

**Frankfort Planning Commission
Regular Meeting
December 11, 2007**

Meeting called to order at 7:03 p.m. by Chairman Doug Rath

Roll Call: Joe Hommel, Robert Johnson, Michele Larson, Nancy Marshall, Bruce Ogilvie, Doug Rath. Also present: City Superintendent Josh Mills and Tom Richmond. Excused: Ed Duncan, Akihiko Machida, JoAnne Strohmer.

Approval of minutes:

Motion by Ogilvie, seconded by Hommel to approve the October 9, 2007 minutes as presented. Ayes: All. Nays: None. Motion carried. The Planning Commission postponed the approval of the November 13, 2007 minutes until the January meeting.

Approval of agenda:

Motion by Marshall, seconded by Ogilvie to amend the agenda to include Item #3: Nancy Marshall Leave of Absence and Item #4: Resignation of JoAnne Strohmer. Ayes: All. Nays: None. Motion carried.

Public Input:

None

Old Business:

1. Master Plan Revisions

Mills stated in November the Planning Commission discussed holding the first of the Master Plan review/community outreach forums. Due to Mills having other City business to attend to and the holidays approaching, the first meeting would be postponed until January. Mills felt discussing standard Planning Commission business at the regular monthly meeting and then a special meeting later in the month to discuss Master Plan revisions would be best. The regular meeting could also be utilized to update the public who missed previous special meetings.

Mills stated the City is still having issues with HUD regarding utilization of the \$99,000 funds. Mills gave a brief history of the award from HUD which was appropriated in 2005. Money is available, however still awaiting final approval of narrative and budget before the City can proceed with using the funds for Master Plan revisions, virtual model.

New Business

1. Master Plan Checklist

Reviewed Master Plan checklist (attached) with suggestion of combining #7 (Change of zoning needed to implement positive improvement of land use) and #9 (consideration of need to change designation of R1, R2, R3 or Commercial/Industrial/Agricultural/Waterfront Business (open space) forest land or other subject to rezoning) to read "change of zoning needed to implement positive improvement of land use in regards to designation of R1, R2, R3 or commercial/industrial/agricultural/waterfront business."

Rath stated he felt some of the planning basics, specifically bullet #3: Transportation Plan, spoke to larger cities. Ogilvie clarified #3 by stating it deals with more than private automobile transportation and public bussing. It dealt with transportation in the likes of the fire department, moving trucks and commercial vehicles accessing the different areas throughout the City. One-way streets also would be discussed under bullet #3.

2. Establish Meeting Schedule for Master Plan Review

Planning Commission discussed various times and dates for Master Plan revision meetings.

Motion by Marshall, seconded by Ogilvie to utilize checklist with a combination of bullet #7 and #9 and fact finding list. Ayes: All. Nays: None. Motion carried.

Motion by Ogilvie, seconded by Johnson to approve the meeting schedule (January 8, 2008 through May 27, 2008) as discussed. (attached) Ayes: All. Nays: None. Motion carried.

3. Nancy Marshall Leave of Absence

Motion by Ogilvie, seconded by Hommel to excuse Nancy Marshall for missing three (3) consecutive regular meetings in January, February and March. Ayes: Hommel, Johnson, Larson, Marshall, Ogilvie. Nays: Rath. Motion carried 5-1.

4. Resignation of JoAnne Strohmer

Rath read letter of resignation from JoAnne Strohmer. (Attached).

Motion by Johnson, seconded by Ogilvie to accept planning Commission resignation from JoAnne Strohmer. Ayes: All. Nays: None. Motion carried.

Public Input

None

Motion by Marshall, seconded by Ogilvie to adjourn at 8:20 p.m. Ayes: All. Nays: None. Motion carried.

Respectfully submitted,

Joshua J. Mills
Recording Secretary

Douglas Rath, Chair

Akihiko Machida, Secretary