

**Frankfort Planning Commission
Regular Meeting Minutes
June 8, 2010**

Call to Order: 7:00PM

Roll Call and Recognition of Visitors: Campbell, Ogilvie, Storrer, McLaughlin;

Not Present: Bartley, Larson, Martin, 2 vacancies?

Public present: Bill Higman, & Josh Mills/Council Liaison & City Superintendent, Steve Campbell, Kim Fairchild, Bob Dittrich, and pim Dodge

Quorum not present

Motion to accept the minutes of Regular Meeting of May 11, 2010 w/ corrections. Moved Storrer; seconded Campbell; all ayes; minutes accepted as corrected. Corrections: Storrer seconded the motion on page 5 and the meeting adjourned at 9:45PM.

Motion to table the minutes of Special Meeting of May 13, 2010 due to clarification needed on the status of resigned council members. Moved Storrer; seconded Campbell. All ayes; motion tabled.

Motion to approve agenda with the addition moved by McLaughlin; all ayes; motion passes.

Presentation to the Commission by Steve Campbell, presenting revised Lake Michigan Beach Restroom Proposal for initial consideration and input by Planning Commission. Discussion: **Storrer** questions who will own and maintain building it. **Campbell** responds that funding will initially come from private donations and grants. Once constructed, the city would own and maintain. Existing structure would be removed and/ or components reused at 7th Street beach. Funding will include these costs. There is a grant writer on the committee, using the city or Chamber as vehicle for donations. **McLaughlin** suggests going to Parson's Nature Center owned by EMU to research commercial compostable toilets and partnering with a non-profit. **Mills** says the location is good; water would be easy but sewer would not, pumping would be most economical. A discussion followed about preventing vandalism with lighting, potential surveillance; **Mills** confirms that no public vote is required and outlines the steps, requirements for site preparation. A formal vote and statement will be postponed until the July 13th, 2010 Planning Commission meeting.

Public Comments & Correspondence Concerning Items Not on the Agenda: (See Public Input procedure on back of this agenda)

Kim Fairchild inquires about status of approval process for Planning Commission applicants.

Reports to the Commission:

Chair Report- Bruce Ogilvie

Wade Trim has requested an additional \$10,000 to complete the Zoning Ordinance. Mills states that the CZM Grant could cover if city absorbs more of the costs of the virtual model. There is an in-kind component. **McLaughlin** asks about seeking additional grant funding. Wade Trim proposes a Zoning Workshop for Planning Commission, Zoning Board of Appeals, City Council, City Superintendent and

members of the public with Wade Trim, tentative date is _____, 2010. 80% of the work would be accomplished at the workshop, followed by a public review process. Tentative date for final approval of zoning ordinance is late September/ early October. Planning Commission's task is to submit a proposed Zoning Ordinance. There may be a Special Meeting to approve contract extension. **McLaughlin** concerned about a small group process, hoping to expand, not short-change public participation. .

Zoning Board of Appeals – Bruce Ogilvie gave brief report on Variance for Parking Issued for BayView Grill at 727 Main Street, Frankfort.

City Superintendent's Report – Josh Mills

Mills will be attending the MLUI Benzie County Grand Vision Advisory council meeting on Thursday, June 10th on behalf of the city. Storrer reports on her attendance at The Grand Vision Update. Mills gives status report on Gateway Village.

Subcommittee Reports: - Patricia Storrer – Final report by the Comments Subcommittee determined that their objectives had been met but the committee wants to formally thank the public and send a generic email to everyone who submitted comments. Outreach needs to kept going and maintained and one more meeting will be to give a recommendation for future outreach.

Other Reports –

Capital Improvement Planning Subcommittee will report next month.

The Planning Commission Budget Subcommittee has \$650 to allocate.

Unfinished Business

1. **Motion to table the motion to bring from the Table Nomination of Officers and Representatives of the Planning Commission for the term of office March 2010 through February 20.**
2. **Discussion on follow through with regards to Tobin ruling. McLaughlin** reviews minutes of February 9th, where **Joanne Holwerda** said that she would follow through with Bryan Graham about how the Tobin ruling fits into Master Plan. **Ogilvie** had indicated there would be a notation on the regulating plan map in a continuing discussion at the Special Meeting on Feb. **McLaughlin** requests an agreed upon manner of follow through and request clarification from the Council. **Ogilvie** will draft a letter to the mayor asking him to forward to Mr. Doren for a response. **McLaughlin** will compile and submit relative comments from the approved minutes.
3. **Other old business: None noted**

New Business:

1. Thank you to Shannon Sanchez for putting Planning Commission minutes on the website.

Public Input on Agenda items only – none

Motion to adjourn moved Storrer; seconded McLaughlin; all ayes; motion passes

Meeting adjourned at 8:27PM

Next Meeting: Regular Meeting, July 13, 2010 7:00 pm at City Hall

Commissioner Handouts: Minutes of May 11, and 13, 2010 Planning Commission meetings