to serve on a committee and/or work with you and the B-R consultant (Kristen???) who put this together to edit and correct the document so that it will be something the entire city can be proud of rather than simply having a document that complies with a requirement. Please share my thoughts and willingness to do this with the Rec Board. Thank you.

Sam Barresi

# Notice of First Public Hearing

## AFFIDAVIT OF PUBLICATION

State of Michigan  
                          )SS  
County of Benzie

Marilyn Barker, being duly sworn, deposes and says that he/she is one of the editors, publishers of the Benzie County Record Patriot, a newspaper printed, published and circulated in said County of Benzie, and that the annexed notice of CITY OF FRANKFORT-5-YEAR RECRATION MASTER PLAN PUBLIC HEARING was duly printed and published in said newspaper at least once each week for ONE (1) weeks in succession commencing on the 8TH day of OCTOBER A.D. 2014 and ending the the 8TH day of OCTOBER A.D. 2014.

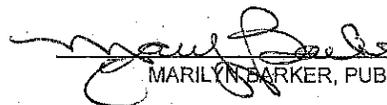
**PUBLIC NOTICE  
CITY OF FRANKFORT  
BENZIE COUNTY  
5-YEAR RECREATION  
MASTER PLAN  
PUBLIC HEARING**

The City of Frankfort is in the process of updating the Five Year Recreation Master Plan. As part of the process, a Public Hearing will be held on Tuesday, October 21st, 2014, 7:00 p.m., at City Hall, 412 Main Street, Frankfort, MI 49635, to solicit comments on the following item:

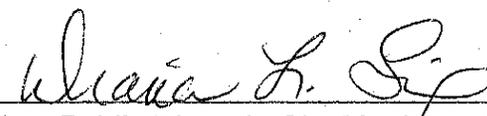
**Adoption of the City  
of Frankfort  
Recreation Master Plan  
2015-2019**

All interested citizens are requested to attend the public hearing.

Comments on the draft plan are being accepted until October 16th, 2014. A draft of the plan is available during regular business hours at City Hall, 412 Main St., Frankfort, MI 49635 (Open Monday-Friday, 8:00 a.m. until 5:00 p.m.) or on the web at <http://www.frankfortmi.ch.com> October 8, 2014

  
Marilyn Barker, PUBLISHER

Subscribed and sworn to before me, this 19TH  
day of NOVEMBER, A.D. 2014.

  
Notary Public Diana L. Six, Maristee County  
Acting Benzie County  
My Commission Expires May 5, 2020



Regular Minutes  
October 21, 2014  
Page – 2 –

Motion by Johnson, seconded by Holwerda approving monthly voucher #45644 in the amount of \$20,000.00 to Luedtke Engineering for the Emergency Dredge Project as presented.

RC: Yeas: Condon, Holwerda, Johnson, Walenta      Nays: None  
Abstained: Luedtke      Motion      CARRIED

Motion by Holwerda, seconded by Luedtke approving monthly vouchers #45710-45767 in the amount of \$145,584.93 as presented.

RC: Yeas: All      Nays: None  
Motion      CARRIED

**Committee Reports**

***a) Personnel/Public Safety***

The TPOAM contract is on the agenda for this evening.

***b) Finance***

Finance committee met on October 14<sup>th</sup>. The budget amendments are on the agenda. Auditors mentioned that the City had tapped into their fund balance but still maintained the 15% threshold. The City will put more money toward funding the unfunded liabilities for OPEB and the pension plan.

***c) Water/Sewer & Solid Waste***

A meeting to go over Ms. Elias' claim will have to be rescheduled.

***d) Recreation Board***

At the Master Plan review, the skate park was discussed as well as a safety zone for swimmers at the Lake Michigan beach and dogs on the beach.

***e) Fire Advisory***

No meeting

***f) Planning Commission***

There was a pre-application meeting for the Marina at Harbor Lights project.

***g) Airport Authority***

One person, Mr. Kirk responded to the ad for an airport manager. He would still need to pass a test to run the airport as well as provide his insurance. The airport manager contract will be drawn up once a salary is negotiated.

***h) Grants***

Closing out the Safe Routes to School Grant. The SAW grant through the MDEQ is still available. Mills will be starting the application process for a tribal grant for the fire department. Mills figures it will cost at least \$200,000 to get the lighthouse painted and would like to find funds to go toward that.

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 October 21, 2014  
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**i) BLUA**

Everything is going fine.

**j) Brownfield Redevelopment**

Nothing to report.

**k) Marina Authority**

No meeting

**l) Tree Board**

Discussed fall tree planting. The tree board will be doing a tree poster audit and may do limited edition posters in the future.

**m) Downtown Development Authority**

Met last night and discussed consultants to help with development and the TIF plan. Received proposals from Wade-Trim, Grand Traverse Engineering and Beckett& Raeder.

**n) Commissioner's Report**

Commissioner Griner was unable to attend.

**Departmental Reports**

***Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.***

***Clerk/Treasurer*** – Kidder reported on the November election and healthcare.

***Superintendent*** – Mills reported on monthly and annual totals for fire and 1<sup>st</sup> responder runs. The State is looking at clearing out the storm drains on M-22 by Graceland. The Planning Commission is reviewing traffic and parking for the Marina at Harbor Lights additions.

***Chief of Police*** – Lozowski reported that Officer Cavric is scheduled to be back to work on 25<sup>th</sup> of October.

**Old Business**

***None***

**New Business**

***A) Sidewalk Café Request - Mills***

Discussed liquor license, fencing, defined space and the ordinance and glassware.

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October 21, 2014  
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Motion by Holwerda, seconded by Johnson to allow Cru Cellars’ request to place outdoor seating with food and liquor service at its location at 411 Main Street, Frankfort for a 1-yr trial period and have a committee to form guidelines and parameters to better define the ordinance.

RC: Yeas: All  
Nays: None  
Motion CARRIED

***B) Budget Amendments - Kidder***

Motion by Luedtke, seconded by Condon to authorize budget amendments as presented and also move \$60,000 from water fund reserves to the sewer fund as a loan.

RC: Yeas: All  
Nays: None  
Motion CARRIED

***C) Annual Maintenance Agreement/BCRD - Mills***

Motion by Johnson, seconded by Walenta to allow City Superintendent to sign Street Maintenance Agreement between the City of Frankfort and the Benzie County Road Commission.

RC: Yeas: All  
Nays: None  
Motion CARRIED

***D) Corps Dock Lease Renewal - Mills***

Motion by Condon, seconded by Walenta to authorize City Superintendent Josh Mills and Mayor Robert Johnson to sign the Supplemental License Agreement with the U.S. Corps of Engineers authorizing the use of a portion of property owned by the City of Frankfort as a dredge material offloading site and also authorizes intermittent moorage of vessels for the Corps of Engineers and/or its contractors.

RC: Yeas: All  
Nays: None  
Motion CARRIED

***E) Recreation Master Plan Resolution– Mills***

During this part of the meeting Josh asked for a motion to open up a Public Hearing regarding the Recreation Master Plan.

Motion by Johnson, seconded by Holwerda to open the Public Hearing regarding the Recreation Master Plan.

RC: Yeas: All  
Nays: None  
Motion CARRIED

Public Input was open:

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Norma Elias – 107 Park Ave. – Wanted to know if the placement of the beach restrooms was set to Cannon Park or if that would be up for discussion. Elias feel that having it at Cannon Park is not a good idea.

Holwerda stated that the plan is only a guideline and it would have to be looked at further. There would be discussion on its placement and all restrooms should be ADA accessible.

No other input.

Motion by Johnson, seconded by Condon to close Public Hearing at 8:04 p.m.

RC: Yeas: All	Nays: None
	Motion CARRIED

Motion by Johnson, seconded by Condon to table the City of Frankfort Recreation Master Plan until a later date and if there are any changes then there would be more public input.

RC: Yeas: All	Nays: None
	Motion CARRIED

***F) BC/BS Benefit Change - Kidder***

Motion by Condon, seconded by Walenta to go back to the old PPO 15 healthcare plan with reimbursement.

RC: Yeas: All	Nays: None
	Motion CARRIED

***G) TPOAM Union Contract – Johnson/Holwerda***

There were some changes made by the attorney and those are highlighted on the side of the pages. Holwerda stated that the expiration date will be in line with other contracts ending when the fiscal year ends. Kidder has copies of an old contract if anyone has any questions. Holwerda recommended all of the changes the lawyer made. There is a question on page nine regarding the first week of pay when off on short term disability. Luedtke asked about light-duty. Mills has never had that but would not be opposed to it. Insert performing light-duty if applicable. Uniforms are now being paid by the City and could include clerical staff if they choose. Health insurance for the spouse upon retirement was removed for the Police Union but not for this union. Council felt it should be the same as police union. Council felt that the pay raise should be 2 1/2 - 2 1/2 and 2 1/2. Another change was allowing a maximum 5 weeks vacation. Council agreed to leave it at 5 weeks

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Motion by Luedtke, seconded by Condon to approve the contract as amended with the changes agreed to by council.

RC: Yeas: All

Nays: None  
Motion CARRIED

***H) Administrative Contract Addendums – Johnson/Holwerda***

Johnson and Holwerda pointed out that the Administrative staff contracts are the only employees that do not get the five weeks of vacation after 15 years of service.

Motion by Luedtke, seconded by Walenta to add an addendum to the administrative contracts allowing 5 weeks vacation after 15 years of service.

RC: Yeas: All

Nays: None  
Motion CARRIED

***I) Committee Appointment – Mayor Johnson***

Motion by Mayor Johnson (no second needed) to appoint Alma Penfold House to the Recreation Committee to replace Jeff Tousley term to expire 10/19/15.

RC: Yeas: All

Nays: None  
Motion CARRIED

**PUBLIC INPUT –**

Norma Elias – 107 Park Ave. – Felt the request for the sidewalk café for Cru Cellars needs to be looked at as many times she has trouble walking by the bakery. Painting a line or a fence would help. She also questioned the insurance for the spouse.

**Adjournment**

Motion by Condon, seconded by Walenta to adjourn the meeting at 8:33 p.m.

RC: Yeas: All

Nays: None  
Motion CARRIED

## Recreation Board Resolution to Recommend Adoption

**RESOLUTION TO RECOMMEND ADOPTION**  
 City of Frankfort Recreation Master Plan 2015-2019  
 City of Frankfort, Michigan

WHEREAS, the City of Frankfort has undertaken a five-year Recreation Master Plan, which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period of 2015 through the end of 2019 and,

WHEREAS, community visioning workshops were held over two separate dates in 2014 (August 6 and August 7) to provide an opportunity for direct input regarding ideas, opinions, and discussion of the future of parks and recreation in the City of Frankfort, and

WHEREAS, an online and paper format survey was made available to the public from March to May of 2014, and

WHEREAS, the draft Recreation Master Plan was made available to the public for review and public comment from September 17 to December 9 of 2014, and

WHEREAS, the City of Frankfort has developed the Recreation Master Plan to provide a balanced system of parks and recreation opportunities for all parts of Frankfort, all age groups, and all abilities,

NOW, THEREFORE BE IT RESOLVED on this day that the City of Frankfort Recreation Board recommends that the Frankfort City Council adopt said Recreation Master Plan.

Yeas: Jowett, Elias, Klein, House.      Nays: 0      Absent: Condon

I, Kimberly K. Kidder, City Clerk/Treasurer, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Frankfort Recreation Board at a Special Meeting thereof held on the 9<sup>th</sup> day of December, 2014.



Kimberly K. Kidder  
 Kimberly K. Kidder

## Planning Commission Resolution to Recommend Adoption

**RESOLUTION TO RECOMMEND ADOPTION**  
City of Frankfort Recreation Master Plan 2015-2019  
City of Frankfort, Michigan

WHEREAS, the City of Frankfort has undertaken a five-year Recreation Master Plan, which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period of 2015 through the end of 2019 and,

WHEREAS, community visioning workshops were held over two separate dates in 2014 (August 6 and August 7) to provide an opportunity for direct input regarding ideas, opinions, and discussion of the future of parks and recreation in the City of Frankfort, and

WHEREAS, an online and paper format survey was made available to the public from March to May of 2014, and

WHEREAS, the draft Recreation Master Plan was made available to the public for review and public comment from September 17 to December 9 of 2014, and

WHEREAS, the City of Frankfort has developed the Recreation Master Plan to provide a balanced system of parks and recreation opportunities for all parts of Frankfort, all groups, and all abilities,

NOW, THEREFORE BE IT RESOLVED on this day that the City of Frankfort Planning Commission recommends that the Frankfort City Council adopt said Recreation Master Plan.

Yeas: Bissell, Fairchild, Kirkpatrick, Penne Nays: None Absent: Barresi, Storrer, St

I, Kimberly K. Kidder, City Clerk/Treasurer, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Frankfort Planning Commission at a Regular Meeting thereof held on the 9<sup>th</sup> day of December, 2014.

  
Kimberly K. Kidder

# Public Notice of Final Public Hearing

## AFFIDAVIT OF PUBLICATION

State of Michigan  
                                  )SS  
County of Benzie

Marilyn Barker, being duly sworn, deposes and says that he/she is one of the editors, publishers of the Benzie County Record Patriot, a newspaper printed, published and circulated in said County of Benzie, and that the annexed notice of CITY OF FRANKFORT-5 YEAR RECREATION MASTER PLAN PUBLIC HEARING was duly printed and published in said newspaper at least once each week for ONE (1) weeks in succession commencing on the 26TH day of NOVEMBER A.D. 2014 and ending the the 26TH day of NOVEMBER A.D. 2014.

**CORRECTION  
PUBLIC NOTICE  
CITY OF FRANKFORT  
BENZIE COUNTY  
5-YEAR RECREATION  
MASTER PLAN  
PUBLIC HEARING**

The City of Frankfort is in the process of updating the Five Year Recreation Master Plan. As part of the process, a draft of the plan is available for additional public review and comment. In addition, a Public Hearing will be held on Monday, December 15th, 2014, 7:00 p.m., at City Hall, 412 Main Street, Frankfort, MI 49635, to solicit comments on the following item:

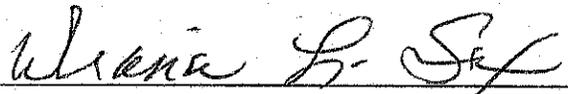
**Adoption of the  
City of Frankfort  
Recreation Master Plan  
2015-2019**

All interested citizens are requested to attend the public hearing.

Comments on the draft plan are being accepted until December 12th, 2014. A draft of the plan is available during regular business hours at City Hall, 412 Main St., Frankfort, MI 49635 (Open Monday - Friday, 8:00 a.m. until 5:00 p.m.) or on the web at <http://www.frankfortmich.com>.  
**November 26, 2014**

  
Marilyn Barker, PUBLISHER

Subscribed and sworn to before me, this 26TH  
day of NOVEMBER, A.D. 2014.

  
Notary Public Diana L. Six, Manistee County  
Acting Benzie County  
My Commission Expires May 5, 2020

## City Council Meeting Minutes - Public Hearing and Plan Adoption

**Regular Council Meeting**  
**Monday, December 15, 2014**  
412 Main St. - City Hall  
Frankfort, Michigan 49635 (231) 352-7117

Meeting was called to order by Mayor Johnson at 7:00 p.m.

### **Pledge of Allegiance**

### **Roll Call -**

Present: Condon, Holwerda, Johnson, Luedtke, Walenta                      Absent: None  
Also Present: Department Heads–Kidder, Mills, Lozowski  
Frankfort-Elberta High School Government class was also in attendance.

Mayor Johnson asked for a moment of silence to honor retired former Police Chief Charles J. Kibby.

Mayor Johnson added two new agenda items: d) Increase Sewer rates and item e) Employee paid holiday time off.

### **Request to Appear Before Council**

Bob Haske – Anderson, Tackman and Co. – Gave the 2014 audit presentation to the council and went over graphs and charts. The city continues to maintain an unqualified status.

### **Public Input**

Ryan King – P.O. Box 461, Benzonia – Expressed his opinion that the City of Frankfort wastes its resources on duplication. Stating that the City is cover by the sheriff's department and doesn't need a city police department. He would like to a seasonal hockey rink on Betsie Bay. Wondered if the Recreation Master Plan had anything in it about lacrosse or soccer or is it only football.

Gaylord Jowett – 803 Forest Ave. – The recreation board was quite thorough in putting together the recreation master plan. He felt that the committee did a good job.

### **Correspondence**

Mi Spot – Terminating Site Lease Agreement  
FCCAA – Informing the city of the new airport manager.

### **Approval of Minutes**

Motion by Holwerda, seconded by Walenta to approve regular minutes of 11/18/2014 as presented.

RC: Yeas: All

Nays: None  
Motion            CARRIED

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December 15, 2014  
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### **Approval of Bills**

Motion by Holwerda, seconded by Walenta to approve prepaid vouchers #45878-45928 in the amount of \$31,344.72. Payroll vouchers #28650-28737 in the amount of \$51,110.82

RC: Yeas: All  
Nays: None  
Motion CARRIED

Motion by Johnson, seconded by Walenta approving monthly voucher #45929 in the amount of \$150,000.00 to Luedtke Engineering for the Emergency Dredge Project as presented.

RC: Yeas: All  
Abstain: Luedtke  
Nays: None  
Motion CARRIED

Motion by Johnson, seconded by Walenta approving monthly vouchers #45930-45966 in the amount of \$70,088.76 as presented.

RC: Yeas: All  
Nays: None  
Motion CARRIED

### **Committee Reports**

#### ***a) Personnel/Public Safety***

The Chief of Police had his review and it is on the agenda this evening.

#### ***b) Finance***

The next finance committee meeting will be January 13, 2015 at 10:00 a.m. Budget amendments are on the agenda for this evening.

#### ***c) Water/Sewer & Solid Waste***

The committee held a meeting to look over sewer rates to determine what would be needed to keep the sewer fund running without deficit. There will be an agenda item to increase sewer rates at this meeting.

#### ***Recreation Board***

Worked on the 5 year Master Plan and that is on the agenda.

#### ***e) Fire Advisory***

No meeting

#### ***f) Planning Commission***

Passed the site plan review for the Condos at Harbor Lights.

#### ***g) Airport Authority***

No meeting in December.

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***h) Grants***

Submitted FEMA grant for turnout gear for the fire department. Submitting a grant to the Grand Traverse Band of Ottawa and Chippewa Indians. Also looking at a grant from the Coastal Zone Management for tree canopies over the streets.

***i) BLUA***

Everything is going fine.

***j) Brownfield Redevelopment***

No meeting.

***k) Marina Authority***

Mills will be scheduling a meeting for after the holiday season. Walter Poynor plans on returning to the marina.

***l) Tree Board***

Looking at focusing on the original mission of the Tree Board.

***m) Downtown Development Authority***

Met today. Working on developing a TIF (Tax Increment Financing) plan. Will hold a workshop on February 5<sup>th</sup>.

***n) Commissioner's Report***

Commissioner Griner updated council on what is happening at the county level. The county is looking for input on their strategic plan for the next five years. Suggestions were for broadband services county-wide, EDC opportunities and opportunities for the airport.

**Departmental Reports**

***Instead of each department head going over their report Mayor Johnson asked the council if they had any questions regarding any of the department head reports.***

***Clerk/Treasurer*** – Holwerda thanked Kidder for changing the medical insurance to spread out to all departments weekly instead of once a month so the department charges are accurate.

***Superintendent*** – Luedtke asked about the sand at the end of Main Street. Mills said that there is more this year than in past years. Mills stated that there was a pierced gas line at Harbor Lights and fire and police were called to help.

***Chief of Police*** – Lozowski wanted to let council know that the incident in Elberta over the weekend that had a lot of police and public safety personnel at the scene did have the personnel requested by the incident command from the City of Frankfort. Lozowski stated he was available if he would have been requested. Lozowski stated that it looks like the city may be getting in-car computers through a grant from Homeland Security.

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 December 15, 2014  
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**Old Business**

***A) Recreation Master Plan Resolution - Mills***

**PUBLIC HEARING**

Motion by Holwerda, seconded by Luedtke to open the Public Hearing on the Recreation Master Plan 2015-2019 at 7:50 p.m.

RC: Yeas: All

Nays: None  
 Motion CARRIED

Mills opened up the public hearing for comments from the audience:

There has been a draft of the master plan since October when there was a public hearing on it and after that it was gone over again and revised. The Park & Rec Committee and the Planning Commission went over the plan and made some adjustments. In a meeting on December 9<sup>th</sup> regarding park improvements the Parks & Recreation committee unanimously approved the adoption of the plan. There has been a copy put on the website. Lower priority projects will probably be funded first.

Walenta wanted to let the public know that back in the seventies they tried four times in 14 years to put ice around this town but nothing would ever work. Our weather is too unpredictable.

Currently the city is looking at upgrades to Market Square Park where the second basketball court with possible uses for ice skating or box lacrosse. There is also plans from some people to look into designs for a skate park near the restrooms. They are looking into fundraising and grants to raise the funding.

Mills stated that one of the biggest things people wanted to see done is upgrades to the restroom facilities.

Motion by Condon, seconded by Walenta to close the Public Hearing at 8:00 p.m.

RC: Yeas: All

Nays: None  
 Motion CARRIED

Motion by Condon, seconded by Luedtke to approve the resolution to adopt the 2015-2019 City of Frankfort Parks and Recreation Master Plan.

RC: Yeas: All

Nays: None  
 Motion CARRIED

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**New Business**

***A) Sheriff Snowmobile Patrol Contribution***

Motion by Holwerda, seconded by Walenta to approve pledge of \$300 to help support the snowmobile safety program.

RC: Yeas: All  
Motion Nays: None  
CARRIED

***B) Budget Amendments - Kidder***

Motion by Holwerda, seconded by Walenta to authorize budget amendments as presented.

RC: Yeas: All  
Motion Nays: None  
CARRIED

***C) 6 Month Review for Chief of Police***

Motion by Condon, seconded by Walenta to approve the increase in salary for Chief Lozowski from \$56,500 to \$58,000 as presented.

RC: Yeas: All  
Motion Nays: None  
CARRIED

Mayor Johnson asked to have Employee Holiday Paid Time Off be first of the two new agenda items.

***D) Employee Holiday Paid Time Off***

Motion by Johnson, seconded by Walenta to amend paid holiday dates from the 24<sup>th</sup> and 25<sup>th</sup> of December to the 25<sup>th</sup> and 26<sup>th</sup> of December and move the following week days off from the 31<sup>st</sup> of December and the 1<sup>st</sup> of January to the 1<sup>st</sup> and 2<sup>nd</sup> of January as agreed to by employees.

RC: Yeas: All  
Motion Nays: None  
CARRIED

***E) Sewer Rates***

The ready-to-serve fee has not been increased since 2010 and the consumption fee has not increased since 2011. The budget for the sewer fund has been extremely tight with no room for improvements. With the run water directive issued last winter and spring, the city has had an additional expense of \$42,000 which was not budgeted for. The city should look at reviewing their rates on annual basis.

Regular Minutes  
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Motion by Holwerda, seconded by Condon to approve the sewer rate increase from the current ready-to-serve rate of \$19.50 per month to \$22.50 per month and consumption rate from \$4.45 per 1000 gallons to \$5.00 per 1000 gallons effective January 1<sup>st</sup>, 2015.

RC: Yeas: All

Nays: None  
 Motion CARRIED

**PUBLIC INPUT -**

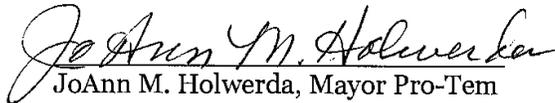
Govt. Student - Asked about how you go about getting grants. Mills responded that the city has been very successful in getting grants for the City. Many grants have matching funds and others are fully funded. Expressing your need for the funds and how you plan to implement them is much of what you need to express to those that grant the money.

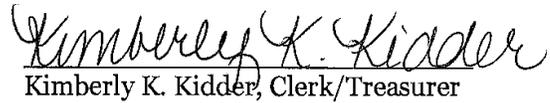
**Adjournment**

Motion by Condon, seconded by Walenta to adjourn the meeting at 8:20 p.m.

RC: Yeas: All

Nays: None  
 Motion CARRIED

  
 JoAnn M. Holwerda, Mayor Pro-Tem

  
 Kimberly K. Kidder, Clerk/Treasurer

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# City Council Official Resolution of Adoption

## RESOLUTION FOR ADOPTION

City of Frankfort Recreation Master Plan 2015-2019  
City of Frankfort, Michigan

WHEREAS, the City of Frankfort has undertaken a five-year Recreation Master Plan, which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period of 2015 through the end of 2019 and,

WHEREAS, community visioning workshops were held over two separate dates in 2014 (August 6 and August 7) to provide an opportunity for direct input regarding ideas, opinions, and discussion of the future of parks and recreation in the City of Frankfort, and

WHEREAS, an online and paper format survey was made available to the public from March to May of 2014, and

WHEREAS, the draft Recreation Master Plan was made available to the public for review and public comment from September 17 to December 9 of 2014, and

WHEREAS, the City of Frankfort has developed the Recreation Master Plan to provide a balanced system of parks and recreation opportunities for all parts of Frankfort, all age groups, and all abilities, and,

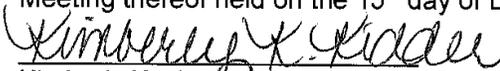
WHEREAS, a public hearing was held on December 15<sup>th</sup>, 2014 at Frankfort City Hall, to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Frankfort Recreation Master Plan 2015-2019, and,

WHEREAS, after the public hearing, the Frankfort City Council voted to adopt said Frankfort Recreation Master Plan 2015-2019,

NOW, THEREFORE BE IT RESOLVED on this day the Frankfort City Council hereby adopts said Recreation Master Plan.

Yeas: Johnson, Condon, Holwerda, Luedtke, Walenta    Nays: None    Absent: None

I, Kimberly K. Kidder, City Clerk/Treasurer, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Frankfort City Council at a Regular Meeting thereof held on the 15<sup>th</sup> day of December, 2014.

  
Kimberly K. Kidder

# Letter of Transmittal to County Planning Agency

*letter of transmittal*

B R I  
**Beckett & Raeder**

*Landscape Architecture  
Planning, Engineering &  
Environmental Services*

Date: 1.27.15  
From: Caitlin Jackson  
To: **Peg Minster, Chairperson**  
Benzie County Planning Commission  
Benzie County Government Center  
448 Court Place  
Beulah, Michigan 49617

Project: **City of Frankfort Recreation Master Plan 2015-2019**

Enclosed: **Final Adopted Recreation Master Plan**

**Remarks:**

Please find enclosed a CD containing the final adopted draft of the City of Frankfort Recreation Master Plan 2015-2019 for your review.

Thank you.



Caitlin Jackson

cc: Joshua Mills, Supervisor  
City of Frankfort

**Beckett & Raeder, Inc.**  
535 West William, Suite 100  
Ann Arbor, MI 48106

(313) 663.2622 (PH)  
(313) 663.6759 (F)

[www.brinc.com](http://www.brinc.com)

**Flint Office**  
116 Parsonage Alley, Suite 100  
Flint, MI 48903

(313) 347.2323 (PH)  
(313) 347.2924 (F)

**Township Office**  
521 West 11th St., Suite 41  
Township, MI 49884

(231) 233.6400 (PH)  
(231) 944.1708 (F)

**Frankfort**  
448.247.0428 (PH)

# Letter of Transmittal to Regional Planning Agency

*letter of transmittal*



**Date:** 1.27.15

**From:** Caitlin Jackson

**To:** Sarah Lucas, Regional Planning Department Manager  
 Networks Northwest  
 PO Box 506  
 Traverse City, MI 49685-0506

*Initiative*

**Project:** City of Frankfort Recreation Master Plan 2015-2019

**Enclosed:** Final Adopted Recreation Master Plan

**Remarks:**  
 Please find enclosed a CD containing the final adopted draft of the City of Frankfort Recreation Master Plan 2015-2019 for your review.

Thank you.

Caitlin Jackson

**cc:** Joshua Mills, Supervisor  
 City of Frankfort

**Beckett & Raeder, Inc.**  
 135 West Williams, Suite 101  
 Traverse City, MI 49684

734.663.2622 of  
 734.663.6759 fx

www.braeder.com

**Traverse City Office**  
 816 Perryway St., Suite 100  
 Traverse City, MI 49684

231.347.2523 of  
 231.347.2524 fx

**Frankfort City Office**  
 201 Water Street, Suite 101  
 Frankfort, MI 49631

231.833.6410 of  
 231.842.1709 fx

**Frankfort**  
 201 Water Street, Suite 101

# Checklist



Michigan Department of Natural Resources-Grants Management

## COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). To be eligible for grant consideration, plans must be submitted to the DNR prior to the grant application deadline **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan.

PLAN INFORMATION		
Name of Plan: <u>City of Frankfort Recreation Master Plan 2015-2019</u>		
List the community names (including school districts) covered by the plan	County	Month and year plan adopted by the community's governing body
<u>City of Frankfort</u>	<u>Benzie</u>	<u>December 2015</u>

PLAN CONTENT
<p><b>INSTRUCTIONS:</b> Please check <u>each</u> box to certify that the listed information is included in the <u>final</u> plan.</p> <p><input checked="" type="checkbox"/> <b>1. COMMUNITY DESCRIPTION</b></p> <p><input checked="" type="checkbox"/> <b>2. ADMINISTRATIVE STRUCTURE</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Roles of Commission(s) or Advisory Board(s)</li> <li><input checked="" type="checkbox"/> Department, Authority and/or Staff Description and Organizational Chart</li> <li>Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation</li> <li><input checked="" type="checkbox"/> Programming</li> <li><input checked="" type="checkbox"/> Current Funding Sources</li> <li><input checked="" type="checkbox"/> Role of Volunteers</li> <li><input checked="" type="checkbox"/> Relationship(s) with School Districts, Other Public Agencies or Private Organizations</li> </ul> <p><b>Regional Authorities or Trailway Commissions Only</b></p> <ul style="list-style-type: none"> <li>Description of the Relationship between the Authority or Commission and the Recreation Departments of</li> <li><input type="checkbox"/> Participating Communities</li> <li><input type="checkbox"/> Articles of Incorporation</li> </ul> <p><input checked="" type="checkbox"/> <b>3. RECREATION INVENTORY</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Description of Methods Used to Conduct the Inventory</li> <li><input checked="" type="checkbox"/> Inventory of all Community Owned Parks and Recreation Facilities</li> <li><input checked="" type="checkbox"/> Location Maps (site development plans recommended but not required)</li> <li><input checked="" type="checkbox"/> Accessibility Assessment</li> <li><input checked="" type="checkbox"/> Status Report for all Grant-Assisted Parks and Recreation Facilities</li> </ul> <p><input checked="" type="checkbox"/> <b>4. RESOURCE INVENTORY (OPTIONAL)</b></p> <p><input checked="" type="checkbox"/> <b>5. DESCRIPTION OF THE PLANNING PROCESS</b></p>

**6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice September 17<sup>th</sup>, 2014

Type of Notice Newspaper

Plan Location City Hall and Online

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 30 days (Sept 17 - Oct 16)

Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice November 26, 2014

Name of Newspaper Benzie County Record Patriot

Date of Meeting December 15, 2014

Copy of the Minutes from the Public Meeting

**7. GOALS AND OBJECTIVES**

**8. ACTION PROGRAM**

**9. POST-COMPLETION SELF-INSPECTION REPORT**

**PLAN ADOPTION DOCUMENTATION**

Plans **must** be adopted by the highest level *governing body* (i.e., city council, county commission, township board). If planning is the responsibility of a Planning Commission, Park and Recreation Commission, Recreation Advisory Board or other local Board or Commission, the plan should **also** include a resolution from the Board or Commission recommending adoption of the plan by the governing body.

The local unit of government must submit the final plan to both the County and Regional Planning Agency for their information. Documentation that this was done must be submitted with the plan to the DNR.

Items 1, 3 and 4 below are **required** and must be included in the plan.

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

1. Official resolution of adoption by the governing body dated: December 15, 2014

2. Official resolution of the Recreation Board and Planning Commission Commission or Board, recommending adoption of the plan by the governing body, dated: December 9, 2014

3. Copy of letter transmitting adopted plan to County Planning Agency dated: January 27, 2015

4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: January 27, 2015

**OVERALL CERTIFICATION**

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

City of Frankfort, Michigan includes the required content, as indicated

(Local Unit of Government)

above and as set forth by the DNR.

Joshua M. Mies 1-27-2015

Authorized Official for the Local Unit of Government Date

This completed checklist must be signed and submitted with a locally adopted recreation plan to:

**GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL  
RESOURCES  
PO BOX 30425  
LANSING, MI 48909-7925**

**DNR USE ONLY - APPROVAL**

The recreation plan is approved by the DNR and the community (ies) covered by the plan, as listed on page 1 of this checklist is/are eligible to apply for recreation grants through

\_\_\_\_\_ Date \_\_\_\_\_

By: \_\_\_\_\_

Grants Management \_\_\_\_\_ Date \_\_\_\_\_