

City of Frankfort, Michigan
Freedom of Information Act Notice of Extension

City of Frankfort FOIA Coordinator
412 Main St., P.O. Box 351
Frankfort, MI 49635
Phone (231) 352-7117 Fax (231) 352-7100

Request For:

- Copy
- Certified copy
- Record inspection
- Subscription to Record Issued on Regular Basis

Delivery Method Upon Payment of Balance Due:

- Pick up records in person
- Mail to address below

Requestor Information:

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip Code

Date of FOIA Request: _____

Record(s) Requested:

Please take notice that the City of Frankfort is extending the deadline by which it must respond to your FOIA request until:

Note that this date can be no more than 15 business days from the date that the original request was received by the City.

Reason for Extension:

The City needs to search for, collect, examine, and review a voluminous amount of separate and distinct public records in order to fully respond to your request, and/or the City must redact or separate exempt materials from non-exempt materials before providing you with non-exempt information. Specifically, the City must:

The City needs to collect the requested public records from a location or locations other than City Hall. Specifically, the City must collect documents from the following location(s):

Other:

If you have any questions regarding this extension, contact the City of Frankfort FOIA Coordinator at the address and telephone number provided above.

Signature of FOIA Coordinator	Date